

Officers & Employee Fund

Members: Eddie Moran his behalf Dolores Martinez, Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Juan Ruiz

February 16, 2022 1:30 pm

Board Meeting Minutes – 3rd Floor Conference Room & Virtual

Call to Order 1:46 PM

○ **PRESENTER/GUEST**

○ **MINUTES**

- Approve January 2022 Minutes

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Karen Gassert. (6y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial 1/1/2022 – 1/31/2022
- UBS investment statement as of January 2022

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat. (6y/0n)

○ **BILLS**

- ADP processing charges period ending 1/31/2021 - \$835.94
- Clark Hill professional services for December 2021 - \$1225.00
- Clark Hill professional services for January 2022 - \$500

Sub-total: \$2,560.94

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat. (6y/0n)

○ **CORRESPONDENCE**

○ **REFUNDS/ROLLOVERS**

- Amanda Helbert separated 7/23/2021.

<u>Rollover Amount =</u>	<u>\$4675.43</u>
<u>Less 20% taxes</u>	<u>\$935.09</u>
<u>Distribution Amount</u>	<u>\$3740.34</u>

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

- *Follow up on language regarding the time frame for refund/rollover.*

- Stanley Rugis separated on 12/28/2021

<u>Rollover Amount =</u>	<u>\$5,322.68</u>
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	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Maria Rodriguez. (6y/0n)

- **APPLICATIONS**

- Patricia Gatto surviving spouse of Angelo Gatto Sr. Deceased as of 1/6/2022.
Monthly \$663.65 Annual \$7,963.80

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Lester Kissinger. (6y/0n)

- **DISABILITY APPLICATION** - None

- **OLD BUSINESS**

- MOU is being prepared. Pension Board Solicitor will send to City administrator once prepared.
 - This is still being worked on. If changing the salary we will need to discuss internally and then taken to the board for final review.
 - Frank, Jamar, Joe and Aida will need to have a meeting. Once the MOU is prepared it will need to be approved by Council.
 - Joe emailed Fred on August 12th, and August 16th to follow up.

- All approved hopefully by September 30th. Have the board Solicitor send the draft to the City Solicitor.

➤ *MOU is in discussion*

○ **NEW BUSINESS**

- Board looking to institute amendment to current disability ordinance:
 - Disability Ordinance Update to include:
 - Proof of disability shall be submitted by the applicant, which such proof must require a sworn statement of a practicing physician(s), identifying that the employee is in a condition of health which would permanently disable him/her from performing the duties of his/her position or office. At the board's discretion the physician's statement may be recognized or the applicant will be submitted to additional examination(s) by a board designated physician(s). Such person shall thereafter be subject to physical examination at any reasonable time or times, upon order of the Board, and upon his refusal to submit to any such examination his compensation shall cease.
 - *Joe to provide update during next meeting*

○ **INFORMATION**

- MMO deposit for February 2022 - \$280,359.42

○ **PUBLIC COMMENT**

○ **ADJOURNMENT**

- Motion to adjourn at 2:19 PM made by Steve Karnat, 2nd by Maria Rodriguez.
(6y/0n)