

CITY COUNCIL

Nominations and Appointments

Committee

Monday, November 21, 2022
4:00 pm
Virtual Meeting

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, meetings are being held virtually. No public comment is permitted during Committee meetings.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

I. Interviews

4:00 - Thomas Ryan - reappointment - Shade Tree Commission - in person

4:15 - James Cole - appointment - Environmental Advisory Council

4:30 - William Vitale - reappointment - Environmental Advisory Council

II. Appointment Recommendations

III. Diversity Training for Board, Authority and Commission members

- watch training video and provide feedback

- IV. Review Pending Applications Memo (see page 5), BAC Openings (see page 7) & Board, Authority, Commission Membership**
- V. Review list of non-residents serving on BACs and positions that are difficult to fill (see page 11) - no update**
- VI. Adjourn**

Reading Shade Tree Commission Facts

The purposes of the Shade Tree Commission are to promote and advance the general welfare of the City by:

- Guiding and regulating the orderly growth and development of vegetation on or near public areas in accordance with the Shade Tree Map and with long term objectives, principles and standards deemed beneficial to the interest and welfare of the people of the City.
- Protecting the character and the social and economic value of both private and public property.
- Preserving and enhancing the visual character and natural beauty of the City.
- Restoring, insofar as is possible, a healthy natural environment including but not limited to photosynthesis, underground water stability, surface runoff stability, the reduction of noise, the filtration of pollutants, such as ozone, sulfur dioxide, particulate matter, etc., and the propagation of animal life.

Shade Tree Commission Questions for New Applicants

1. What is the purpose of the Shade Tree Commission?
2. Are you aware that the Shade Tree Commission currently meets on the 3rd Monday of each month at 6 pm? Will you be able to regularly attend those meetings?
3. Why are you interested in serving on the Shade Tree Commission?
4. How does a shade tree program benefit Reading?
5. Do you have experience with trees and/or landscaping?

Shade Tree Commission Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What does the Shade Tree Commission do well?
3. In what areas or ways does the Shade Tree Commission need to improve?
4. Are there any issues that City Council could assist with?

Reading Environmental Advisory Council (EAC) Facts

The EAC was formed by Bill No. 25-2007 to study environmental and sustainability issues at the request of City Council and make recommendations to Council on those issues. The EAC will work with City Council in an advisory capacity in an effort to help Council analyze environmental and sustainability issues and, when appropriate, issue recommendations on courses of action necessary to protect the health, safety and welfare of the residents of Berks County.

The EAC may advise and make recommendations to City Council, City Administration, and City boards, authorities and commissions on policies and programs that infuse the work of City government with an operating philosophy based on environmental protection and sustainability, make recommendations as to the possible use of open land areas within the City of Reading, and promote community environmental awareness programs.

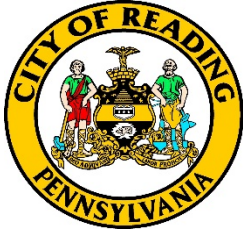
EAC Questions for New Applicants

1. What is the purpose of the EAC?
2. The EAC currently meets on the 4th Tuesday of each month at noon. Will you be able to regularly attend those meetings?
3. Why are you interested in serving on the EAC?
4. What environmental issues would you like to have addressed?
5. Do you have experience with environmental issues or projects?

EAC Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What does the EAC do well?
3. In what areas or ways does the EAC need to improve?
4. Are there any issues that the City could assist with?
5. Describe an initiative the EAC has worked on within the past year.
6. In what ways could the EAC improve the way it operates?

MEMORANDUM



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: November 21, 2022
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission – 11 open seats (1 per Council District; 3 at large)

- **Tonya Butler** – appointment – District 4 - has Mayoral approval

Planning Commission – 2 open seats (7 members)

- **James Harris** – appointment - sent to Mayor November 2022

Environmental Advisory Council – 1 term expiration, 1 open seat (7 members)

- **James Cole** – appointment – has Mayoral approval
- **William Vitale** – reappointment – has Mayoral approval

Conversion Therapy Mental Health Services Board – 3 open seats (5 members, 3 residents)

- **Jordan Henning** – appointment – has Mayoral approval

Shade Tree Commission – 1 open seat, 2 term expirations (5 members)

- **Thomas Ryan** – reappointment – has Mayoral approval

Electrical Examining Board – 1 open seat (7 members)

- **Jeffrey Hartman** – appointment – has Mayoral approval
- **Ed Bernitsky** – appointment – has Mayoral approval
- **Bryan Anderson** – appointment – has Mayoral approval

Charter Board – 2 open seats (5 members)

- **Stephen Yarnell** – appointment – sent to Mayor August 2022

Pagoda Foundation – 2 Council appointments (13 members)

- **Jon Jordan** – appointment

Library Board – 2 City term expirations (16 members)

