



# *CITY COUNCIL*

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## *Committee of the Whole*

**Monday, March 7, 2022**

**5:00 pm**

**Virtual Meeting**

**Agenda**

*The City Council Committee of the Whole meetings are filmed and can be viewed LIVE while the meeting is taking place via the attached Zoom link and dial-in phone number, on Facebook and on BCTV MAC Channel 99 or at your convenience at <https://www.readingpa.gov/content/city-council-video>.*

*Due to COVID-19, the public is prohibited from physically attending the meeting. In person attendance to view the meeting is permitted in the Penn Room in City Hall – use the 8<sup>th</sup> Street doors. To attend the meeting via our virtual app, please log-in using the link or the dial-in phone number below.*

Join from a PC, Mac, iPad, iPhone or Android device:

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### **I. Reading Parking Authority**

- **Garage Rates**
- **Review Parking Fines – pages 3-5**
- **Review Ordinances Introduced – Page 6**
  - **Bill 18-2022**– amending City Code Chapter 576 Vehicles & Traffic Section 420 Parking Against the Traffic Flow by exempting vehicles parked in violation of this section due to winter weather conditions ***Introduced at the February 28 regular meeting***

- **Bill 19-2022** – amending City Code Chapter 576 Vehicles & Traffic Section 503 Sundays and Holidays Exempted by retitling the Section as Hours of Enforcement and Saturdays, Sundays and holidays excepted, adding Saturday to excepted enforcement and limiting the hours of parking zone enforcement to Monday through Friday from 8 am to 6 pm  
***Introduced at the February 28 regular meeting***

## II. Council Staff Oversight Policy

## III. City's Performance Evaluation Policy & Salary Study Update

## IV. Public Safety Reports (Police & Fire pg 7-8)

- Project Updates
  - FM update on inspections completed & Emergency Management
- Police & Fire Accomplishments\*

## V. Administrative Reports

### A. Finance Monthly Reports – Executive Summary **re Delayed until April 4th**

- Balance Sheet & Income Statement
- Cash levels in the General Fund & Enterprise Funds
- Review Expenditure Reports by Department & Division
- Progress Reports on Grants & CDBG HUD Funding – amount received amount spent and grant deadline
- Non-recurring revenue or interfund transfers - include land or asset sales, use of fund balance, transfers from other funds that exceed ongoing and sustainable levels, and transfers from other funds that exceed legal limits. Nonrecurring revenues also include any revenue that is anticipated to be received for only one year.

### B. HR Monthly Reports

- Budget-to-filled position report to show where there is a concentration of unfilled positions by Division/Office showing the employment category of each position
- Report each month on how HR is adhering to and/or implementing each part of Personnel Code Section 703 a through l

<b>Code</b>	<b>Violation</b>	<b>Penalty 10-15- 2010</b>	<b>Penalty 1-25- 2021</b>	<b>10 Day Penalty</b>	<b>30 Day Penalty</b>
<a href="#">576-410</a>	Vehicle in handicapped space no plate or placard	\$135	\$205.00	\$102.50	\$102.50
<a href="#">564-105A.</a>	Trucks, trailers, tractors over one hour	\$110	\$125.00	\$62.50	\$62.50
<a href="#">564-105</a>	48 hour parking restriction on truck, trailer or mobile home	\$100	\$115.00	\$57.50	\$57.50
* <a href="#">576-403A.(1)</a>	No stopping, standing, parking in traffic lane	\$85	\$100.00	\$50.00	\$50.00
* <a href="#">576-403A.(3)</a>	Parked within intersection	\$35	\$100.00	\$50.00	\$50.00
* <a href="#">576-403A.(4)</a>	Parked in crosswalk	\$35	\$100.00	\$50.00	\$50.00
* <a href="#">576-403C.(3)</a>	Parked in alley less than 18 feet wide	\$35	\$100.00	\$50.00	\$50.00
* <a href="#">576-418A.(1)</a>	Hazardous vehicle health hazard	\$60	\$100.00	\$50.00	\$50.00
* <a href="#">576-418A.(2)</a>	Hazardous vehicle fire hazard	\$60	\$100.00	\$50.00	\$50.00
* <a href="#">576-418A.(3)</a>	Hazardous vehicle traffic hazard	\$60	\$100.00	\$50.00	\$50.00
* <a href="#">576-420</a>	Parked against flow of traffic	\$35	\$100.00	\$50.00	\$50.00
** <a href="#">576-816(1)</a>	Boot fee	\$200	\$100.00	\$50.00	\$50.00
** <a href="#">576-816(b)</a>	Barnacle fee	\$125	\$100.00	\$50.00	\$50.00
* <a href="#">576-403B.(2)</a>	Within 15 feet of fire hydrant	\$85	\$100.00	\$50.00	\$50.00
* <a href="#">576-403B.(3)</a>	Parked within 20 feet of a crosswalk at an intersection	\$35	\$100.00	\$50.00	\$50.00
<a href="#">576-405</a>	Performing greasing or repair work	\$80	\$90.00	\$45.00	\$45.00
<a href="#">576-407</a>	Vehicle stored on city street/property 72 hours	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-408A.</a>	Vehicle registration expired or missing	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-408B.</a>	Inspection sticker expired or missing	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-408C.</a>	Inoperable vehicle parked on street	\$60	\$70.00	\$35.00	\$35.00

