

CITY COUNCIL

Nominations and Appointments

Committee

Monday, April 4, 2022
4:00 pm
Virtual Meeting

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, meetings are being held virtually. Public comment will be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on the day of the meeting to allow time to distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register by 3:00 pm the day of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 - Patty Bell - appointment - Library Board

**4:15 - Josephine Torres-Boykins - appointment - Equal Business Opportunity
Advisory Board**

II. Appointment Recommendations

III. Review Pending Applications Memo (see page 5), BAC Openings (see page 7) & Board, Authority, Commission Membership

IV. Adjourn

Reading Public Library (RPL) Board of Trustee Facts

City Council accepted the donation of the 5th and Franklin library building and its materials by ordinance in 1889. There is record that the Library Company had been in existence since 1763. When enacting the ordinance the City agreed to establish a free public library for the use and benefit of the citizens and residents of the City of Reading, to be reasonably maintained at the public expense under the authority of an Act of Assembly, entitled- "An Act empowering any city in this Commonwealth to take and hold donations of money, books, real and personal property, for the purpose of a free library in said city, and to make appropriations to maintain the same". The City also agreed that the library shall be managed and controlled by a Board of sixteen trustees, to be constituted as follows: The Mayor of the City shall be ex-officio, and 10 others shall be appointed by the government (split between the City and the County) with 5 appointed by the Library Company.

NEW APPLICANTS - RPL Board Questions

1. What is the purpose of the Library Board (RPL)?
2. Why are you interested in serving on the Library Board?
3. The Board currently meets on the 3rd Monday of each month at 4 pm. Will you be able to regularly attend those meetings?
4. RPL members also participate on various Board created committees and attend Library fundraisers and other events. Will your schedule permit you to participate regularly?
5. Do you use the Library and are you a member?
6. Can you describe some programs offered by the Library?
7. Do you believe that there should be a Library Tax that would provide a steady stream of funding for the library?

REAPPOINTMENTS - RPL Board Questions

1. Are you able to regularly attend meetings?
2. What committees do you serve on?
3. What has RPL done well and what could be improved upon?
4. Are there any issues that the City could assist with?
5. What fundraising activities has the RPL used? Do you believe they were successful?
6. What additional programs should be offered by the Library?

Equal Business Opportunity Board Facts

City Council created this Board to advise the administration on issues and policies concerning enhanced participation, to the maximum extent feasible, of third-party contractors at all levels, included but not limited to apprenticeship programs, training programs, etc., for MBEs, DBEs, WBEs, and the lower-to-moderate income residents, etc. within the distressed areas as mandated by City, state and federal governments regulations. Public meetings should be held at least quarterly to develop procedures for outreach to MBEs, DBEs, WBEs, and SBEs and lower to moderate income businesses to participate in the City's procurement process.

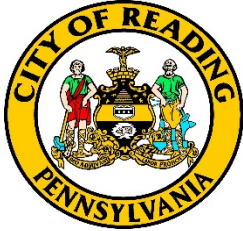
Equal Business Opportunity Board Questions for New Applicants

1. What is the purpose of the Equal Business Opportunity Board?
2. Why are you interested in serving on the Equal Business Opportunity Board?
3. Will you be able to regularly attend meetings?
4. Have you ever responded to a City bid or RFP? If so, tell us about your experience.
5. What experience do you bring to this Board?

Equal Business Opportunity Board Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has the Equal Business Opportunity Board done well and what could be improved upon?
3. How does the Finance Director help you prepare for meetings? Are you provided with necessary information to help you make decisions?
4. Do you believe the Equal Business Opportunity Board is properly advised by the City?

M E M O R A N D U M



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: April 4, 2022
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission - *11 open seats (1 per Council District; 3 at large)*

- Tonya Butler - appointment - has Mayoral approval

Recreation Commission - *1 open seat (citizen member)*

- Mark Falter Jr - appointment - clearances submitted - **sent to Mayor Feb 2021**
- David McCoy - appointment - clearances submitted

Planning Commission - *1 open seat (7 members)*

- Ann Woodward - appointment - **sent to Mayor Jan 2022**
- Ermete Raffaelli - appointment - **sent to Mayor Jan 2022**
- Wayne Bealer - reappointment (term expires April 1, 2022) - **sent to Mayor March 2022**
- Lee Olsen - reappointment (term expires April 1, 2022) **sent to Mayor March 2022**

HVAC Board - 6 open seats (9 members)

- Carlos Belilla - appointment
- Jeremy Gregory - appointment
- Steven Symons - appointment
- Chad Milligan - appointment
- Shayne Bowles - appointment

Library Board - 1 open City seat (5 City appointments, 16 members)

- Patty Bell - appointment - has Mayoral approval

Equal Business Opportunity Board - 4 open seats (5 members)

- Josephine Torres-Boykins - appointment - has Mayoral approval

Board of Health - 2 open alternate seats (5 members plus 2 alternates)

- Jessica Schwartz - alternate appointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

APRIL 4, 2022

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	6 openings		
	5 applications pending		
Zoning Hearing Board			
			1 alternate opening
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			4 openings
			Historic District Openings
			& Trades Professional

Board of Trustees of the Reading Public Library			
			1 City opening
			1 application pending
Board of Health	2 alternate openings		
	1 application pending		
Board of Ethics			
	1 opening		
Building/Fire Code Board of Appeals	1 opening		
	2 alternate openings		
	Bldg/Trade experience		
Animal Control Board			
	2 openings		
Charter Board			
	1 opening		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board			
	4 openings		
	1 application pending		
Diversity Board			
			Board full
Pagoda Foundation			
		Mayoral Appointments filled	2 openings

Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES			
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Reading Area Water Authority			
			Board full

Reading Redevelopment Authority			
		1 opening	

Reading Housing Authority	Board full		

Reading Parking Authority			
		1 opening	

Convention Center Authority			City positions full

COMMISSIONS			
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Planning Commission			
	3 openings		
	4 applications pending		

Shade Tree Commission			
	1 opening		

Stadium Commission	Board full		

Reading Human Relations Commission			
		1 opening	

Blighted Property Review Committee	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission	1 City opening		
	2 applications pending		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	7 openings – 2 District 3; 1 District 4; 1 District 5; 1 District 6
Downtown Revitalization P3		Positions full	1 alternate opening