



CITY OF READING, PENNSYLVANIA

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ELECTRICIANS EXAMINING BOARD

MINUTES December 8, 2025

The Regular Quarterly meeting of the City of Reading (COR) Electrical Examining Board was held in the 3rd Fl. Conference Rm, City Hall, on Monday, December 8, 2025, as mandated by COR Ordinance #56-2022 §180.1102.5 at 4:30 PM

CALL TO ORDER: The meeting was called to order by Secretary Waldman at 4:35PM

PRESENT (5) Bryan Anderson, Ed Bernitsky, Tim Waldman, Tim Pelter

ABSENT (3) Geoff Litwin (Chairman), Jose Delfi, Todd Rathman

COR LIAISON - The COR does not currently have an Electrical Inspector on staff.

No City of Reading representative attended this meeting.

MINUTES: A motion was made by Ed Bernitsky, second by Brian Anderson to approve the minutes of the September 8, 2025 meeting. PASSED

APPLICANTS FOR TESTING/LICENSING: No City of Reading representative was in attendance; but the Acting Chief Building Official, Jay Montgomery provided the Electrical Examining Board with folder of applicants to review.

The applicants in the folder had been previously reviewed but their proof of successful completion of testing was now provided, indicating they were approved for license issuance.

UNFINISHED BUSINESS:

The members had a discussion regarding ongoing changes in the B/T staff and hopes that all empty positions will eventually be filled.

Secretary Waldman reported that there has been no further progress from the Trades Working Group. He will await additional information.



NEW BUSINESS:

Secretary Waldman noted the Chairman Geoff Litwin will not seek re-appointment to the Electrical Board, leaving a vacancy that must be filled.

Ed Bernitsky is working on establishing a dedicated testing code in the ICC catalog exclusive to the City of Reading.

Having our own category would give the Electrical Board the authority to control who can take the electrical tests. The board would need to submit their approval BEFORE a candidate can take an exam.

Secretary Waldman noted that the changes to the City of Reading License application form to reflect testing to the 2020 NEC have been completed, and the City of Reading website have been updated.

Required testing numbers are as follows:

The Master Electrician Exam Test # for 2020 NEC is T16N

The Journeyman Electrician Exam Test # for 2020 NEC is T17N

A discussion was held regarding the verification of testing provided by the ICC. The new proof of successfully passing a test has been changed to an E-mail format and does not correspond to an acceptable proof of completion in the B/T office, causing successful candidates to be rejected.

A motion was made by Ed Bernitsky, second by Tim Pelter, to add the new e-mailed proof of successful testing to the acceptable proof of successful testing to be accepted by the B/T office. PASSED

It was noted that the 3rd floor of City Hall is undergoing HVAC construction, and the conference room may not be available for some time.

ADJOURNMENT: A motion was made by Tim Pelter, second by Bryan Anderson to adjourn PASSED 5:07PM

Next Meeting: Monday, March 2, 2026, at 4:30PM in the 1st Fl Penn Room of City Hall

Respectfully Submitted,



Timothy F. Waldman
Recording Secretary