<a href="#">576-409</a>	Private property issued on complaint	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-403A.(2)</a>	Parked on sidewalk	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-403B.(1)</a>	Obstructing driveway issued on complaint	\$60	\$70.00	\$35.00	\$35.00
<a href="#">576-908</a>	Official signs posted snow emergency route	\$50	\$60.00	\$30.00	\$30.00
<a href="#">576-402</a>	Posted limited time parking	\$35	\$45.00	\$22.50	
<a href="#">576-402-10m</a>	10 minute	\$35	\$45.00	\$22.50	
<a href="#">576-402-15m</a>	15 minute	\$35	\$45.00	\$22.50	
<a href="#">576-402-1h</a>	1 hour	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-402-20m</a>	20 minute	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-402-2h</a>	2 hour	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-402-30m</a>	30 minute	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403A.(10)</a>	No stopping or standing	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403A.(5)</a>	Parked within marked safety zone	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403A.(6)</a>	Parked alongside excavation/construction site	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403A.(7)</a>	Parked on bridge or elevated roadway	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403A.(8)</a>	Parked on railroad tracks	\$35	\$45.00	\$22.50	
<a href="#">576-403A.(9)</a>	Parked between roadways of a divided highway	\$35	\$45.00	\$22.50	
<a href="#">576-403B.(4)</a>	Parked within 30 feet of traffic signal	\$35	\$45.00	\$22.50	
<a href="#">576-403B.(5)</a>	Parked within 20 feet of or 75 feet of a fire station	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403B.(6)</a>	Parked in bus stop	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403B.(7)</a>	Parked on limited access highway	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403B.(8)</a>	No standing	\$35	\$45.00	\$22.50	\$22.50

<a href="#">576-403B.(9)</a>	No parking yellow curb	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-403C.(1)</a>	Parked within 50 feet of railroad crossing	\$35	\$45.00	\$22.50	
<a href="#">576-403C.(2)</a>	Official signs posted no parking	\$35	\$45.00	\$22.50	
<a href="#">576-404</a>	Parked obstructing garage entrance	\$35	\$45.00	\$22.50	
<a href="#">576-411</a>	Parked in loading/pickup zone	\$25	\$45.00	\$22.50	\$22.50
<a href="#">576-414</a>	Non-payment of parking fee notice	\$25	\$45.00	\$22.50	\$22.50
<a href="#">576-417</a>	Signs posted resident permit zone over time limit	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-504</a>	Parked overtime in limited metered zone	\$20	\$45.00	\$22.50	\$22.50
<a href="#">576-509</a>	Parked overtime at a metered space	\$20	\$45.00	\$22.50	\$22.50
<a href="#">576-602</a>	DAYTIME PARKING RESTRICTIONS	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-602B.(1)</a>	Daytime restrictions 8-12	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-602B.(2)</a>	Daytime restrictions 12-4	\$35	\$45.00	\$22.50	\$22.50
<a href="#">576-603</a>	Official signs posted no parking (Public Works)	\$35	\$45.00	\$22.50	\$22.50

**§ 576-420. Parking against traffic flow.**

[Added 3-13-2006 by Ord. No. 21-2006; 2-12-2007 by Ord. No. 14-2007; 9-10-2007 by Ord. No. 68-2007]

A. It shall be unlawful for any vehicle to park against the flow of traffic on one-way and two-way streets, ***exempting vehicles parked in violation of this section due to winter weather conditions.***

