

Officers & Employee Fund

Members: Dolores Martinez [Mayor's Proxy], Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Juan Ruiz

April 20, 2022 1:30 PM

Location: 3rd Floor Conference Room & Virtual

Board Meeting Minutes

Call to Order 1:37 PM

○ **PRESENTER/GUEST**

- Karen Gassert unable to attend

○ **MINUTES**

- Approve March 2022 Minutes

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Lester Kissinger Jr, 2nd by Steve Karnat (5y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial 3/1/2022 – 3/31/2022
- UBS investment statement as of March 2022

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Lester Kissinger Jr (5y/0n)

○ **BILLS**

- 1st QTR Pension Coordinator Salary 1/1/2022 – 3/31/22: \$4,959.93
- 1st QTR Medical Deductions for Retirees 1/1/2022 – 3/31/22: \$9,864.42
- 1st QTR Postal Reimbursement 1/1/2022 – 3/31/22: \$256.10
- ADP processing charges period ending 3/31/2022 - \$887.74
- Clark Hill professional services for March 2022 - \$850.00
- Clark Hill professional services (Aggregated Board) for January 2022 - \$150.00

Sub-total: \$16,968.19

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez (5y/0n)

○ **CORRESPONDENCE** - None

○ **REFUNDS/ROLLOVERS**

- Tracy Magosin hire date 12/8/2016. Separated 3/28/2022.

<u>Rollover Amount =</u>	<u>\$7,775.23</u>
<u>Less 20% taxes</u>	<u>\$1,555.05</u>
<u>Distribution Amount</u>	<u>\$6,220.19</u>

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez (5y/0n)

- Wadkins Richardson hire date 12/1/2021. Separated 3/1/2022.

<u>Rollover Amount =</u>	<u>\$320.96</u>
<u>Less 20% taxes</u>	<u>\$64.19</u>
<u>Distribution Amount</u>	<u>\$256.77</u>

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Lester Kissinger Jr, 2nd by Dolores Martinez (5y/0n)

○ **APPLICATIONS**

- Hans-Dieter Miller retired as of 4/8/2022
Monthly \$736.09 Annual \$8,833.12

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Lester Kissinger Jr, 2nd by Steve Karnat (5y/0n)

- Bruce McAfee retired as of 4/26/2022
Monthly \$745.11 Annual \$8,941.28

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Lester Kissinger Jr, 2nd by Steve Karnat (5y/0n)

○ **DISABILITY APPLICATION**

- Thomas Kendall hired 7/9/2001 seeking a disability pension.

- Please see attached documentation.

Monthly- \$1,801.07

Annually-\$21,612.78

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- *Will need note from Oncologist noting of permanent disability. Documents provided consisted of Oncologist report.*

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez (5y/0n)

- John Meo hired 8/27/1990 seeking a disability pension.

- Please see attached documentation.

Monthly- \$1,892.30

Annually-\$22,707.61

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- *Tabled, as additional information is needed.*

- *Will need Doctor Note (from specialist or PCP) advising of permanent disability.*

- Motion to approve made by Lester Kissinger Jr, 2nd by Steve Karnat (5y/0n)

- **OLD BUSINESS**
 - PC MOU to be discussed and settled during April Aggregated Meeting.
 - Disability Ordinance
 - Joe working on ordinance language amending the current process that would allow the board to approve disability pension at their discretion.
 - *Jamar to send Steve PC resume*
 - Motion to approve made by Lester Kissinger Jr, 2nd by Dolores (3y/2n)
- **NEW BUSINESS**
- **INFORMATION**
 - MMO deposit for April 2022 - \$280,359.42
- **PUBLIC COMMENT**
- **ADJOURNMENT**
 - Motion to adjourn at 2:34 PM