



CITY COUNCIL
Nominations and Appointments
Committee

Tuesday, January 19, 2021
4:00 pm

The Nominations and Appointments Committee will meet as needed to address nominations and appointments to the City's boards, authorities and commissions.

Due to the COVID-19 Emergency Declaration, the public is prohibited from attending the meeting. Public comment will only be accepted in writing through an email to michelle.smith@readingpa.gov. Public comment must be submitted by 3:00 pm on day of the meeting to allow time to print and distribute the comment submitted. The comment received will be read into the record.

Join Zoom Meeting

<https://readingpa.zoom.us/j/4192926522?pwd=M0dBtXh6SnNvOHppU1paMm9zUW0xZz09>

Meeting ID: 419 292 6522

Passcode: 972205

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

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877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 419 292 6522

Passcode: 972205

I. Interviews

4:00 - Ricky Denunzio - appointment - Stadium Commission

4:15 - Gary Yeager Jr - appointment - Stadium Commission

II. Appointment Recommendations

III. Background Clearance Update - see page 4

IV. 2020 Annual Summary - see page 5

V. Review Pending Applications Memo, BAC Openings & Board, Authority, Commission Membership

Stadium Commission Board Facts

City Council originally established the Stadium Commission in 1953 in early 1995 to promote the City of Reading and Baseball, to be a liaison between The Reading Fightin' Phils and the City of Reading and to meet with other organizations who are interested in renting the stadium for charitable or profitable events. Since its inception, the lease agreement between the City, the Commission and the owner of the franchise, currently the Philadelphia Phillies, has dramatically changed. The oversight of the Commission has been decreased, the Phils organization now covers a majority of the expenses associated with the stadium, and the capital expenses are shared by the City and the Phils. The City contributes a sum of \$5,000 to the Commission annually for capital expenses associated with the Stadium. Commission members are expected to be City liaisons and ambassadors and they are expected to assist the Phils organization in various ways including volunteering to perform various assignments before, during and after home baseball games.

Stadium Commission Board Questions for New Applicants

1. What is the purpose of the Stadium Commission?
2. Why are you interested in serving on Commission?
3. The Commission currently meets on 6 Wednesdays during the year at 7 pm.
Will you be able to regularly attend those meetings?
4. What affiliation do you have with baseball?
5. What would you like to see Stadium Commission accomplish?
6. Do you believe the Commission provides a benefit to The Fightin' Phils?

Stadium Commission Board Questions for Reappointments

1. Are you able to regularly attend meetings?
2. What has Stadium Commission done well and what could be improved upon?
3. Are there any issues that the City could assist with?
4. How is the Commission's relationship with the Phils organization? What will you do to encourage improvements to the relationship?
5. How does the Commission work with the Phils organization to plan for the use of the annual contribution?
6. How has the City assisted the Commission? Is more assistance necessary?

| Name | BAC | Clearances Received |
|-------------------------|-------------------------------|----------------------------|
| Kylie Shapiro | Youth Commission | |
| Stefanie De la Cruz | Youth Commission | |
| Wilma Victoriano | Youth Commission | Not needed |
| Hector DeJesus Malave | Youth Commission | Not needed |
| Jonny Division Martinez | Youth Commission | Not needed |
| Stephany Goico | Youth Commission | |
| Brandom Hernandez Ruiz | Youth Commission | Received |
| Wesley Butler | Youth Commission | |
| Wynton Butler II | Youth Commission | Received |
| Elise Jackson | Youth Commission | |
| Fabiola Flores Queriapa | Youth Commission | |
| Saoni Segura | Youth Commission | |
| Morgan Hutchinson | Youth Commission | Not needed |
| Genesis Munoz Arias | Youth Commission | |
| Jose Tineo | Youth Commission | |
| John Zabala | Youth Commission moderator | |
| Deja Harris | Recreation Commission | |
| Michel Micozzi | Library Board | Received |

*Note – In order to convene the Youth Commission, clearances are needed from 8 applicants and the moderator.

Nominations & Appointments Committee
2020 Annual Summary

During the transition to the Moran Administration, Council staff worked with incoming Mayor Moran on the backlog of BAC applications. A total of 21 appointment and reappointment applications were waiting for Mayoral review at the beginning of 2020 due to the inaction of former Mayor Scott. These applications were dated back to October 2018.

Early in 2020 the Deputy City Clerk and the Mayor's Chief of Staff worked closely together to process both the backlog and current applications. Throughout 2020 a total of 49 applications were processed and interviews conducted, including ten for the Youth Commission. This accounts for 12 hours 15 minutes of time spent by the Committee conducting interviews.

The Committee also reviewed the vetting and background process used for applicants and the need to increase diversity on the City's BACs. Additional ways to conduct outreach was also discussed. Council staff worked with the Law office to update the appointment matrix clarifying which branch of government has appointment authority for each specific BAC.