B. Any vehicle parked in violation of this Part, or as otherwise provided by law, shall be provided with a parking violation notice indicating the penalty as provided in § [576-416C](#). The penalty shall be paid to the Reading Parking Authority within 240 hours from the time of the violation. Violations not paid within 240 hours will be assessed an additional fee as provided in § [576-416C](#).<sup>13</sup>

**576-503. Hours of Enforcement and Saturdays, Sundays and holidays excepted.**

[Amended 1-4-2021 by Ord. No. 99-2020; 6-14-2021 by Ord. 43-2021]

Unless otherwise posted, the enforcement of timed parking in any parking zone ***shall occur only between 8:00 am and 6:00 pm Monday through Friday and shall*** not occur on ***Saturdays, Sundays, City holidays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas.*** ~~These exemptions shall not apply to event parking. The Parking Authority shall provide notice of event parking to the general public via its website and mobile parking applications.~~

**Monthly Department of Fire and Rescue Services  
Report to City Council**



**Director/Chief: William Stoudt**

**Date: 3/1/2022**

- I. ACCOMPLISHMENTS** – The SAFER Grant application for the 12 additional Firefighter positions was submitted to FEMA at the end of January. The awards will not be announced until sometime in the summer of 2022. These are the positions that were discussed during the presentation at the Nov. 29<sup>th</sup> 2021 COW.
- II. ONGOING PROJECTS -**  
9<sup>th</sup> and Marion Station – Site work continues with the pouring of footers started on Feb. 23<sup>rd</sup>. The Fire Chief and Fire Marshal attended bi-weekly meetings on Feb. 2<sup>nd</sup> and 16<sup>th</sup> with all involved contractors to monitor progress.
- III. Fire and EMS Responses for the Month of – January 2022**

**Total Responses by the Department's EMS Units – 1751 Total Incidents**  
**1669 City Units**  
**82 Mutual Aid Units**  
**27 Naloxone Events**

**Total Response for Fire Apparatus – 564 Incidents**

**The Department responded to the below listed working fires;**

**Wed. 1-5-22 521 South 18<sup>th</sup> St. at 0208 hrs.-** Fire in the 3<sup>rd</sup> floor and was placed under control at 0227 hrs.

**Mon. 1-10-22 701 Walnut at 1342 hrs.-** Received as an automatic fire alarm, the assignment was upgraded as a fire in the flooring of the basement was located in the 4 story furniture warehouse. The fire was placed under control at 1450 hrs.

**Wed. 1-12-22 515 Elm St. at 1414 hrs.-** Kitchen fire placed under control at 1417 hrs.

**Wed. 1-19-22 406 South 5<sup>th</sup> St. at -1228 hrs.** Small fire in the 2<sup>nd</sup> floor front bedroom, placed under control at 1236 hrs.

**Mon. 1-24-22 120 West Elm St. at 0249 hrs. -** Small fire in the basement placed under control at 0304 hrs.

**Wed. 1-26-22 424 Schuylkill Ave. 1400 hrs. -** Fire in the basement placed under control at 1410 hrs. , 1 minor civilian injury

**Wed. 1-26-22 1514 North 11<sup>th</sup> St. 1642 hrs. -** Fire in 2nd floor rear wall under control at 1659 hrs. there were no injuries

**Sat. 1-29-22 661 North 11<sup>th</sup> St. 2233 hrs.** - Fire was in the 2<sup>nd</sup> floor rear Under Control at 2256 hrs. 1 minor civilian injury  
**Sun. 1-30-22 1323 Locust St. 1821 hrs.** - Small fire on the 3<sup>rd</sup> floor that was placed under control at 1829 hrs. There were no injuries

**IV. Office of the Fire Marshal Updates for the Month of January**

Health & Safety Inspections

Jan-Feb – 33

- City Hall closed for 2 weeks in January
- No scheduled inspections in Jan-Feb due to COVID

Permit Inspections

Fire Alarms, Sprinkler, Fire pumps – 8

Construction meetings

Sprinkler issues, Trades etc – 11

Permits issued

Fire Alarms, Sprinkler, Fire pumps, ERCES – 25

**V.** Emergency Management Coordinators – Continued to monitor COVID numbers and provided guidance and PPE to all City Departments as needed.

**VI.** Training Division - The entire Department received CPR refresher training during the month of January along with training on the new Lucas mechanical CPR devices that were purchased with grant funding and are now on the Department's Ambulances