

000 N 8TH ST APPEAL

000000 DOCUMENTS

PAGE 1 TO 37

ASSESSMENT DENIED FORM

- SWORN AFFIDAVIT
- HOUSING REGISTRATION APPLICATION FROM 2022
- COMPLIANCE LETTER (APRIL 2026)
- APPEAL PAID FEE RECEIPT
- INSPECTION FEE SUMMARY
- HOUSING LICENSE APPLICATION FEE SUMMARY
- NO SHOW INVOICES FROM THE NEW SYSTEM
- BERKS COUNTY RECORD
- INSPECTION LETTERS FROM 2021 TO 2024



Property Maintenance Division Review/Appeal Form

Purposes of this form of appeal per City of Reading Ordinance

OFFICE USE

Date Received: 4/24/20

WPE

1. APPLICANT INFORMATION

NAME:

Andres E. Harguez

ADDRESS:

906 North 5th Street
Reading, PA 19601

EMAIL:

harguez@chickadee.com

PHONE:

610-504-6339

☒ Please check box if change of address

2. SUBJECT OF APPEAL:

City of Reading Lake Fork

3. PROPERTY ADDRESS OF APPEAL:

906 North 5th Street Reading, PA 19601

4. REASON FOR APPEAL:

Filed Chapter Seven bankruptcy. Some of these have been in effect or duplicated

City of Reading does not guarantee the information provided on this form. The City of Reading is not responsible for any errors or omissions. The City of Reading is not responsible for any damages or losses resulting from the use of this form. The City of Reading is not responsible for any damages or losses resulting from the use of this form.

[Signature]
Director of Property Maintenance Division (Signature)

[Signature]
City of Reading (Signature)

Andres E. Harguez
Applicant

April 20, 2020
Date

5. APPLICATION:

Submitted to the Property Maintenance Office
815 Washington Street 6th Floor
Reading PA 19601

Phone: 610-504-6339

Submit Property Information to the City of Reading
Submit Reading Appeal

REVIEW/APPEAL 07-11

Incomplete Applications will not be processed.

Page 1 of 1

OFFICIAL

REVIEW/APPEAL DENIED

REVIEW/APPEAL DENIED

The appeal has been denied due to
 multiple continuing violations and
 improper use of the property. The
 decision is final and cannot be
 appealed.

Director of Community Development

Printed Name:

If you wish to appeal the above decision you must submit your notice of appeal within 15 days of denial in writing to the Property Maintenance Division Office. You must also include the appropriate appeal fee, (once received) you will receive a hearing date for the Civil & Housing Appeal Hearing Board.

1) 1st appeal \$50

2) 2nd appeal \$100

3) I wish to appeal the above decision. Attach receipt of your appeal fee.

Signature of Property Owner/Partner/Officer (Required)

Title (of Partner/Officer if applicable)

Print Name:

Date:

Subsequent appeals

Any subsequent appeals filed shall be filed in the District Court or Common Pleas Court as applicable.



Statement of Account

SWORN AFFIDAVIT

906 N 5TH ST, READING, PA 19601

Owned By: HENRIQUEZ ANDRES F
PO BOX 283
TEMPLE, PA 18560

State of Pennsylvania
County of Berks

I, Henriquez Andres F am employed by the City of Reading, in my capacity as an employee of, and custodian of, records for the City of Reading, the following information regarding violations and fees for 906 N 5TH ST, READING, PA 19601 is true and correct to the best of my knowledge.

Total Number of Work Order: 1

Amount Unpaid: \$114.06

Total Number of Quality of Life Violations: 28

Amount Unpaid: \$1,840.00

Inspection Fees/Fines Unpaid: \$17,045.00

Holding Fees/Fines Unpaid: \$1,840.00

Total Fees/Fines Unpaid: \$20,839.06

If there are fees due, some of them may be in collection. Any fees in collections must be paid directly to the collection agency. Please contact our office at PropertySales@readingpa.gov for more information.

