

Minutes
February 15th, 2023

Commissioner Present:

Kathryn Cobb-Holmes
Karima Archie
Valerie Phelps Robinson
Richard Wagner

Commissioner(s) Absent:

Lisa Blount
Stacey Taylor

Staff:

Kimberly Talbot

Guest:

None

The meeting was called to order by Commissioner Cobb-Holmes at 6:04 p.m. The minutes were reviewed. Commissioner Wagner moved to accept the minutes. Commissioner Archie second. The minutes were approved.

Executive Director's Report

The office has a new intern thru the program with Careerlink.

The office programs were audited by Community Development. We received a letter commending our performance. An additional 50K was requested to match our billing and offset our salaries. Human Resources is in the process of reviewing and updating job descriptions. Once that is completed, there will be a push to fill the investigator position.

Old Business

Commissioners discussed empty spots on the Commission board and who/how to fill them. Commissioners will hold elections once all spots are filled.

New Business

The E.D. has been asked to speak at a DCED conference scheduled for May 1st & 2nd at State College. Berks Coalition will soon open a Safe Parking Lot. The person should call 211 in order to receive assistance.

Good & Welfare

Commissioner Archie provided information on the Gospel Jubilee which is scheduled for 2/26/2023. She will also forward several events via email that will be provided to Commissioners. Commissioner Wagner is a board member at Reading Pride. They now have a paid Executive Director. Commissioner Cobb-Holmes reports that BCIU still needs staff. The Covid testing project at the BCIU has proven to be successful.

Training:

PHRC is providing free online fair housing training. There is a training on 2/22/23 entitled "Fair Housing and the homebuying process". The trainings are from 12-1. On March 29th, the topic will be Domestic Violence & Fair Housing. The E.D. will forward the emailed links.

The meeting was adjourned at 6:49 p.m.