

CITY COUNCIL

Nominations and Appointments

Committee

Tuesday, February 22, 2022
4:00 pm
Virtual Meeting

The Nominations and Appointments Committee meets to address nominations and appointments to the City's boards, authorities and commissions.

Due to COVID-19, the public is prohibited from attending the meeting in person. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on the day of the meeting to allow time to distribute the comment submitted. The comment received will be read into the record. Those wishing to make comment at the meeting must register by 3:00 pm the day of the meeting.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBTXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

I. Interviews

4:00 - Beatriz Gonzalez - appointment - Youth Commission - Council District 2

4:15 - William Dorward - appointment - Equal Business Opportunity Board

4:30 - Charlie Jones - appointment - Zoning Hearing Board alternate

II. Appointment Recommendations

III. Appointment process to the Fire / Building Code of Appeals for those serving on the City's Electrical, Plumbing, and HVAC Boards

IV. Review Pending Applications Memo (see page 6), BAC Openings (see page 8) & Board, Authority, Commission Membership

Youth Commission Facts

It is the purpose and intent of the City Council to establish a City of Reading Youth Commission [Commission]. The Commission will serve as an advisory body to the Mayor, City Council, and Managing Director on issues of interest to youth and pertaining to youth in the City of Reading. Youth and young adults are impacted by the decisions of City officials, but seldom have the opportunity to directly participate in the process. Establishment of a Commission will facilitate the participation of youth and young adults in local government, as well as provide City officials an opportunity to hear and address their ideas and concerns.

Youth Commission Questions for New Applicants

1. What is the purpose of the Youth Commission?
2. Why are you interested in serving on the Youth Commission?
3. Will you be able to regularly attend meetings?
4. What would you like to see the Youth Commission accomplish?
5. What concerns do you have?

Youth Commission Questions for Reappointments

1. Do you regularly attend meetings?
2. What has the Youth Commission accomplished?
3. What issues need to be addressed?
4. Has City leadership been responsive to Youth Commission recommendations?
5. Have conditions improved?

Equal Business Opportunity Board Facts

City Council created this Board to advise the administration on issues and policies concerning enhanced participation, to the maximum extent feasible, of third-party contractors at all levels, included but not limited to apprenticeship programs, training programs, etc., for MBEs, DBEs, WBEs, and the lower-to-moderate income residents, etc. within the distressed areas as mandated by City, state and federal governments regulations. Public meetings should be held at least quarterly to develop procedures for outreach to MBEs, DBEs, WBEs, and SBEs and lower to moderate income businesses to participate in the City's procurement process.

Equal Business Opportunity Board Questions for New Applicants

1. What is the purpose of the Equal Business Opportunity Board?
2. Why are you interested in serving on the Equal Business Opportunity Board?
3. Will you be able to regularly attend meetings?
4. Have you ever responded to a City bid or RFP? If so, tell us about your experience.
5. What experience do you bring to this Board?

Equal Business Opportunity Board Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has the Equal Business Opportunity Board done well and what could be improved upon?
3. How does the Finance Director help you prepare for meetings? Are you provided with necessary information to help you make decisions?
4. Do you believe the Equal Business Opportunity Board is properly advised by the City?

Zoning Hearing Board Authority Board Facts

City Council enacted the City's first Zoning Ordinance in 1957 to establish a precise and detailed plan for the use of land in the City, to promote and to protect the public health, safety, morals, comfort, convenience, and general welfare of the people in accordance with the Pennsylvania Municipalities Planning Code and to implement and foster the land development and use policies indicated in the adopted City of Reading Comprehensive Plan. Cities use zoning to protect the established character and the social and economic well being of both private and public property, to provide adequate light and air, to prevent overcrowding of population, traffic, land and buildings, to preserve and enhance the value of buildings and land, to preserve and enhance the visual character and natural beauty of the City and to minimize the impact incompatible uses have on individual neighborhood character. The Zoning Board hears Special Exceptions and Accessory Use applications and approves other issues associated with the proposed use of a property, along with appeals to the Zoning Administrator's decision.

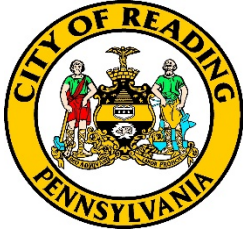
Zoning Hearing Board Questions for New Applicants

1. What is the purpose of the Zoning Hearing Board?
2. Why are you interested in serving on the Zoning Hearing Board?
3. The Zoning Hearing Board currently meets on 2nd Wednesday of each month at 5:30 pm. Will you be able to regularly attend those hearings?
4. Have you ever applied for a zoning permit or appeared before the Zoning Hearing Board? If so, tell us about your experience.
5. Do you have any experience in the field of land use or making decisions based on legal documents?