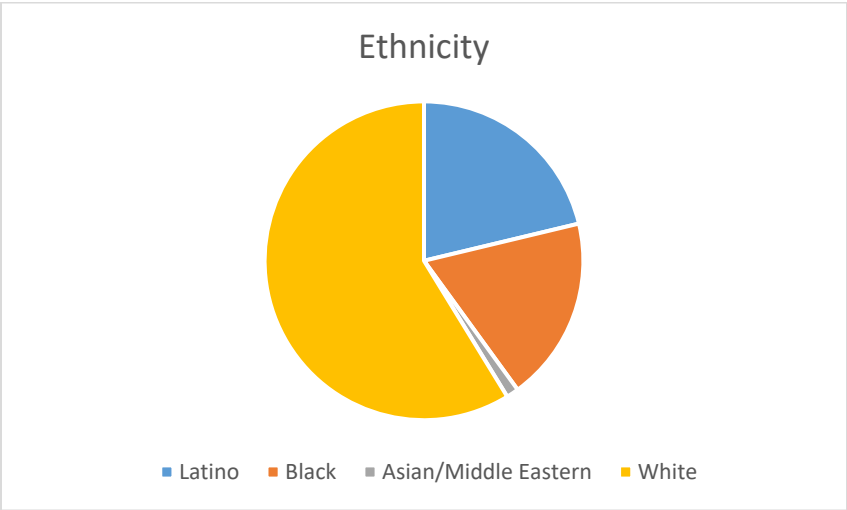
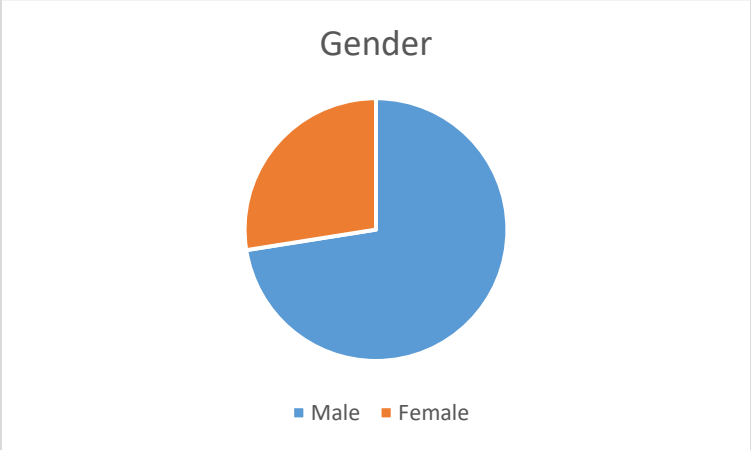
The Deputy City Clerk updates the vacancies for each BAC on the City website every other month.

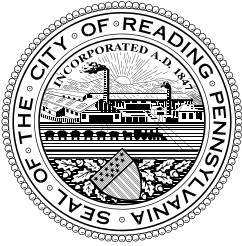
The Committee and Council staff worked closely with the Law office to update the background process for BAC members who work directly with youth. Recreation Commission, Youth Commission and Library Board members work directly with youth under the age of 18 and will, therefore, need PA child abuse clearances and PA State Police background checks. There is no fee for these additional clearances for volunteers.

Many of the applicants for Youth Commission are age 18 and over and will need to have these additional clearances. The Deputy Clerk and Law office are currently working together to contact the Youth Commission applicants and moderator requesting that they submit these clearances to the City. Once the clearances are received, Youth Commission applicants can begin to be appointed and their work can commence.

Also of note, the Board of Ethics, Charter Board, Water Authority, Redevelopment Authority and Housing Authority had enough membership to reach a quorum as long as all members could be in attendance. The Animal Control Board and Diversity Board did not have enough members to reach quorum. Both have been corrected during 2020.

Demographics of appointments/reappointments are quantified below:





MEMORANDUM

TO: Nominations and Appointments Committee
FROM: Shelly Smith, Deputy City Clerk
DATE: January 19, 2021
SUBJECT: Pending Applications

The following persons have applications for Boards, Authorities, and Commissions pending:

Recreation Commission – *2 open seats (2 citizen members)*

- **Peter Marmarou** – appointment – has Mayoral approval
- **Deja Harris** – appointment – additional clearances needed

Citizens Initiative Commission – *11 open seats (1 per Council District; 3 at large)*

- **Tonya Butler** – appointment – has Mayoral approval

Youth Commission – *15 open seats (2 per Council District as recommended by District Councilor; 3 at large as recommended by Mayor)*

