

# *CITY COUNCIL*

## *Nominations and Appointments*

### *Committee*

**Tuesday, September 6, 2022**  
**4:00 pm**  
**Virtual Meeting**

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, meetings are being held virtually. No public comment is permitted during Committee meetings.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

**Dial by your location**

877 853 5257 US Toll-free

888 475 4499 US Toll-free

#### **I. Interviews**

**4:00 - Erin Weller - reappointment - HARB**

**4:15 - Aaron Booth - reappointment - HARB**

#### **II. Appointment Recommendations**

#### **III. Review Pending Applications Memo (see page 4), BAC Openings (see page 6) & Board, Authority, Commission Membership**

#### **IV. Review list of non-residents serving on BACs and positions that are difficult to fill (see page 10)**

**V. Update - Diversity Training for Board, Authority and Commission members**

**VI. Adjourn**

## **Historical and Architectural Review Board (HARB) Facts**

HARB and the Historic District Preservation Ordinance were adopted in 1978 for the general purpose of protecting those historical areas, buildings and structures within the City which have distinctive character recalling the rich architectural and historical heritage of the City of Reading and Commonwealth of Pennsylvania. The City currently has 5 historic districts – Centre Park, Callowhill, Prince, Penn’s Commons and the Heights (conservation district). The HARB meets monthly to consider applications to make exterior property improvements that are within view of the public right of way for properties within the historic districts. The projects must be in compliance with the Federal Secretary of the Interior Guidelines.

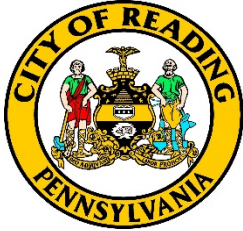
### **HARB Questions for New Applicants**

1. What are the functions of the HARB?
2. HARB currently meets on the 3rd Tuesday of the month at 6:30 pm. Can you attend the meetings?
3. Why are you interested in serving on HARB?
4. Have you ever received preservation or property maintenance violations from the City? If yes, please explain the nature of the violation and corrective measures that were implemented in order to comply with resolutions of the HARB.
5. Have you ever submitted an application for a Certificate of Appropriateness to the HARB? If yes, please explain the nature of the application and alterations that were completed in compliance with resolutions of the HARB.
6. What professional or personal experience do you have relative to historic preservation?
7. What is the value of historic preservation?
8. What is the role of the Secretary of Interior Standards for Rehabilitation, the Code of Ordinances, the Construction Codes, and policies/guidelines adopted by the HARB?

### **HARB Questions for Reappointments**

1. Are you able to regularly attend meetings?
2. What are some of the more difficult issues HARB has encountered and what did you and the Board do to try to resolve the issues?
3. Are there any issues that the City or Council could assist with?
4. In what ways could HARB improve the way they operate?
5. Have you ever received disciplinary action by HARB as a HARB member?

M E M O R A N D U M



**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Smith, Deputy City Clerk  
**DATE:** September 6, 2022  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

**Citizens Initiative Commission – 11 open seats (1 per Council District; 3 at large)**

- **Tonya Butler** – appointment – District 4 - has Mayoral approval

**Planning Commission – 1 term expiration (7 members)**

- **Ann Woodward** – appointment – sent to Mayor Jan 2022
- **Wayne Bealer** – reappointment – sent to Mayor March 2022

**Environmental Advisory Council – 2 term expirations, 2 open seats (7 members)**

- **Stephan Thompson** – appointment – has Mayoral approval
- **James Cole** – appointment
- **Cathy Myers** – reappointment – has Mayoral approval
- **William Vitale** – reappointment

**Youth Commission – 10 open seats (15 members)**

- **Diamond Perez** – appointment – Council District 4 – has Mayoral approval
- **Janetivis Aponte** – appointment – Council District 5 – has Mayoral approval

**HARB – 4 open seats, 2 term expirations (9 members)**

- **Aaron Booth** – reappointment – has Mayoral approval
- **Erin Weller** – reappointment – has Mayoral approval