Copy of bills can be requested by sending an email to: PropertySales@readingpa.gov

Checks and money orders can be made out to: The City of Reading

Checks and money orders can be mailed to: 815 Washington St Reading PA 19601

Signature of Affiant:

Date:

Henriquez Andres F

5/10/2021



APPLICATION HOUSING REGISTRATION

For more information, please call
Reading, PA 19601
1-800-422-5054

WHEN COMPLETED, MAIL TO:

CITY OF READING
Property Maintenance Division
140 WASHINGTON STREET - 3RD FLOOR
READING, PA 19601-1801

A SIGN DONOR OR MONEY FROM A PRIVATE PARTY
PAYABLE TO CITY OF READING



PURPOSE: Owners of residential and mixed-use property are required to comply with housing regulations issued by the City of Reading Property Maintenance Division. Housing registration is required within 30 days of the change of ownership or change of use and annually thereafter.

1. APPLICATION TYPE

☐ New Owner☐ Rents/Maintenance☒ Change of Use☐ Complete Case 342/211 if Field Stationed

2. Property Address

906 N 5th St

City

State

Zip Code

READING PA 19601

3. Property located on (cross-street) (Street) _____ to _____ ☐ Not

4. Owner Name (Must Match Current Parcel Record)

Andres F. Henriquez

5. Owner Mailing Address

PO Box 36 Camp Hill PA 19566

6. Owner Phone Number

7. Owner Home Phone (H)

610-539-1539

8. Owner Email Address

ANDRES.HENRIQUEZ@GMAIL.COM

9. IDENTIFICATION (Please check one)

☒ Owner/Manager☐ Tenant☐ Sublet/Overseas ID

10. Payment of \$100 fee (must be enclosed with application)

11. Payment of \$100 fee (must be enclosed with application)

349705

12. RESPONSIBLE LOCAL NIGHT (must be a resident of the City of Reading (Ordinance 150-13))

(Please check one)

☐ Emergency Manager☐ Police☐ State of Pennsylvania ID☐ MA Act in person of (H)

13. Address

(Office Use)

(Home Use)

14. Address

City

State

Zip Code

15. City/County/State

16. Mobile phone (H)

17. Email Address

18. PROPERTY CLASSIFICATION (Required documents)

NUMBER OF UNITS

OCCUPANCY STATUS

OWNER OCCUPIED SINGLE FAMILY DWELLING

(you own the property & live in the property)

1

☐ Occupied

60 TO LINE #21

FAMILY OCCUPIED HOUSE (you are the owner but do not live in the property)

1

☐ Occupied

60 TO LINE #21

HOUSE (you own the property but do not live in the property)

1

☐ Vacant ☐ Occupied

APARTMENT (multiple units)

4

☐ Vacant ☒ Occupied ☐ Overcrowded

MIXED USE (commercial & residential units)

Commercial

☐ Vacant ☐ Occupied

Industrial

☐ Vacant ☐ Occupied ☐ Overcrowded

TOTAL #

Owner/Manager

19. CORPORATION AND PARTNERSHIP (Use this section for corporations / Partnerships and other entities) ☐ 19A

NAME	TYPE	HOME ADDRESS (DO NOT COPY STATE ADDRESS)

Documentation needed (if applicable) ☐ Articles of Incorporation ☐ Partnership Agreement

20. Responsible Local Agent Certification (if applicable) ☐ N/A

The undersigned hereby certifies that he/she is the owner of the property for registration purposes and is responsible for ensuring compliance with all applicable laws and regulations. I am the responsible local agent of the owner of the property located at the address listed on this application and I am responsible for ensuring that all applicable laws and regulations are followed.

Signature: _____ Date: _____

☒ Owner Certification

I hereby certify that the information provided on this application is true and correct to the best of my knowledge and belief. I am the owner of the property located at the address listed on this application and I am responsible for ensuring that all applicable laws and regulations are followed.

I hereby verify that the information provided on this application is true and correct to the best of my knowledge and belief. I am the owner of the property located at the address listed on this application and I am responsible for ensuring that all applicable laws and regulations are followed.