- **Kylie Shapiro** – appointment - District 1 – interviewed 9/21/20
- **Stefanie De la Cruz** – appointment - District 1
- **Wilma Victoriano** – appointment - District 2 – interviewed 9/21/20
- **Hector De Jesus Malave** – appointment - District 2
- **Jonny Divison Martinez** – appointment - District 3 – interviewed 9/22/20
- **Stephany Goico** – appointment - District 3
- **Brandom Hernandez Ruiz** – appointment - District 4 – interviewed 9/21/20
- **Wesley Butler** – appointment - District 4 – interviewed 9/22/20

- **Wynton Butler II** – appointment – District 4 – interviewed 9/22/20
- **Elise Jackson** – appointment – District 4 – Mayor
- **Fabiola Flores- Queriapa** – appointment – District 5
- **Saoni Segura** – appointment – District 5
- **Morgan Hutchinson** – appointment – District 5 – Mayor
- **Genesis Munoz Arias** – appointment – District 6 – interviewed 9/22/20
- **Jose Tineo** – District 6 – appointment – interviewed 9/22/20

Stadium Commission – *2 openings (5 members)*

- **Ricky Denunzio** – appointment – has Mayoral approval
- **Gary Yeager Jr** – appointment – has Mayoral approval

Reading Housing Authority – *1 expired term; 1 open seat (5 members)*

- **Steven Belinski** – reappointment – has Mayoral approval

Fire/Building Code Board of Appeals – *2 expired terms; 2 open seats; 2 alternate positions open*

- **Thomas Lynam** – reappointment – has Mayoral approval

Library Board – *1 expired term (5 members appointed by City)*

- **Michel Micozzi** – reappointment – sent to Mayor Jan 2021

Board of Ethics – *2 expired terms (5 members)*

- **Angella Singletary** – reappointment – has Mayoral approval

BOARDS, AUTHORITIES & COMMISSIONS

OPEN SEATS

JANUARY 19, 2021

| Board, Authority & Commission | Mayor appointment w/ Council approval | Mayor appointment | Council appointment |
|----------------------------------------------------------------------|--------------------------------------------------|------------------------------|-----------------------------------------|
| BOARDS | | | |
| Electrician's Examining Board Must be master Electrician | Board full | | |
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| Plumbing Board of Examiners Must be master Plumber | 3 openings | | |
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| Reading HVAC Board Must have master license | 6 openings | | |
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| Zoning Hearing Board | | | 2 alternate openings |
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| Police Civil Service Board | | | Board full |
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| Fire Civil Service Board | | | 1 opening |
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| Board of Historical Architectural Review | | | 5 openings |
| | | | Realtor & Historic District Openings |
| | | | & Trades Professional |

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|---------------------------------------------------------|----------------------------------|---------------------|-----------------------|
| Board of Trustees of the Reading Public Library | | | |
| | | | 1 City opening |
| | | | 1 application pending |
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| Board of Health | 1 opening – Environmental Health | | |
| | 2 alternate opening | | |
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| Board of Ethics | 2 openings | | |
| | 1 application pending | | |
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| Building/Fire Code Board of Appeals | 4 openings | | |
| | 2 alternate openings | | |
| | Bldg/Trade experience | | |
| | 1 application pending | | |
| Animal Control Board | | | |
| | 3 openings | | |
| | | | |
| Charter Board | | | |
| | 1 opening | | |
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| Code & License Appeals Board | | 1 opening | |
| | | 1 alternate opening | 2 alternate openings |
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| Diversity Board | | | 1 opening |
| | | | 1 NAACP rep |
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| Pagoda Foundation | | | |
| | | 1 opening | 2 openings |
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| Conversion Therapy Mental Health Services Appeals Board | 3 openings | | |
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| AUTHORITIES | | | |
|------------------------------------|------------------------|------------|---------------------|
| Reading Area Water Authority | | | Board full |
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| Reading Redevelopment Authority | | Board full | |
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| Reading Housing Authority | 2 openings | | |
| | 1 application pending | | |
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| Reading Parking Authority | | Board full | |
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| Convention Center Authority | | | City positions full |
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| COMMISSIONS | | | |
| Planning Commission | Board Full | | |
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| Shade Tree Commission | 1 opening | | |
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| Stadium Commission | 2 openings | | |
| | 2 applications pending | | |
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| Reading Human Relations Commission | | 1 opening | |
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| Blighted Property Review Committee | 1 opening | | |
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| Environmental Advisory Council | | | 4 openings |
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| Recreation Commission | 3 City openings | | |
| | 2 applications pending | | |
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| Audit Committee | | | Board full |
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| Citizens Initiative Commission | | 3 openings | 6 openings – 1 per City Council District |
| | | | 1 application pending |
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| Youth Commission | | 3 openings | 12 openings – 2 per City Council District |
| | | 3 applications pending | 12 applications pending |
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| Downtown Revitalization P3 | | Positions full | 1 alternate opening |
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