

Officers & Employee Fund

Members: Eddie Moran, Steve Karnat, Tammy Baker, Lester Kissinger Jr, Jamar Kelly, Maria Rodriguez

Staff: Joe Rudolf (solicitor), Lilliana Castillo

January 20, 2021

Board Meeting Minutes

Call to Order _1:35pm__

- **PRESENTER/GUEST**

- o Guest- Todd Bucks, Aida Acevedo
- o Absent- Eddie Moran

- **MINUTES**

- o Approve December 2020 minutes

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☐	☐	☒
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Steve Karnat. (4y/1Abstain/0n)
 - 2018-2019 audit findings from auditor general.
Verbal observations #2- Pension office will complete the 4 vesting packets for future audits.

- **FINANCIAL REPORTS**

- o Wells Fargo Commercial 12/1/2020- 12/31/2020
- o City's Financial Report for November 30 2020
- o UBS investment statement as of December 2020

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Maria Rodriguez. (5y/0n)

- **BILLS**

- o ADP processing charges period ending 12/31/2020- \$866.74
- o Clark Hill legal services December 2020- \$950.00
- o Clark Hill legal services December 2020- \$2,975.00
- o 4th QTR Medical deductions 10/1/2020-12/31/2020- \$10,337.18
- o 4th QTR Pension Salary 10/1/2020-12/31/2020- \$4,658.20
- o 3rd & 4th postal reimbursement- 7/1/2020-12/31/2020- \$72.50

Sub-total \$19,859.62

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☐	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve made by Lester Kissinger, 2nd by Maria Rodriguez. (4y/0n)
 - Tammy Baker lost internet connection

- **CORRESPONDENCE**

- **REFUNDS**

- **APPLICATIONS**

- o Motion to adopt each application separately made by Steve Karnat, 2nd by Maria Rodriguez. (5y/0n)

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- o Lori Lyons surviving spouse of Ronald Lyons, deceased as of December 7, 2020.
Monthly- \$1,543.25 Annually-\$18,519.00

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Lester Kissinger. (5y/0n)

- o Stephan Chmura retiring as of January 4, 2021. Old plan 6%.
Monthly- \$3,533.39 Annually- \$42,400.68

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve made by Steve Karnat, 2nd by Lester Kissinger. (5y/0n)
 - Open discussion regarding the pension plans that contains 2 separate plans.

- **DISABILITY APPLICATION**

- o Todd Bucks Rawa employee hired 8-17-1988 seeking a disability pension. Please see doctors notes attached.

Monthly- \$2,569.26 Annually-\$30,831.18

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to accept the doctors statements presented made by Lester Kissinger, 2nd by Steve Karnat. (5y/0n)

- Motion to accept the disability pension application made by Lester Kissinger, 2nd by Steve Karnat. (5y/0n)

- **OLD BUSINESS**

- If an employee is on leave without pay, suspense without pay, maternity leave, or on leave for any reason that causes the employee not to contribute to the pension fund, upon their return should they pay into the pension fund the amount of time they were out? TABLED, still under review
- ✓ Employees on military leave are permitted to buyback service time during their employment with the City.
- ✓ Employees in the old plan who have unpaid leave attributable to their own medical condition can buyback time.
- ✓ No one else can buy back leave time.
- ✓ Modify the old and new pension ordinances to permit an employee on unpaid leave due to their own medical or family leave to buyback that time, as of today it does not allow buyback time. City council has to amend the ordinances.

- **NEW BUSINESS**

- Model Qualified Domestic Relations Order (QDRO) document for future retiree's.

	Yes	No	Abstain
Eddie Moran	☐	☐	☐
Jamar Kelly	☒	☐	☐
Lester Kissinger	☒	☐	☐
Tammy Baker	☒	☐	☐
Steve Karnat	☒	☐	☐
Maria Rodriguez	☒	☐	☐

- Motion to approve document made by Lester Kissinger, 2nd by Steve Karnat. (5y/0n)
- HR director has a question regarding employee who is out on workers comp, paid pension contributions in the amount of \$226.00 until he returns.
 - New plan employee, must be reimbursed. Time out does not count towards pension.

- **INFORMATION**

- o MMO deposit for January 2021 - \$289,536.00
- o Frank Denbowski has been appointed to attend and vote at the pension board meetings on the behalf of the mayor. Ordinance is going up for approval by city council.
- o Mark Jones vested his pension as of 11/27/2020
Monthly- \$2,042.59 Annually-\$24,511.03
- o Tammy Baker Hired 5-1-1989 Pension office received 3 doctor statements. Waiting on disability application.

- **PUBLIC COMMENT**

- **ADJOURNMENT**

- o Motion to adjourn at 3:02pm made by Lester Kissinger, 2nd by Maria. (5y/0n)