

Officers & Employee Fund

Members: Dolores Martinez [Mayor's Proxy], Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Juan Ruiz

May 18, 2022 1:30 PM

Location: Penn Room & Virtual

Board Meeting Minutes

Call to Order 1:32 PM

○ **PRESENTER/GUEST**

○ **MINUTES**

- Approve April 2022 Minutes

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Lester Kissinger Jr (6y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial as of 4/30/2022
- UBS investment as of as of April 2022
- Financial Reports as of 2/28/22

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat (6y/0n)

○ **BILLS**

- ADP processing charges period ending 4/30/2022 - \$845.74
- Clark Hill professional services for April 2022 - \$675.00
- Clark Hill professional services (Aggregated Board) for April 2022 - \$175.00

Sub-total: \$1,695.74

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat (6y/0n)

○ **CORRESPONDENCE** - None

○ **REFUNDS/ROLLOVERS** - None

○ **APPLICATIONS** - None

○ **DISABILITY APPLICATION** – None

- Update: Kendall
 - Doctor unwilling to put permanent on note.
 - Doctor's note needs to address length of time

○ **OLD BUSINESS**

- PC MOU to be discussed and settled during April Aggregated Meeting.

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☐	☐	☒
Maria Rodriguez	☐	☐	☒
Karen Gassert	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Dolores Martinez (4y/0n/2a)

- Disability Ordinance
 - Joe working on ordinance language amending the current process that would allow the board to approve disability pension at their discretion.
 - Disability Ordinance Draft (attached in meeting agenda).
 - Ordinance to be taken to City Council
 - Jamar to take to City Solicitor

○ **NEW BUSINESS** – None

- Question about paying pension on portion of EE salary that comes from third party. Board agrees that pension contribution should be based on EE full salary.

○ **INFORMATION**

- MMO deposit for May 2022 - \$280,359.42

○ **PUBLIC COMMENT**

- Executive Session transpired on personnel matter.

○ **ADJOURNMENT**

- Motion to adjourn at 2:30 PM made by Steve Karnat, 2nd by Lester Kissinger Jr