

Officers & Employee Fund

Members: Eddie Moran his behalf Dolores Martinez, Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Juan Ruiz

January 19, 2022 1:30 pm

Board Meeting Minutes

Call to Order 1:33 PM

○ **PRESENTER/GUEST**

- Lester and Karen unable to attend

○ **MINUTES**

- Approve December 2021 minutes

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez. (4y/0n)

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial 12/01/2021 – 12/31/2021
- UBS investment statement as of December 2021

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat. (4y/0n)

○ **BILLS**

- 4th QTR Pension Salary 10/1/2021 – 12/31/2021: \$4,815.02
- 4th QTR Medical Deductions 10/1/2021 – 12/31/2021: \$9,333.32
- 4th QTR Postal Reimbursement 10/1/2021 – 12/31/2021: \$66.17
- ADP processing charges period ending 12/31/2021 - \$835.94

Sub-total: \$15,050.45

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat. (4y/0n)

○ **CORRESPONDENCE**

○ **REFUNDS/ROLLOVERS**

- Michael Stoyer separated on 12/22/2021

Rollover Amount =	\$1,077.45
<u>Less 20% taxes</u>	<u>\$215.49</u>
<u>Distribution Amount</u>	<u>\$861.96</u>

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez. (4y/0n)

- Naomi Crimm separated on 12/13/2021

<u>Rollover Amount =</u>	<u>\$1,789.41</u>
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	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Maria Rodriguez, 2nd by Steve Karnat. (4y/0n)

- David Peris separated on 11/30/2021

<u>Rollover Amount =</u>	<u>\$6,689.10</u>
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	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez. (4y/0n)

○ **APPLICATIONS**

- Bronwen Gamble retired as of December 31, 2021.
Monthly \$3,113.11 Annual \$37,357.36

	Yes	No	Abstain
Dolores Martinez	☒	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐
Karen Gassert	☐	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez. (4y/0n)

- **DISABILITY APPLICATION** - None

- **OLD BUSINESS**
 - ~~Who does the Pension Coordinator report to?~~ - MOU is being prepared. Pension Board Solicitor will send to City administrator once prepared.
 - This is still being worked on. If changing the salary we will need to discuss internally and then taken to the board for final review.
 - Frank, Jamar, Joe and Aida will need to have a meeting. Once the MOU is prepared it will need to be approved by Council.
 - Joe emailed Fred on August 12th, and August 16th to follow up.
 - All approved hopefully by September 30th. Have the board Solicitor send the draft to the City Solicitor.
 - *MOU is in discussion*

- **NEW BUSINESS** – None

- **INFORMATION**
 - MMO deposit for January 2022 - \$280,359.42
 - Pending Disability Application
 - *Current process requires 3 doctor evaluations, however looking to update to be at the board's discretion, if additional doctors are needed.*

- **PUBLIC COMMENT**
 - Executive Session transpired regarding personnel discussion.

- **ADJOURNMENT**
 - Motion to adjourn at 2:21PM made by Steve Karnat, 2nd by Maria Rodriguez