Incomplete applications will not be processed

Signature: _____
 Charles E. Henriquez
 President, City of Reading
 City of Reading

Signature: _____
 August 26, 2022
 Date

If not registered, the property maintenance division may designate your property illegal, and a non-compliance surcharge of \$100 per unit and continuing non-compliance surcharge fees may apply.

22. FEES:

☐ HOUSING REGISTRATION FEE \$100.00 ☐ FEE (SEE CITY OF READING WEBSITE FOR DETAILS)

Please provide information with regard to the following:

CITY OF READING
 PROPERTY MAINTENANCE DIVISION
 165 WASHINGTON STREET, PM #10
 READING, PA 19601-5001

24. HOUSING REGISTRATION APPLICATION DENIED

Registration application has been denied due to the following reason(s):

Driver's license needs address updated ☐ utility bill ☐ family member Driver's license missing ☐
 Business license number missing ☐ required fee not included ☐ demonstrable history of code violations ☐
 delinquent property maintenance fees or tax delinquencies ☐ incomplete local agent information provided ☐
 Other: _____

Please correct and/or supply missing information and resubmit. Thank you!

Pennsylvania

COMMERCIAL
DRIVER'S LICENSE
NOT FOR REAL ID PURPOSES



DOB: 11/30/1978
EXP: 12/01/2026
CLASS: 00
EXPIRATION: 11/24/2021
NAME: HENRIQUEZ
ANDRES FRANCISCO
135 CEDAR STREET
ALABAMA, PA 15001
SEX: M HEIGHT: 6'00"
HAIR: BRN EYES: BRN
BUILD: SCL
CLASS: CM

[Signature]

CDL

10/24/2021



CITY OF READING, PENNSYLVANIA

April 27, 2025

MINIQUELLE ARTHUR L
PO BOX 261
TEMPLE PA 19380

RE: PROPERTY INSPECTION - 906 N 5TH ST

Dear Owner,

Based upon the inspection dated on January 16, 2025 initiated by the Property Maintenance Division at the above-referenced property, it was determined that this property is in compliance with the City of Reading's adopted Property Maintenance Code, Chapter 180 Part 13 - Section 180-1301, PPMC Section 104, Subsection 104.9 as amended: as of this date.

Section 104.9 Compliance:

If, upon any inspection, the codes official determines that the violations are corrected in compliance with the provisions of this code, he/she shall note this determination on the file together with the date of such inspection.

In this case, either no violations were found at the time of the initial inspection, or any violations identified were corrected and confirmed to be in compliance at the time of re-inspection. This compliance status has been documented in the property file as of the date listed above.

Please note: This letter does not include any additional information, status, or pending actions related to the City of Reading Code of Ordinances, administration fees, fines, and/or Community Development Department activities related to the premises described above.

Thank you for your cooperation. If we can be of further assistance, please do not hesitate to call between 7:30 - 8:30 AM and 2:00 - 4:00 PM, Monday through Friday.

Sincerely,
Marcellos Hammond
Code Enforcement Officer
Phone: 610-455-1851
Email: marcellos.hammond@readingpa.gov

Use the QR codes below to explore our services in more detail.

Government



Citizens Service Center



INVOICE (INV-00057514)
FOR CITY OF READING

BILLING CONTACT
ANDRES F HENRIQUEZ
106 N 5TH ST
READING, PA 19601



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00057514	04/07/2006	05/07/2006	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
CCPMO-2402400023	Appeal Fee	\$100.00
908 N 6Th St Reading, PA 19601		SUBTOTAL \$100.00

