

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 2

BID: Professional Consulting Services

DUE DATE: September 1, 2022
3:00 P.M. Prevailing Time

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE.

Q1. On page 10, paragraph 6, it states the consultant shall place an advertisement in the newspaper that contains a summary of the final documents. Does this mean the consultant must pay the publication cost of the ad or simply provide a draft notice for the city to publish and pay for?

A1. A1: The consultant provides the advertisement for the Reading Eagle. The City will take care of having the advertisement published in the Reading Eagle.

Q2. Please clarify the preferred method of packaging for the technical proposal and the fee documents.

A. Three different packaging/submitting instructions are indicated in the RFP:

B. Page 3 under Proposal Submission states to submit an electronic proposal.

C. On page 12 it states to submit 7 *sealed* copies of the technical proposal AND 7 *sealed* copies of the project cost.

Does each of the 7 copies for the "technical proposal" need to be in 7 different envelopes?

Does each of the 7 copies for the "project cost" need to be in 7 different envelopes?

D. On page 15 under "Preparation of Proposals" it states each copy of the proposal and all documentation should be in a *single volume* - contrary to option #2 above where it states the project cost* should be sealed/bound separately.

A2. Bidders need only submit an electronic proposal.

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____