



# *CITY COUNCIL*

## *Nominations and Appointments*

### *Committee*

**Monday, August 16, 2021**  
**4:00 pm**  
**Hybrid Meeting**

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, the public is prohibited from attending the meeting in person. Public comment will only be accepted in writing through an email to [michelle.smith@readingpa.gov](mailto:michelle.smith@readingpa.gov). Public comment must be submitted by 3:00 pm on day of the meeting to allow time to print and distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register prior to the start of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

One tap mobile

+13017158592,,4192926522#,,,,\*972205# US (Washington DC)

+13126266799,,4192926522#,,,,\*972205# US (Chicago)

### **Dial by your location**

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

## **I. Interviews**

**4:00 - Michael Kautter - reappointment - Fire / Building Code Board of Appeals**

**4:15 - Carlos Estrada - appointment - Youth Commission - tentative**

**4:30 - Adorelis Medina - appointment - Youth Commission - tentative**

**II. Appointment Recommendations**

**III. Review Pending Applications Memo (see page 5), BAC Openings (see page 7) & Board, Authority, Commission Membership**

## **Fire and Building Code Board of Appeals Facts**

The Fire and Building Code Board of Appeals has the authority to periodically review building, electrical, mechanical, plumbing, and fire codes, act as a board of appeals to pursuant to the aforementioned codes. They may determine the suitability of alternate materials and types of construction and waive building code requirements under certain circumstances. An affected party may appeal the decision of the local Code Official to the Building and Fire Code Board of Appeals, and the Building and Fire Code Board of Appeals shall have the power to uphold, reverse, or modify the decision of the official.

There is no set meeting schedule for this Appeals Board.

1. Why are you interested in serving on the Fire and Building Code Board of Appeals?
2. Have you had experience with the City's Fire or Building Codes?
3. What is your opinion on the need for this appeals board?
4. Have you had any experience considering testimony and making decisions based on the testimony presented?

## **Code and License Appeals Board Questions for Reappointments**

1. Do you regularly attend appeal hearings?
2. How many appeal hearings has the Board held over your term?
3. Do you believe that the process used to conduct the hearing is productive and efficient?
4. What changes would you recommend?

## **Youth Commission Facts**

It is the purpose and intent of the City Council to establish a City of Reading Youth Commission [Commission]. The Commission will serve as an advisory body to the Mayor, City Council, and Managing Director on issues of interest to youth and pertaining to youth in the City of Reading. Youth and young adults are impacted by the decisions of City officials, but seldom have the opportunity to directly participate in the process. Establishment of a Commission will facilitate the participation of youth and young adults in local government, as well as provide City officials an opportunity to hear and address their ideas and concerns.

## **Youth Commission Questions for New Applicants**

1. What is the purpose of the Youth Commission?
2. Why are you interested in serving on the Youth Commission?
3. Will you be able to regularly attend meetings?
4. What would you like to see the Youth Commission accomplish?
5. What concerns do you have?

## **Youth Commission Questions for Reappointments**

1. Do you regularly attend meetings?
2. What has the Youth Commission accomplished?
3. What issues need to be addressed?
4. Has City leadership been responsive to Youth Commission recommendations?
5. Have conditions improved?

M E M O R A N D U M



**TO:** Nominations and Appointments Committee  
**FROM:** Shelly Smith, Deputy City Clerk  
**DATE:** August 16, 2021  
**SUBJECT:** Pending Applications

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The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission - *11 open seats (1 per Council District; 3 at large)*

- Tonya Butler - appointment - has Mayoral approval

Recreation Commission - *2 open seats (2 citizen members)*

- Deja Harris - appointment - additional clearances submitted
- Mark Falter Jr - appointment - additional clearances submitted - **sent to Mayor Feb 2021**

Youth Commission - *4 open seats (1 District 2, 1 District 4, 2 Mayor)*

- Adorelis Medina - appointment - District 3 - has Mayoral approval
- Carlos Estrada - appointment - District 4 - has Mayoral approval - **needs clearances**
- Cesar Martinez - appointment - District 4 - has Mayoral approval - **needs clearances**

**Charter Board – 2 open seats (5 members)**

- Susan Williams – appointment (was member in the past) – sent to Mayor May 2021

**Fire/Building Code Board of Appeals – 1 expired term, 2 open seats, 2 open alternates (5 members)**

- Michael Kautter – reappointment – has Mayoral approval

**Environmental Advisory Council – 3 open seats (7 members)**

- Rebecca Noviello – appointment – has Mayoral approval

**Blighted Property Review Committee – 1 expired term, 1 open seat (7 members)**

- Jerry Jones – appointment – has Mayoral approval

**BOARDS, AUTHORITIES & COMMISSIONS**

**OPEN SEATS**

**AUGUST 16, 2021**

<b>Board, Authority &amp; Commission</b>	<b>Mayor appointment w/ Council approval</b>	<b>Mayor appointment</b>	<b>Council appointment</b>
<b>BOARDS</b>			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	6 openings		
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			4 openings Historic District Openings & Trades Professional
Board of Trustees of the Reading Public Library			City positions filled

Board of Health	2 alternate openings		
Board of Ethics	Board full		
Building/Fire Code Board of Appeals	3 openings		
	2 alternate openings		
	Bldg/Trade experience		
	1 application pending		
Animal Control Board	3 openings		
Charter Board	2 openings		
	1 application pending		
Code & License Appeals Board		2 openings	
		1 alternate opening	2 alternate openings
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board	3 openings		



AUTHORITIES			
Reading Area Water Authority			Board full
Reading Redevelopment Authority		Board full	
Reading Housing Authority	1 opening		
	1 application pending		
Reading Parking Authority		Board full	
Convention Center Authority			City positions full
COMMISSIONS			
Planning Commission	1 opening		
Shade Tree Commission	Board full		
Stadium Commission	1 opening		
	1 application pending		
Reading Human Relations Commission		2 openings	
		1 application pending	
Blighted Property Review Committee	2 openings		
	1 application pending		

Environmental Advisory Council			3 openings
			1 application pending
Recreation Commission			
	1 City opening		
	2 applications pending		
Audit Committee			
			Board full
Citizens Initiative Commission			
		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	3 openings – 2 District 2 & 1 District 4
		3 applications pending	
Downtown Revitalization P3		Positions full	1 alternate opening