

CITY COUNCIL

Nominations and Appointments

Committee

Monday, December 6, 2021
4:00 pm
Hybrid Meeting

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, the public is prohibited from attending the meeting in person. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on day of the meeting to allow time to print and distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register prior to the start of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial In

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interview

4:00 - Rogelio Flores - appointment - Youth Commission

4:15 - Mark Cianciosi - appointment - Code and License Appeals Board

II. Appointment Recommendations

III. Review Pending Applications Memo (see page 5), BAC Openings (see page 7) & Board, Authority, Commission Membership

Youth Commission Facts

It is the purpose and intent of the City Council to establish a City of Reading Youth Commission [Commission]. The Commission will serve as an advisory body to the Mayor, City Council, and Managing Director on issues of interest to youth and pertaining to youth in the City of Reading. Youth and young adults are impacted by the decisions of City officials, but seldom have the opportunity to directly participate in the process. Establishment of a Commission will facilitate the participation of youth and young adults in local government, as well as provide City officials an opportunity to hear and address their ideas and concerns.

Youth Commission Questions for New Applicants

1. What is the purpose of the Youth Commission?
2. Why are you interested in serving on the Youth Commission?
3. Will you be able to regularly attend meetings?
4. What would you like to see the Youth Commission accomplish?
5. What concerns do you have?

Youth Commission Questions for Reappointments

1. Do you regularly attend meetings?
2. What has the Youth Commission accomplished?
3. What issues need to be addressed?
4. Has City leadership been responsive to Youth Commission recommendations?
5. Have conditions improved?

Code and License Appeals Board Facts

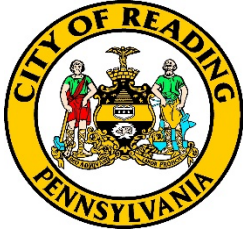
Over time the City enacted ordinances creating separate appeals boards for the Housing Ordinance, including the Disruptive Conduct Report (DCR), the Solid Waste and Recycling Ordinance, the Vending Machine Ordinance, and the Property Maintenance Code Ordinance. The ordinances required three individual citizens and three alternates to serve on each individual appeals board. The City could not find and appoint 15 to 30 individual citizens to serve on these individual appeals boards so the City in consultation with the Solicitor's Office drafted legislation to merge these five (5) appeals boards into one Code and License Appeals Board. This omnibus board is now composed of the Administrative Services Director, as Chair, a Council member and three individual citizens representing the business community, a community group and a citizen at large to hear appeals to the Housing Ordinance, the Solid Waste Ordinance, the Solid Waste and Recycling Ordinance, the Vending Machine Ordinance and the Property Maintenance Code Ordinance. The representative from the business community shall be appointed by the Mayor without Council approval. The Board will meet with the City attorney prior to the start of any appeal hearing to explain the appeal process under consideration. There is no set meeting schedule for this Appeals Board.

1. Why are you interested in serving on Code and License Appeals Board?
2. Have you ever had any violations of the Housing Ordinance, including the Disruptive Conduct Report (DCR), the Solid Waste and Recycling Ordinance, the Vending Machine Ordinance, and the Property Maintenance Code Ordinance?
3. What is your opinion on the need for a City appeals board?
4. Have you had any experience considering testimony and making decisions based on the testimony presented?

Code and License Appeals Board Questions for Reappointments

6. How many appeal hearings has the Board held over your term.
7. Do you believe that the process used to conduct the hearing is productive and efficient? What changes would you recommend?
8. What changes to the board composition would you recommend?

M E M O R A N D U M



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: December 6, 2021
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission - *11 open seats (1 per Council District; 3 at large)*

- Tonya Butler - appointment - has Mayoral approval

Recreation Commission - *1 open seat (citizen member)*

- Mark Falter Jr - appointment - clearances submitted - **sent to Mayor Feb 2021**

Youth Commission - *5 open seats (1 District 2, 1 District 3, 1 District 6, 2 Mayor)*

- Carlos Estrada - appointment - District 4 - has Mayoral approval - **needs clearances**
- Cesar Martinez - appointment - District 4 - has Mayoral approval - **needs clearances**
- Rogelio Flores - appointment - Mayoral appointment - has clearances - has Mayoral approval

Charter Board - *2 open seats (5 members)*

- **Susan Williams - appointment (was member in the past) - sent to Mayor May 2021**

Code & License Appeals Board - *2 expired terms, 1 open seat, 3 open alternate seats (3 citizen members)*

- **Mark Cianciosi** - appointment - has Mayoral approval

RAWA - *1 expired term (7 members)*

- **Cecile Grimshaw** - reappointment

Fire Civil Service Board - *1 open seat, 1 expired term (3 members)*

- **Craig Breneiser** - reappointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

DECEMBER 6, 2021

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	7 openings		
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			2 openings 1 application pending
Board of Historical Architectural Review			4 openings Historic District Openings & Trades Professional
Board of Trustees of the Reading Public Library			City positions full

Board of Health	2 alternate openings		
Board of Ethics	Board full		
Building/Fire Code Board of Appeals	2 openings		
	2 alternate openings		
	Bldg/Trade experience		
Animal Control Board	3 openings		
Charter Board	2 openings		
	1 application pending		
Code & License Appeals Board		2 openings	
		1 alternate opening	2 alternate openings
			1 application pending
Equal Business Opportunity Advisory Board	5 openings		
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES

Reading Area Water Authority			
			1 opening
			1 application pending
Reading Redevelopment Authority			
		Board full	
Reading Housing Authority			
	Board full		
Reading Parking Authority			
		Board full	
Convention Center Authority			
			City positions full

COMMISSIONS

Planning Commission			
	1 opening		
Shade Tree Commission			
	1 opening		
Stadium Commission			
	Board full		
Reading Human Relations Commission			
		1 opening	
Blighted Property Review Committee			
	1 opening		

Environmental Advisory Council			2 openings
Recreation Commission	1 City opening		
	1 application pending		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	2 openings – 1 District 2; 1 District 3; 1 District 4
		3 applications pending	
Downtown Revitalization P3		Positions full	1 alternate opening