

Officers & Employee Fund

Members: Lester Kissinger Jr, Jamar Kelly, [Mayor's proxy] English Bradley
Maria Rodriguez, Ann Burkert, Gary Phillips

Staff: Joe Rudolf (solicitor), Lilliana Castillo

October 15, 2025 1:30 PM

Location: Penn Room & Virtual

Board Meeting Minutes

Call to Order 1:33pm

○ **PRESENTER/GUEST**

- Absent- English Bradley

○ **MINUTES**

- Approve September 2025 Minutes

	Yes	No	Abstain
English Bradley	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Gary Phillips, 2nd by Ann Burkert. (5y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial as of 9/30/2025
- Wells Fargo Commercial 401K as of 9/30/2025
- Financial Report 8/31/2025
- Financial Report 401k 8/31/2025
- UBS investment as of 9/2025
- UBS 401K as of 9/2025
- Accounting cash flow

	Yes	No	Abstain
English Bradley	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐

Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Ann Burkert. (5y/0n)

- **BILLS**

- ADP processing charges period ending 9/30/2025 - \$806.80
- Clark Hill legal services for September- \$1,897.50

Sub-total: \$2,704.30

	Yes	No	Abstain
English Bradley	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Lester Kissinger. (5y/0n)

- **CORRESPONDENCE –**

- **REFUNDS/ROLLOVERS-**

- **401K DCP REFUNDS/ROLLOVER- CHARLES SCHWAB**

- Devon Rivera hired on 1/16/2025, separated on 8/13/2025- \$1,364.80
- Ricardo Velez hired on 8/1/2024, separated on 9/8/2025- \$2,295.57
- Miriam Hernandez hired on 5/1/2025, separated on 8/15/2025. \$615.00

	Yes	No	Abstain
English Bradley	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Maria Rodriguez. (5y/0n)

- **APPLICATIONS-**
- **DISABILITY APPLICATION –**
- **OLD BUSINESS –**
- **NEW BUSINESS-**
- **INFORMATION**
 - MMO deposit for October 2025 - \$222,418.00
 - MMO for 2026- \$223,469.16
- **PUBLIC COMMENT**
- **ADJOURNMENT**
 - Motion to adjourn at 1:43pm made by Maria Rodriguez, 2nd by Gary Phillips. (5y/0n)