

Officers & Employee Fund

Members: Lester Kissinger Jr, Jamar Kelly, [Mayor's proxy] English Bradley
Maria Rodriguez, Ann Burkert, Gary Phillips

Staff: Joe Rudolf (solicitor), Lilliana Castillo

January 21, 2025 1:30 PM

Location: Penn Room & Virtual

Board Meeting Minutes

Call to Order 1:39pm

○ **PRESENTER/GUEST**

- Absent- Lester Kissinger

○ **MINUTES**

- Approve December 2025 Minutes

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Gary Phillips, 2nd by English Bradley. (5y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial as of 12/31/2025
- Wells Fargo Commercial 401K as of 12/31/2025
- UBS investment as of 12/2025
- Charles Schwab 401k as of 12/31/2025

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by English Bradley. (5y/0n)

○ **BILLS**

- ADP processing charges period ending 12/15/2025 - \$365.80
- ADP processing charges period ending 12/31/2025 - \$433.20
- Clark Hill legal services for December- \$632.50

Sub-total: \$1,431.50

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Maria Rodriguez. (5y/0n)

○ **CORRESPONDENCE –**

○ **REFUNDS/ROLLOVERS-**

○ **401K DCP REFUNDS/ROLLOVER- CHARLES SCHWAB**

- Kenya Edmond hired on 5/16/2023, separated on 10/31/2025- \$10,118.15

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Ann Burkert. (5y/0n)

○ **APPLICATIONS-**

- Roxanne Gaylor surviving spouse of Chester Gaylor, deceased as of 11/26/2025.
Monthly- \$602.51 Annual-\$7,230.12
- Johnny Oyola hired on 8/30/1988, retiring as of 1/15/2026
Monthly-\$3,147.14 Annual-\$37,765.72

- Maria Wright hired on 7/5/1989, retiring as of 1/15/2026
Monthly- \$3,637.44 Annual- \$43,649.30
- Timothy Krall hired on 11/22/2011, retiring as of 1/5/2026
Monthly- \$2,078.46 Annual- \$24,941.50

	Yes	No	Abstain
English Bradley	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Gary Phillips	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Ann Burkert	☒	☐	☐

- Motion to approve made by English Bradley, 2nd by Maria Rodriguez. (5y/0n)
- **DISABILITY APPLICATION** –
 - **OLD BUSINESS** –
 - **NEW BUSINESS**–
 - **INFORMATION**
 - MMO for January 2026- \$223,469.00
 - **PUBLIC COMMENT**
 - **ADJOURNMENT**
 - Motion to adjourn at 1:51pm made by English Bradley.