

CITY COUNCIL

Nominations and Appointments

Committee

Monday, March 21, 2022
4:00 pm
Virtual Meeting

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, the public is prohibited from attending the meeting in person. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on the day of the meeting to allow time to distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register by 3:00 pm the day of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

One tap mobile

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 – Susan Williams – appointment – Charter Board

4:15 – Richard Wagner – reappointment – Human Relations Commission

II. Appointment Recommendations

III. Review Pending Applications Memo (see page 5), BAC Openings (see page 7) & Board, Authority, Commission Membership

Charter Board Facts

The Charter Board was approved by referendum in the General Election of 2002. City Council approved the Charter Board Ordinance in 2005. The purpose of the Charter Board is to hear and decide all cases alleging violations of the Charter or Administrative Code, except that its jurisdiction shall not extend to any case arising under the Ethics Code or the Personnel Code. Insofar as permitted by state law the Board shall issue advisory opinions, binding opinions, impose penalties and administrative fines, refer cases for prosecution, and conduct investigations on its own initiative and on referral or complaint. City Council shall appropriate sufficient funds to enable the Board to perform the duties assigned to it, including expenses for independent counsel and other necessary staff. The Charter Board must also educate elected and appointed officials, employees and the public about Charter issues.

Charter Board Questions for New Applicants

1. What is the purpose of the Charter Board?
2. Why are you interested in serving on the Charter Board?
3. The Board currently meets on the 2nd and 4th Tuesdays of each month at 7 pm. Will you be able to regularly attend those meetings?
4. Why do you think the Charter Board is needed?
5. Are you aware of any of the issues or complaints the Charter Board has handled in the past?
6. Have you ever read the City's Charter? If you could modify one section which would it be and why?

Charter Board Questions for Reappointments

1. Are you able to regularly attend Board meetings?
2. What has the Charter Board done well and what could be improved upon?
3. Are there any issues that the City could assist with?
4. What types of Charter issues or complaints has the Board handled? And how were they resolved?
5. Explain how the Charter Board works to educate City officials and the public.
6. Reading appears to be the only City in PA and the US to have a Charter Board. Do you believe the Charter Board is a valuable tool? Why or why not?

Human Relations Commission (HRC) Board Facts

City Council established the HRC in 1968 for the protection of the public safety and the general welfare, for the maintenance of peace and good government and for the promotion of the City's trade, commerce and manufacture, to assure the right and opportunity of all persons to participate in the social, cultural, recreational and economic life of the City and to insure equal opportunity for all persons to live in decent housing facilities, free from restrictions because of race, color, religion, ancestry, sexual orientation, gender identity or expression, national origin, age, sex, orientation, familial status, handicap or previous filing of a complaint of discrimination. The HRC handles complaints about various types of discrimination such as employment and fair housing and the HRC also handles landlord tenant issues. The HRC also manages the RAWA hardship fund.

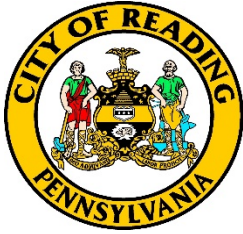
HRC Questions for New Applicants

1. What is the purpose of the Human Relations Commission (HRC)?
2. Why are you interested in serving on the HRC?
3. The Board currently meets on the 2nd Wednesday of each month at 6 pm. Will you be able to regularly attend those meetings?
4. HRC members must also attend hearings, training sessions and perform outreach in the community to educate citizens about the mission of the HRC. Will your schedule permit you to participate regularly?
5. Have you ever experienced any form of discrimination or landlord tenant issues?
6. What types of discrimination do you believe occurs in Reading?
7. Do you have any personal beliefs that would interfere with your ability to uphold the mission of the HRC?
8. Do you have any personal beliefs that would interfere with your ability to evaluate a case with neutrality?

HRC Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has HRC done well and what could be improved upon?
3. Are there any issues that the City could assist with?
4. How much training is required for HRC members?
5. What types of complaints has the Board heard?
6. Explain how an HRC complaint is processed by the Board.

MEMORANDUM



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: March 21, 2022
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission - 11 open seats (1 per Council District; 3 at large)

- Tonya Butler - appointment - has Mayoral approval

Recreation Commission - 1 open seat (citizen member)

- Mark Falter Jr - appointment - clearances submitted - sent to Mayor Feb 2021

Charter Board - 2 open seats (5 members)

- Susan Williams - appointment (was member in the past) - has Mayoral approval

Planning Commission - 1 open seat (7 members)

- Ann Woodward - appointment - sent to Mayor Jan 2022
- Ermete Raffaelli - appointment - sent to Mayor Jan 2022
- Wayne Bealer - reappointment (term expires April 1, 2022)
- Lee Olsen - reappointment (term expires April 1, 2022)

HVAC Board – 6 open seats (9 members)

- Carlos Belilla – appointment
- Jeremy Gregory – appointment
- Steven Symons – appointment
- Chad Milligan – appointment
- Shayne Bowles – appointment

Human Relations Commission – 1 open seat, 1 expired term (7 members)

- Richard Wagner – reappointment – has Mayoral approval

Library Board – 1 open City seat (5 City appointments, 16 members)

- Patty Bell – appointment – has Mayoral approval

Equal Business Opportunity Board – 4 open seats (5 members)

- Josephine Torres-Boykins – appointment – has Mayoral approval

BOARDS, AUTHORITIES & COMMISSIONS
OPEN SEATS

MARCH 21, 2022

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	5 openings		
	5 applications pending		
Zoning Hearing Board			1 alternate opening
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			4 openings
			Historic District Openings
			& Trades Professional

Board of Trustees of the Reading Public Library			
			1 City opening
			1 application pending
Board of Health	2 alternate openings		
Board of Ethics	Board full		
Building/Fire Code Board of Appeals	1 opening		
	2 alternate openings		
	Bldg/Trade experience		
Animal Control Board	2 openings		
Charter Board	2 openings		
	1 application pending		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board	4 openings		
	1 application pending		
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings

Conversion Therapy Mental Health Services Appeals Board	3 openings		

AUTHORITIES			
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Reading Area Water Authority			
			Board full
Reading Redevelopment Authority		1 opening	
Reading Housing Authority	Board full		
Reading Parking Authority		1 opening	
Convention Center Authority			City positions full

COMMISSIONS			
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Planning Commission			
	3 openings		
	4 applications pending		
Shade Tree Commission			
	1 opening		
Stadium Commission	Board full		
Reading Human Relations Commission		2 openings	
		1 application pending	

Blighted Property Review Committee	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission	1 City opening		
	1 application pending		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	7 openings – 2 District 3; 1 District 4; 1 District 5; 1 District 6
Downtown Revitalization P3		Positions full	1 alternate opening