

Officers & Employee Fund

Members: Dolores Martinez [Mayor's Proxy], Steve Karnat, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez, Karen Gassert

Staff: Joe Rudolf (solicitor), Lilliana Castillo

January 18, 2023 1:30 PM

Location: Council Room & Virtual

Board Meeting Agenda

Call to Order _____

○ **PRESENTER/GUEST**

○ **MINUTES**

- Approve December 2022 Minutes

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **FINANCIAL REPORTS**

- Wells Fargo Commercial as of 12/31/2022
- Financial Report as of 11/30/2022
- UBS investment as of December 2022
- UBS 401K as of December 2022

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **BILLS**

- ADP processing charges period ending 12/31/2022 - \$947.74
- Clark Hill professional services for December 2022 - \$525.00
- 4th QTR Pension Salary 10/1/2022-12/31/2022-\$5,624.03
- 4th QTR Medical Deductions 10/1/2022-12/31/2022- \$8,945.28
- 4th QTR Postal Reimbursements 10/1/2022-12/31/2022- \$66.73

Sub-total: \$16,108.78

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **CORRESPONDENCE** –

○ **REFUNDS/ROLLOVERS**

- *Application for Refund:*

- Selentine Varner hired on 4/16/2021. Separated on 12/30/2022

Rollover Amount =	\$2,432.26
Less 20% taxes	\$486.45
Distribution Amount	\$1,945.81

- Natanael Rivera hired on 1/6/2020. Separated on 12/8/2021

Rollover Amount =	\$3,717.92
Less 20% taxes	\$743.58
Distribution Amount	\$2,974.33

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

- APPLICATIONS

- Kim Brautigan Hired on 7/19/2010, retiring as of 1/6/2023. 12 Years of Service
Monthly- \$1,484.25 Annually-\$17,810.95
- Brian R. Stufflet hired on 11/27/2001, retiring as of 1/17/2023. 21 Years of Service
Monthly- \$1,643.03 Annually- \$19,716.32
- Deborah Palm vested on 12/31/2010 with 16 years of service. Eligible on 1/30/2023
Monthly- \$1,158.75 Annually- \$13,904.98

	Yes	No	Abstain
Dolores Martinez	☐	☐	☐
Jamar Kelly	☐	☐	☐
Lester Kissinger	☐	☐	☐
Steve Karnat	☐	☐	☐
Maria Rodriguez	☐	☐	☐
Karen Gassert	☐	☐	☐

○ **DISABILITY APPLICATION** - None

○ **OLD BUSINESS**—

- Employees who are injured at work and have received workers comp are inquiring if they can buyback that time?
- Solicitor confirmed it requires a Collective Bargaining from the City and the Union. Under the ordinances it states members not receiving pay from the City do not get any credit for retirement. The ordinance does not permit buyback.

- **NEW BUSINESS-**

○ **INFORMATION**

- MMO deposit for January 2023 - \$271,839.00
- O&E outstanding taxes with the IRS have been resolved.
- Michael Najarian hired on 7/2/2008, Vesting as of 12/31/2022. Eligible on 12/27/2026
Monthly-\$1,195.08 Annually-\$14,340.91
- Carl Long hired on 10/2/2006, Vesting as of 12/2/2022. Eligible on 12/2/2039
Monthly-\$1,285.09 Annually-\$15,421.07

- **PUBLIC COMMENT**

- **ADJOURNMENT**