



CITY COUNCIL

Nominations and Appointments

Committee

Tuesday, June 21, 2022
4:00 pm
Virtual Meeting

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, meetings are being held virtually. Public comment will be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on the day of the meeting to allow time to distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register by 3:00 pm the day of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 – Steven Symons – appointment – HVAC Board & Fire / Building Code Board of Appeals

4:15 – Chad Mulligan – appointment – HVAC Board

II. Appointment Recommendations

(see next page)

III. Review Pending Applications Memo (see page 5), **BAC Openings** (see page 7) & **Board, Authority, Commission Membership**

IV. Diversity Training for Board, Authority and Commission members

V. Redevelopment Authority Appointments

- Application deadline
- Mayoral review

VI. Adjourn

HVAC Board Facts

City Council adopted the International Mechanical Code and Uniform Construction Code to apply to properties in the City. This is to insure the public health, safety and welfare as they are affected by the installation. These codes govern the maintenance of mechanical systems and regulates the design, construction, material quality, erection, installation, alteration, repair, location, replacement, addition to, use or maintenance of mechanical systems in the City and providing for the issuance of permits and the collection of fees.

New Applicant Questions – HVAC Board

1. What is the purpose of the HVAC Board?
2. Why are you interested in serving on the HVAC Board?
3. The HVAC Board meets quarterly at 4:30 pm. Are you willing to dedicate time and effort to the duties of this Board?
4. What would you like to see the HVAC Board accomplish?
5. Are you aware of any issues/problems with HVAC installations that need to be addressed?

Reappointment Questions – HVAC Board

1. Are you able to attending meetings consistently?
2. What issues has the Board considered during your term?
3. What has the Board done well and what could be improved?
4. Are there any issues that the City could assist with?
5. Are there any enforcement problems that you have become aware of?

Fire and Building Code Board of Appeals Facts

The Fire and Building Code Board of Appeals has the authority to periodically review building, electrical, mechanical, plumbing, and fire codes, act as a board of appeals to pursuant to the aforementioned codes. They may determine the suitability of alternate materials and types of construction and waive building code requirements under certain circumstances. An affected party may appeal the decision of the local Code Official to the Building and Fire Code Board of Appeals, and the Building and Fire Code Board of Appeals shall have the power to uphold, reverse, or modify the decision of the official.

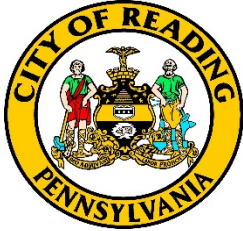
There is no set meeting schedule for this Appeals Board.

1. Why are you interested in serving on the Fire and Building Code Board of Appeals?
2. Have you had experience with the City's Fire or Building Codes?
3. What is your opinion on the need for this appeals board?
4. Have you had any experience considering testimony and making decisions based on the testimony presented?

Code and License Appeals Board Questions for Reappointments

1. Do you regularly attend appeal hearings?
2. How many appeal hearings has the Board held over your term?
3. Do you believe that the process used to conduct the hearing is productive and efficient?
4. What changes would you recommend?

M E M O R A N D U M



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: June 21, 2022
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission – 11 open seats (1 per Council District; 3 at large)

- **Tonya Butler** – appointment – District 4 - has Mayoral approval

Planning Commission – 2 term expirations, 1 open seat (7 members)

- **Ann Woodward** – appointment – sent to Mayor Jan 2022
- **Wayne Bealer** – reappointment – sent to Mayor March 2022
- **Lee Olsen** – reappointment – has Mayoral approval

HVAC Board – 6 open seats (9 members)

- **Steven Symons** – appointment – has Mayoral approval
- **Chad Milligan** – appointment – has Mayoral approval

Environmental Advisory Council – 2 open seats (7 members)

- **Stephan Thompson** – appointment – has Mayoral approval
- **James Cole** - appointment

Charter Board – 2 open seats (5 members)

- **Stephen Yarnell** – appointment

Blighted Property Review Committee – 3 term expirations (7 members)

- **Heminton Candelario Urena** – reappointment – has Mayoral approval

Youth Commission – 8 open seats (15 members)

- **Freddy Pizano** – appointment - Council District 5 – needs background clearances

Redevelopment Authority – 4 open seats (5 members)

- **Glynis Fitzgerald** – appointment
- **John Miller Jr** – appointment
- **Robert Melendez** – appointment
- **Jeffrey Becker** – appointment
- **Kelly Lee Becker** – appointment

HARB – 4 open seats, 2 term expirations (9 members)

- **Aaron Booth** – reappointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

JUNE 21, 2022

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician			
	Board full		
Plumbing Board of Examiners Must be master Plumber			
	2 openings		
Reading HVAC Board Must have master license			
	6 openings		
	2 applications pending		
Zoning Hearing Board			
			1 alternate opening
Police Civil Service Board			
			Board full
Fire Civil Service Board			
			1 opening
Board of Historical Architectural Review			6 openings
			Historic District Openings
			& Trades Professional 1 application pending
Board of Trustees of the Reading Public Library			
			City positions filled

Board of Health	1 alternate opening		
Board of Ethics	2 openings		
Building/Fire Code Board of Appeals	2 alternate openings		
Animal Control Board			
	2 openings		
Charter Board			
	2 openings		
	1 application pending		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board			
	3 openings		
Diversity Board			
			Board full
Pagoda Foundation			
		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board			
	3 openings		

AUTHORITIES

Reading Area Water Authority			
			Board full
Reading Redevelopment Authority			
		4 openings	
		5 applications pending	
Reading Housing Authority	Board full		
Reading Parking Authority			
		1 opening	
Convention Center Authority			City positions full

COMMISSIONS

Planning Commission			
	3 openings		
	3 applications pending		
Shade Tree Commission			
	1 opening		
Stadium Commission			
	Board full		
Reading Human Relations Commission			
		1 opening	
Blighted Property Review Committee			
	3 openings		
	1 application pending		

Environmental Advisory Council			2 openings
			2 applications pending
Recreation Commission	City positions filled		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	7 openings – 2 District 3; 1 District 4; 1 District 5; 1 District 6
			1 application pending
Downtown Revitalization P3		Positions full	1 alternate opening