

Officers & Employee Fund

Members: Dolores Martinez [Mayor's Proxy], Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Juan Ruiz

June 15, 2022 1:30 PM

Location: 3rd Floor Conference Room & Virtual

Board Meeting Agenda

Call to Order _____

○ **PRESENTER/GUEST**

○ **MINUTES**

- Approve May 2022 Minutes

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial as of 5/31/2022
- UBS investment as of as of May 2022
- UBS Defined Contribution Retirement Account Summary as of May 2022
- Financial Reports as of 3/31/22 & 4/30/2022

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **BILLS**

- ADP processing charges period ending 5/31/2022 - \$842.94
- Clark Hill professional services for May 2022 - \$475.00

Sub-total: \$1,317.94

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **CORRESPONDENCE** - None

○ **REFUNDS/ROLLOVERS**

- Aida Acevedo hire date 11/16/2020. Separated 4/22/2022.

<u>Rollover Amount =</u>	<u>\$3,809.47</u>
<u>Less 20% taxes</u>	<u>\$761.89</u>
<u>Distribution Amount</u>	<u>\$3,047.57</u>

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

- Amber Mancebo hire date 9/16/2021. Separated 5/10/2022.

<u>Rollover Amount =</u>	<u>\$994.91</u>
<u>Less 20% taxes</u>	<u>\$198.98</u>
<u>Distribution Amount</u>	<u>\$795.93</u>

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

- **APPLICATIONS** - None

 - **DISABILITY APPLICATION**
 - Update: Kendall
 - Attached Doctor's Note.

 - **OLD BUSINESS**
 - Disability Ordinance
 - Joe working on ordinance language amending the current process that would allow the board to approve disability pension at their discretion.
 - Disability Ordinance Draft (attached in meeting agenda).
 - Ordinance to be taken to City Council
 - Jamar to take to City Solicitor
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- **NEW BUSINESS** – None
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- **INFORMATION**
 - MMO deposit for June 2022 - \$280,359.42
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- **PUBLIC COMMENT**
-
- **ADJOURNMENT**