



CITY OF READING, PENNSYLVANIA

DEPARTMENT OF ADMINISTRATIVE SERVICES
PURCHASING DIVISION
ROOM 2-45
815 WASHINGTON STREET
(610) 655-6207
TAMMI.REINHART@READINGPA.GOV

TAMMI REINHART
PURCHASING COORDINATOR

May 27, 2021

Mr. Dave Jordan, Senior Planner
Urban Design Venture
212 East Seventh Street
Pittsburgh, PA 15120

Dear Mr. Jordan:

The City of Reading has awarded Urban Design Venture the contract for the Home Technical Assistance Project for the City of Reading at the total submitted proposal price of \$30,000.00 (in a 3 year period).

This award is made in accordance with proposals received in the Office of the Purchasing Coordinator. The City Solicitor will notify you when the necessary papers are ready for signature.

In the meantime, please send the name, title and email address of the individuals who will execute the contract and witness the execution of the contract to Amanda.Helbert@readingpa.gov and Tammi.Reinhart@readingpa.gov.

If performance and payment bonds are required, please send executed copies of the bonds and any other required submittals (eg. Stipulation Against Liens) to the Law Department by email (solicitor@readingpa.gov) and regular mail (City Hall Rm 2-39).

Sincerely,

A handwritten signature in black ink that reads "Tammi Reinhart".

Tammi Reinhart
Purchasing Coordinator

Cc: Jamal Abodalo, Director of Community Development

