



CITY COUNCIL

Nominations and Appointments

Committee

Monday, April 5, 2021
4:00 pm

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Due to the COVID-19 Emergency Declaration, the public is prohibited from attending the meeting. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on day of the meeting to allow time to print and distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register prior to the start of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

One tap mobile

+13017158592,,4192926522#,,,,*972205# US (Washington DC)

+13126266799,,4192926522#,,,,*972205# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 - Ann Sellers - reappointment - Environmental Advisory Council

4:15 - Joseph Amprey - reappointment - Board of Ethics

- II. **Appointment Recommendations**
- III. **Agreement of Responsibility** – see page 5
- IV. **Background Clearance Update** – see page 6
- V. **Review Pending Applications Memo** (see page 7), **BAC Openings** (see page 9) & **Board, Authority, Commission Membership**

Reading Environmental Advisory Council (EAC) Facts

The EAC was formed by Bill No. 25-2007 to study environmental and sustainability issues at the request of City Council and make recommendations to Council on those issues. The EAC will work with City Council in an advisory capacity in an effort to help Council analyze environmental and sustainability issues and, when appropriate, issue recommendations on courses of action necessary to protect the health, safety and welfare of the residents of Berks County.

The EAC may advise and make recommendations to City Council, City Administration, and City boards, authorities and commissions on policies and programs that infuse the work of City government with an operating philosophy based on environmental protection and sustainability, make recommendations as to the possible use of open land areas within the City of Reading, and promote community environmental awareness programs.

EAC Questions for New Applicants

1. What is the purpose of the EAC?
2. The EAC currently meets on the 4th Tuesday of each month at noon. Will you be able to regularly attend those meetings?
3. Why are you interested in serving on the EAC?
4. What environmental issues would you like to have addressed?
5. Do you have experience with environmental issues or projects?

EAC Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What does the EAC do well?
3. In what areas or ways does the EAC need to improve?
4. Are there any issues that the City could assist with?
5. Describe an initiative the EAC has worked on within the past year.
6. In what ways could the EAC improve the way it operates?

Ethics Board Facts

The Ethics Board was approved by referendum in the General Election as part of the Home Rule Charter. The purpose of the Ethics Board is to hear and decide all cases alleging violations of the Code of Ethics. Insofar as permitted by state law the Board shall issue advisory opinions, binding opinions, impose penalties and administrative fines, refer cases for prosecution, and conduct investigations on its own initiative and on referral or complaint. City Council shall appropriate sufficient funds to enable the Board to perform the duties assigned to it, including expenses for independent counsel and other necessary staff. The Ethics Board must also educate elected and appointed officials, employees and the public about the Code of Ethics.

Ethics Board Questions for New Applicants

1. What is the purpose of the Ethics Board?
2. Why are you interested in serving on the Ethics Board?
3. Why do you think the Ethics Board is needed?
4. Are you aware of any of the issues the Ethics Board has handled in the past?
5. Have you read the City's Code of Ethics? If you could modify one section which would it be and why?

Ethics Board Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has the Ethics Board done well and what could be improved?
3. Are there any issues that the City could assist with?
4. What types of Ethics issues has the Board handled? And how were they resolved?
5. Explain how the Ethics Board works to educate City officials and the public.
6. Do you believe the Ethics Board is a valuable tool? Why or Why not?

Boards, Authorities & Commissions Agreement of Responsibility

I, _____, recognizing the important responsibility I am undertaking in serving as a member of the City of Reading _____, (*sometimes referred to herein as the Organization*) hereby personally pledge to carry out in a trustworthy, professional and diligent manner all the duties and obligations inherent in my role as a City-appointed volunteer.

My Commitment:

I will exercise the duties and responsibilities of this office with integrity, patience and diligence at all times.

My Role:

I acknowledge that my role as a member is to (1) ~~contribute to defining the organization's mission and governing the fulfillment of that~~ **undertake activities consistent with and in furtherance of the Organization's mission in a manner consistent with my fiduciary duties to the Organization** and (2) carry out the functions of volunteer member and/or officer as specified in the Organization's by-laws and/or policies.

My role as a member will focus on the development of broad policies that govern the implementation of the institutional plans and policy. This role is separate and distinct from the role of the Administrative director or staff, to whom is delegated the responsibility of determining the means of implementing the policies determined by the ~~board, authority, commission or institution~~ **Organization**.