- **Salvador Sepulveda** – reappointment – has Mayoral approval

Parking Authority – 2 term expirations, 1 open seat (5 members)

- **Keith Eschleman** – reappointment – has Mayoral approval
- **Alan Shuman** – appointment – sent to Mayor November 2022

Audit Committee – 1 term expiration (1 resident member)

- **Sandy Graffius** – reappointment – sent to Mayor November 2022

HVAC Board – 2 term expirations, 4 open seats (9 members)

- **Craig Weisman** – reappointment – has Mayoral approval

Zoning Hearing Board – 1 alternate open seat (5 members + 2 alternates)

- **James Harris** – appointment - sent to Mayor November 2022

RAWA – 2 term expirations (7 members)

- **Steven McCracken** – reappointment

Board of Health – 2 term expirations (5 members + 2 alternates)

- **John Dethoff** – reappointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

NOVEMBER 21, 2022

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician			
	1 opening		
	3 applications pending		
Plumbing Board of Examiners Must be master Plumber			
	2 openings		
Reading HVAC Board Must have master license			
	4 openings		
	1 application pending		
Zoning Hearing Board			
			1 alternate opening
			1 application pending
Police Civil Service Board			
			Board full
Fire Civil Service Board			
			1 opening
Board of Historical Architectural Review			4 openings
			Historic District Openings
			& Trades Professional
Board of Trustees of the Reading Public Library			2 City openings
			1 application pending

Board of Health	2 openings		
	1 alternate opening		
	1 application pending		
Board of Ethics	2 openings		
Building/Fire Code Board of Appeals	1 alternate opening		
Animal Control Board	2 openings		
Charter Board	2 openings		
	1 application pending		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board	3 openings – minority bus – owner; procurement professional, resident		
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings
			1 application pending

Conversion Therapy Mental Health Services Appeals Board	3 openings		
	1 application pending		

AUTHORITIES			
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Reading Area Water Authority			
			2 openings
			1 application pending
Reading Redevelopment Authority			
			1 opening
Reading Housing Authority	Board full		
Reading Parking Authority		3 openings	
		2 applications pending	
Convention Center Authority			City positions filled

COMMISSIONS			
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Planning Commission			
	2 openings		
	1 application pending		
Shade Tree Commission			
	3 openings		
	1 application pending		
Stadium Commission			
	Board full		
Reading Human Relations Commission			
		2 openings	

Blighted Property Review Committee	2 openings		
Environmental Advisory Council			2 openings
			2 applications pending
Recreation Commission	City positions filled		
Audit Committee			1 opening
			1 application pending
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	2 District 1; 2 District 3; 2 District 6
Downtown Revitalization P3		Positions full	1 alternate opening

Non-Residents Serving on BACs

Charter Section 1002 C Qualifications provides that as a general rule, members of boards and commissions shall be residents of the City. At the discretion of Council, persons not residents of the City, but who have a significant property or business interest in the City, may be selected to serve. No person may concurrently serve on more than one authority, board, or commission.

BAC	Name	Number of Board Members	Reason
Electrical Examining Board	Todd Rathman Tim Pelter Geoffrey Litwin Mark Pinkasavage Tim Waldman Terry Withers	7	Master Electrical License required
Plumbing Board	Barry Unger Donald Snyder Robert Fegley Brian Miller Frank Forster	7	Master Plumbing License required
HVAC Board	Dale Eisenhofer Craig Weisman Steven Symons Tim Strunk Chad Milligan	9	Master Mechanical License required
Zoning Hearing Board	Jared Barcz, construction professional	5 + 2 alternates	
Fire Civil Service Board	Craig Breneiser	3	

	Michael Leifer, business owner		
HARB	vacant	9	trade professional
Library Board	Dennis Skayhan, ADA Sal Sepulveda, RSD elementary principal Michel Micozzi Patty Bell	5 City appointments; 15 members	
Board of Health	Lynanne Bohn, former City Health Insp Mary Kelleher, Berks Community Health Center	5 + 2 alternates	code related environmental health infectious disease physician
Building / Fire Code Board of Appeals	Michael Kautter Tom Lynam Dennis Bayer Scott Graham Tim Waldman	5 + 2 alternates	trades and fire system professionals
Animal Control Board	vacant Harry Brown, extensive animal enforcement experience	7	veteranarian
Equal Business Opportunity Advisory Bd	vacant William Dorward vacant vacant	5	minority business owner building trades council member chamber member procurement professional
Conversion Therapy Mental Health Advisory Board	vacant	5	licensed mental health professional

RAWA	Richard Carpenter Jamal Abodalo Philip Dougherty	7	Authorities Act allows non-resident participation where community is serviced by RAWA
Parking Authority	Tim Profit	5	Majority must be residents of the municipality; all must be residents of the County