

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 3

RFP: McKnight & Spring Firehouse Improvements

**DUE DATE:** September 17, 2021  
3:00 P.M. Prevailing Time

NOTICE

Q1. What is the overall budget of this bid?

A1. At present, approximately \$382,000 is available in the CDBG funds. However if additional monies are needed the City's CIP would be utilized to offset.

Q2. May we have a range of probable cost for each contract?

A2. No, dependent on the scope

Q3. The proposal states two means of delivery are required for respondents - 1) an electronic upload through PennBID is due on 8/26 by 3pm and 2) seven sealed copies of technical proposal and seven sealed copies of cost proposal should be delivered to City's Purchasing Office, but without a date specified. Would you confirm that two means of delivery are required? If yes to two means of required delivery, would you confirm the delivery deadline for the hard copies?

A3. PennBid Docs – Only electronic PennBid submissions are requested.

Q4. Please define the extent of the access ramp area and proposed site improvement area referenced under #2 Design Services. \

A4. The access ramp – The building's front apron is not to be considered in this scope of work

Q5. Will Land Development approvals be required for the proposed site improvements that are being considered?

A5. No

Q6. Can you please confirm the Cities estimated or preliminary budget and/or construction cost estimate for this project?

A6. See A1 above

Q7. As per our understanding of the scope of work as described at the Pre-Proposal meeting today:

The City wishes to hire a Construction Manager (CM) who will have all work funneled through them;

The Design Team and the Construction Team (multi-prime) will be hired by the City as recommended by the CM.

The CM is required to send out the RFP's for their Design Team and Construction Team.

Please confirm.

A7. Correct

Q8. We noticed the horizontal cracks in the block wall on the rear of the building were actually offset. A previously completed structural review was mentioned at the walk through. Is this available? Can we have a copy if available?

The City can NOT locate the review, it will be asked for a separate assessment be commissioned at a later

date.

- Should we include an option or line item for structural review?  
No
- Please confirm there is no intention to address the façade as part of this project?  
Correct, No intent
- Are the existing retaining wall repairs to be included as part of this project?  
Yes
- Please confirm the generator is not included in this project, but coordination of the switch gear/generator will be required.  
A8. The generator is not included in this project, however there may be coordination into 2022 well after the generator is commissioned in Q4 of 2021.

Q9. • What are the geographic extents of the “proposed site improvement area and access ramp areas” that would require a limited topographic survey? • What site improvements are anticipated? • Confirm that the project will be submitted only to the City’s Building and Trades Office for plan review and a building permit and that a Land Development submission is not required. • Confirm that the project will not require zoning relief. • Please advise as to the extent of the property survey limitations. • Please advise as to the extent of the topographic survey limitations.

A9. See A4.

Q10. Please provide a defined scope of work to base the fee proposal? The walk through noted many wish list and/or open ended scope items which may not be able to fit within the project budget.

A10. The scope of work requested by the City is for the selected CM to advise the RFD on repairs detailing probable costs and timelines. At present, the kitchen, HVAC and sleeping quarters are required.

Q11. What ramp is being referred to on page 4, A.2.?

A11. See Q4

Q12. Is a land survey required?

A12. NO

Q13. Are there any original or existing construction documents available?

A13. The city will provide documents if available.

Q14. Is overall handicap accessibility included? What accessibility improvements are required?

Q14. The interior ADA accessibility is included in the scope.

Q15. Was a structural conditions report created? If so, can it be made available?

A15. No report exists

Q16. When the roof was last replaced and what system was used?

A16. The roof is approximately 3 years old.

Q17. Is an asbestos / hazardous material report available?

A17. An assessment was generated and will be provided to the success GC

Q18. Do any existing plans/drawings exist? Can we get copies of these documents? • On Page 4 of the RFP it states 3 cost estimates due at 30%, 80%, and 100%. How do the estimates figure into the 45-day design completion schedule? • On Page 5 of the RFP does the completion of the design mean 100% design? Or all bid documents complete ready for bidding? • On Page 3 of the RFP the submission is stated to be electronically via the PennBid Program. On page 7 under Qualification Criteria 7 sealed and bound copies are requested. Are you asking for both electronic submission on PennBid and hard copies to the City? • On Page 10 of the RFP under Preparation of Proposals the statement is made 'page limitations discussed'. Is there a page limitation required for this proposal?

A18. Drawings, if any will be provided to the successful GC.

Pg. 4 – The City would like to be part of the process working with the GC to determine probable costs and scope of work

Pg. 5 – yes docs will need to be prepared for bidding purposes

PennBid Docs – See A3

Q19. Does the City of Reading intend for the McKnight & Spring Firehouse Improvements project to be a design/build procurement?

A19. No

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_

Name (Type or Print) \_\_\_\_\_

Date \_\_\_\_\_