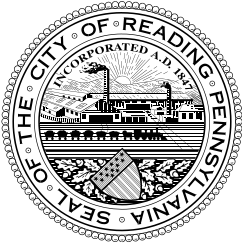
I Pledge:

- 1) To establish as a high priority my attendance at all meetings of the board, committee or authority on which I serve.
- 2) To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda and all pertinent background support material.
- 3) To represent the City of Reading and the board, authority or commission on which I serve in a positive and professional manner at all times and in all places.
- 4) To support in a positive and respectful manner all actions taken by the board, authority or commission at all times and in all places.
- 5) To refrain from intruding in administrative issues that are the purview of management or government officials, except to monitor the results and prohibit methods not in congruity with the function and business of the board, commission or authority on which I serve.
- 6) To conduct myself in an appropriate and professional manner at all official meetings and functions of the board, authority or commission on which I serve.

Signed: _____

Date: _____

Name	BAC	Clearances Received
Deja Harris	Recreation Commission	
Ryan Yanchocik	Recreation Commission	Received
Mark Falter	Recreation Commission	Received
Endaisha Thornton	Recreation Commission	



MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: April 5, 2021
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Recreation Commission – *2 open seats (2 citizen members)*

- Deja Harris – appointment – additional clearances needed
- Ryan Yanchocik – appointment – additional clearances submitted – has Mayoral approval
- Mark Falter Jr – appointment – additional clearances submitted – **sent to Mayor Feb 2021**
- Endaisha Thornton – appointment – additional clearances needed

Citizens Initiative Commission – *11 open seats (1 per Council District; 3 at large)*

- **Tonya Butler** – appointment – has Mayoral approval

Youth Commission – *5 open seats (1 District 1, 1 District 2, 1 District 3, 1 District 5, 2 Mayoral)*

- Samantha Martinez-Escobar – appointment – District 2 – has Mayoral approval
- Adorelis Medina – appointment – District 3 – **sent to Mayor March 2021**
- Serenity Plaza – appointment – District 5 – **sent to Mayor March 2021**

Board of Ethics – *1 expired term (5 members)*

- Joseph Amprey – reappointment – has Mayoral approval

Environmental Advisory Council – *2 expired terms; 2 open seats (7 members)*

- **Ann Sellers** – reappointment – has Mayoral approval
- **Ralph Johnson** – appointment – sent to Mayor Feb 2021
- **Bryan Haag** – appointment – sent to Mayor Feb 2021

Blighted Property Review Committee – *1 open seat (7 members)*

- **Cristobal Arroyo** – appointment – sent to Mayor Feb 2021
- **Endaisha Thornton** – appointment

Board of Health – *1 open seat with environmental health background; 2 open alternate seats (5 members)*

- **Becky Ellis** – resident alternate – appointment – sent to Mayor March 2021
- **Lynanne Bohn** – Environmental Health position – appointment

Diversity Board – *resident seats filled*

- **Elta Jackson-Henry** – NAACP representative – appointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

APRIL 5, 2021

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	6 openings		
Zoning Hearing Board			2 alternate openings
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			5 openings Realtor & Historic District Openings & Trades Professional
Board of Trustees of the Reading Public Library			City positions filled

Board of Health	1 opening – Environmental Health		
	2 alternate openings		
	2 applications pending		
Board of Ethics	1 opening		
	1 application pending		
Building/Fire Code Board of Appeals	3 openings		
	2 alternate openings		
	Bldg/Trade experience		
Animal Control Board			
	3 openings		
Charter Board			
	2 openings		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Diversity Board			1 opening - NAACP rep
			1 application pending
Pagoda Foundation			
		Mayoral Appointments filled	2 openings
Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES			
Reading Area Water Authority			Board full
Reading Redevelopment Authority		Board full	
Reading Housing Authority	1 opening		
Reading Parking Authority		Board full	
Convention Center Authority			City positions full
COMMISSIONS			
Planning Commission	Board Full		
Shade Tree Commission	1 opening		
Stadium Commission	Board Full		
Reading Human Relations Commission		2 openings	
Blighted Property Review Committee	1 opening		
	2 applications pending		

Environmental Advisory Council			4 openings
			3 applications pending
Recreation Commission			
	2 City openings		
	4 applications pending		
Audit Committee			
			Board full
Citizens Initiative Commission			
		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	3 openings – Districts 2, 3, 5
		2 applications pending	3 applications pending
Downtown Revitalization P3		Positions full	1 alternate opening