

February 26, 2024



A meeting of the Board of Directors of the Reading Public Library commenced at 4:30 PM, Nancy Campbell, President, presiding.

Present: Alan Carman, Chris Phillips, Nancy Campbell, Renee Dietrich, Salvatore Sepulveda, Michel Micozzi, Kaitlin Daley, Felix Pena, Zelda Yoder, Warren Weik, Julia Becker, Melissa Adams and Vicky Fuller.

Absent: Anthony Orozco, Keith Mooney, and Sherry Cameron. Excused.

Guests: Marissa Guidara, Becky Wanamaker and Carolyn Spano,

Public Comment: None

Minutes: Motion to approve the January minutes was made by Alan Carman and seconded by Salvatore Sepulveda. Approved.

Treasurers Report: Alan Carman reported that the FY 23/24 District funds were received and that the outstanding city salary reimbursement payments were made. Depending on the cash flow after payables are completed, a check to replace used investments funds in 2023 will be made. Motion to accept the January Treasurer's Report was made by Renee Dietrich and seconded by Kaitlin Daley. Accepted.

Director's Report: Melissa Adams reported that the migration to Spark/Evergreen Integrated Library System ILS went well. Staff are learning how to best use all aspects of the new system and there are several bugs that are being added to the list of updates and changes the company will need to work through. We received acknowledgement that BCPL has received our Uniform Requirements and Responsibilities (URRs) and that our library was in compliance for the reporting year of 2023. There will be a Library Card Contest in collaboration with the Reading Pride Organization. Community members can submit original artwork to the contest and the winner's work will be featured on a limited edition RPL Library card.

Marissa Guidara mentioned that she attended OCL's Youth Services Leadership Meeting and the SE PA Youth Services Consultants Forum. Information has been distributed regarding upcoming summer training opportunities provided by OCL. She is creating video highlights for the Building Equity-Based Summers workbook training for librarians.

Becky Wanamaker stated that the yearly state report and District negotiations are underway. Collaborated with the District/RPL team regarding needs and questions for managing and supporting Overdrive/Libby. Renee Dietrich inquired about PALA funding. Becky explained that the budget committee is still being formed and nothing has been requested until the committee is finalized and then requests can be submitted to the appropriate personnel.

Library Services: No Report

Facilities: No Report

Finance: Chris Phillips stated that the committee did not meet however due to the change in check signers for 2024 a resolution stating the approved check signers must be submitted for our JMS Investment account. Motion was made by Chris Phillips to approve the resolution to JMS stating that the check signers for 2024 are Nancy Campbell, Chris Phillips, Alan Carman, and Melissa Adams. Seconded by Zelda Yoder. Approved.

Personnel: No Report. A meeting date will be set in the near future.

Strategic Planning: Julia Becker stated the committee did not meet, but there is a meeting scheduled for Friday, March 1, with Melissa and then a meeting date will be scheduled for the committee.

Advancement: Renee Dietrich reported that the Annual Report is near completion. The Loyalty Society has 26 new members. Staff have increased posts on Facebook and we have seen an increase in traffic. The committee is working on a marketing piece for the Library Company that will most likely be a bookmark as well as information included on the library website. After our board meeting, Renee, Melissa, and Carolyn will be attending the City Council Meeting to thank them for the additional \$90,000 in support. Any trustee that would like to attend is welcome. Our solicitor will be reviewing the agreement with BCCF and our proposed endowment. Celebrity Bartender will be on Wednesday, May 15 at the Saucony Creek Franklin Station Brew Pub. We have confirmed four bartenders for the event.

Unfinished Business: Renee Dietrich inquired about an RFP for a new attorney. We should first determine the services that are needed. Kaitlin Daley, Alan Carman, Renee Dietrich and Melissa Adams offered to be on the RFP committee.

New Business: None

Zelda's Trivia. According to the Bureau of Labor Statistics (2021), what percent of US librarians are black? 7% was the answer. "Are you a Librarian: The Untold Story of Black Librarians" documentary will be released in 2025.

Motion to adjourn was made by Salvadore Sepulveda and seconded by Zelda Yoder. Adjourned.

Respectfully submitted as drafted by Vicky Fuller,


Kaitlin Daley
Secretary