Zoning Hearing Board Questions for Reappointments

1. The Zoning Hearing Board currently meets on 2nd Wednesday of each month at 5:30 pm. Are you able to regularly attend those hearings?
2. What has the Zoning Hearing Board done well and what could be improved upon?
3. How does the Zoning Administrator help you prepare for the hearings? Are you provided with information about the application or a case report on the property?
4. Do you believe the Zoning Hearing Board is properly advised by the Solicitor?
5. Are there areas of the Zoning Ordinance that require amendment?

M E M O R A N D U M



TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: February 22, 2022
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Citizens Initiative Commission - *11 open seats (1 per Council District; 3 at large)*

- Tonya Butler - appointment - has Mayoral approval

Recreation Commission - *1 open seat (citizen member)*

- Mark Falter Jr - appointment - clearances submitted - **sent to Mayor Feb 2021**

Youth Commission - *8 open seats (1 District 2, 2 District 3, 1 District 4, 1 District 6, 3 Mayor)*

- Carlos Estrada - appointment - District 4 - has Mayoral approval - **needs clearances**
- Cesar Martinez - appointment - District 4 - has Mayoral approval - **needs clearances**
- Beatriz Gonzalez - appointment - District 2 - has Mayoral approval

Charter Board - *2 open seats (5 members)*

- **Susan Williams - appointment (was member in the past) - sent to Mayor May 2021**

Planning Commission - 1 open seat, (7 members)

- Ann Woodward - appointment - sent to Mayor Jan 2022
- Ermete Raffaelli - appointment - sent to Mayor Jan 2022

Equal Business Opportunity Advisory Board - 5 open seats (5 members)

- William Dorward - Building/Trades - appointment - has Mayoral approval

HVAC Board - 6 open seats (9 members)

- Carlos Belilla - appointment
- Jeremy Gregory - appointment
- Steven Symons - appointment
- Chad Milligan - appointment

Human Relations Commission - 1 open seat, 3 expired terms (7 members)

- Lisa Blount - reappointment - sent to Mayor Jan 2022
- Karen Archie - reappointment - sent to Mayor Jan 2022
- Richard Wagner - reappointment - sent to Mayor Jan 2022

Zoning Hearing Board - 2 open alternate seats (5 members + 2 alternates)

- Charles Jones - alternate appointment - has Mayoral approval

Library Board - 1 open City seat (5 City appointments, 16 members)

- Patty Bell - appointment

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

FEBRUARY 22, 2022

Board, Authority & Commission	Mayor appointment w/ Council approval	Mayor appointment	Council appointment
BOARDS			
Electrician's Examining Board Must be master Electrician	Board full		
Plumbing Board of Examiners Must be master Plumber	2 openings		
Reading HVAC Board Must have master license	6 openings		
	4 applications pending		
Zoning Hearing Board			
			2 alternate openings
			1 application pending
Police Civil Service Board			Board full
Fire Civil Service Board			1 opening
Board of Historical Architectural Review			4 openings
			Historic District Openings
			& Trades Professional

Board of Trustees of the Reading Public Library			
			1 City opening
			1 application pending
Board of Health	2 alternate openings		
Board of Ethics	Board full		
Building/Fire Code Board of Appeals	2 openings		
	2 alternate openings		
	Bldg/Trade experience		
Animal Control Board	2 openings		
Charter Board	2 openings		
	1 application pending		
Code & License Appeals Board		1 opening	
		1 alternate opening	2 alternate openings
Equal Business Opportunity Advisory Board	5 openings		
	1 application pending		
Diversity Board			Board full
Pagoda Foundation		Mayoral Appointments filled	2 openings

Conversion Therapy Mental Health Services Appeals Board	3 openings		
AUTHORITIES			
Reading Area Water Authority			Board full
Reading Redevelopment Authority		Board full	
Reading Housing Authority	Board full		
Reading Parking Authority		1 opening	
Convention Center Authority			City positions full
COMMISSIONS			
Planning Commission	1 opening		
	2 applications pending		
Shade Tree Commission	1 opening		
Stadium Commission	Board full		
Reading Human Relations Commission		4 openings	
		3 applications pending	

Blighted Property Review Committee	1 opening		
Environmental Advisory Council			1 opening
Recreation Commission	1 City opening		
	1 application pending		
Audit Committee			Board full
Citizens Initiative Commission		3 openings	6 openings – 1 per City Council District
			1 application pending
Youth Commission		2 openings	8 openings – 1 District 2; 2 District 3; 1 District 4; 1 District 5; 1 District 6
		3 applications pending	
Downtown Revitalization P3		Positions full	1 alternate opening