**Conversion Therapy Mental Health Services Board – 3 open seats (5 members, 3 residents)**

- **Jordan Henning** – appointment – sent to Mayor August 2022

**Shade Tree Commission – 1 open seat, 2 term expirations (5 members)**

- **Thomas Ryan** – reappointment – has Mayoral approval

**Electrical Examining Board – 1 open seat (7 members)**

- **Jeffrey Hartman** – appointment

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

SEPTEMBER 6, 2022

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board Must be master Electrician			
	1 opening		
	1 application pending		
Plumbing Board of Examiners Must be master Plumber			
	2 openings		
Reading HVAC Board Must have master license			
	4 openings		
Zoning Hearing Board			
			1 alternate opening
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			6 openings
			Historic District Openings
			& Trades Professional 2 applications pending
Board of Trustees of the Reading Public Library			
			City positions filled

Board of Health	1 alternate opening		
Board of Ethics	2 openings		
Building/Fire Code Board of Appeals	1 alternate opening		
Animal Control Board			
	2 openings		
Charter Board			
	2 openings		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board	3 openings – minority bus – owner; procurement professional, resident		
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings

Conversion Therapy Mental Health Services Appeals Board	3 openings		
	1 application pending		

<b>AUTHORITIES</b>			
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Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
			1 opening
Reading Housing Authority	Board full		
Reading Parking Authority		1 opening	
Convention Center Authority			City positions filled

<b>COMMISSIONS</b>			
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Planning Commission			
	2 openings		
	2 applications pending		
Shade Tree Commission			
	3 openings		
	1 application pending		
Stadium Commission			
	Board full		
Reading Human Relations Commission		1 opening	



Blighted Property Review Committee	2 openings		
Environmental Advisory Council			4 openings
			4 applications pending
Recreation Commission	City positions filled		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
			2 District 1; 2 District 3; 1 District 4; 1 District 5; 2 District 6
Youth Commission		2 openings	
			2 applications pending
Downtown Revitalization P3		Positions full	1 alternate opening

# Non-Residents Serving on BACs

Charter Section 1002 C Qualifications provides that as a general rule, members of boards and commissions shall be residents of the City. At the discretion of Council, persons not residents of the City, but who have a significant property or business interest in the City, may be selected to serve. No person may concurrently serve on more than one authority, board, or commission.

BAC	Name	Number of Board Members	Reason
Electrical Examining Board	Todd Rathman Tim Pelter Geoffrey Litwin Mark Pinkasavage Tim Waldman Terry Withers	7	Master Electrical License required
Plumbing Board	Barry Unger Donald Snyder Robert Fegley Brian Miller Frank Forster	7	Master Plumbing License required
HVAC Board	Dale Eisenhofer Craig Weisman Steven Symons Tim Strunk Chad Milligan	9	Master Mechanical License required
Zoning Hearing Board	Jared Barcz, construction professional	5 + 2 alternates	
Fire Civil Service Board	Craig Breneiser	3	

	Michael Leifer, business owner		
HARB	vacant	9	trade professional
Library Board	Dennis Skayhan, ADA Sal Sepulveda, RSD elementary principal Michel Micozzi Patty Bell	5 City appointments; 15 members	
Board of Health	Lynanne Bohn, former City Health Insp Mary Kelleher, Berks Community Health Center	5 + 2 alternates	code related environmental health infectious disease physician
Building / Fire Code Board of Appeals	Michael Kautter Tom Lynam Dennis Bayer Scott Graham Tim Waldman	5 + 2 alternates	trades and fire system professionals
Animal Control Board	vacant Harry Brown, extensive animal enforcement experience	7	veteranarian
Equal Business Opportunity Advisory Bd	vacant William Dorward vacant vacant	5	minority business owner building trades council member chamber member procurement professional
Conversion Therapy Mental Health Advisory Board	vacant	5	licensed mental health professional



Audit Committee

Sandy Graffius, County Controller

1 resident