REMITTANCE INFORMATION
City of Reading 115 Washington Street Reading, PA 19601

TOTAL \$100.00

PAID

APR 11 2006

CITY OF READING



Fee Summary for Case 217126

906 5TH ST

Bill #	Bill Date	Fee Amount	Amount Paid	Fee Description
1805184	12/04/2023	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1864963	10/02/2023	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1866986	04/03/2023	\$400.00	\$0.00	NO SHOW
1863177	02/01/2023	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1850274	12/14/2022	\$400.00	\$0.00	NO SHOW
1838600	11/01/2022	\$75.00	\$0.00	QOL VIOL
1834361	10/04/2022	\$35.00	\$0.00	QOL VIOL
1833260	09/19/2022	\$0.00	\$0.00	QOL VIOL
1831929	08/30/2022	\$0.00	\$0.00	QOL VIOL
1824425	05/16/2022	\$400.00	\$0.00	NO SHOW
1824418	05/16/2022	\$0.00	\$0.00	QOL VIOL
1789168	10/18/2021	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1778885	07/16/2021	\$400.00	\$0.00	NO SHOW
1770618	03/16/2021	\$400.00	\$0.00	NO SHOW
1743803	11/16/2020	\$400.00	\$0.00	NO SHOW
1736908	09/10/2020	\$35.00	\$0.00	QOL VIOL
1731706	06/24/2020	\$0.00	\$0.00	QOL VIOL
1713844	01/17/2020	\$400.00	\$0.00	NO SHOW
1684330	07/22/2019	\$0.00	\$0.00	QOL VIOL
1683950	07/17/2019	\$400.00	\$0.00	NO SHOW
1678616	05/15/2019	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1666438	01/26/2019	\$400.00	\$0.00	NO SHOW
1610706	10/18/2018	\$400.00	\$0.00	NO SHOW
1604385	08/13/2018	\$400.00	\$0.00	NO SHOW
1598188	06/11/2018	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1596182	05/23/2018	\$0.00	\$0.00	QOL VIOL

\$16,849.06 \$100.00

Total Due: \$16,749.06

Fee Summary for Case 217126

906 5TH ST

Bill #	Bill Date	Fee Amount	Amount Paid	Fee Description
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\$15,549.06	\$168.00
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Total Due: \$15,349.06

Fee Summary for Case 217126

906 5TH ST

<u>Bill #</u>	<u>Bill Date</u>	<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Description</u>
1590225	04/06/2018	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1583179	02/02/2018	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1533483	11/27/2017	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1548117	10/04/2017	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1541082	08/03/2017	\$400.00	\$0.00	RESCHEDULE RE-INSPECTION-3RD OCCURRENCE
1510448	04/24/2017	\$1,000.00	\$0.00	2 YEAR EXTENSION FAILURE PENALTY
1510447	04/24/2017	\$250.00	\$0.00	3-4 UNIT 2 YEAR EXTENSION INSPECTION
1487649	12/22/2016	\$1,000.00	\$0.00	2 YEAR EXTENSION FAILURE PENALTY
1487648	12/22/2016	\$250.00	\$0.00	3-4 UNIT 2 YEAR EXTENSION INSPECTION
1467314	10/10/2016	\$400.00	\$0.00	NO SHOW
1456017	07/25/2016	\$35.00	\$0.00	QOL VIOL
1455482	07/08/2016	\$1,000.00	\$0.00	2 YEAR EXTENSION FAILURE PENALTY
1455481	07/08/2016	\$250.00	\$0.00	3-4 UNIT 2 YEAR EXTENSION INSPECTION
1401983	04/07/2016	\$350.00	\$0.00	2 YEAR NON COMPLIANCE PENALTY
1401982	04/07/2016	\$195.00	\$0.00	3-4 UNIT 2 YEAR RE-INSPECTION FEE
1400566	03/30/2016	\$35.00	\$0.00	QOL VIOL
1394909	02/04/2016	\$250.00	\$0.00	NO SHOW
1378720	12/03/2015	\$150.00	\$0.00	NO SHOW
1355978	07/13/2015	\$195.00	\$0.00	3-4 UNIT 2 YEAR INSPECTION FEE
1355025	07/06/2015	\$35.00	\$0.00	QOL VIOL
1350815	06/05/2015	\$35.00	\$0.00	QOL VIOL
1350792	06/05/2015	\$35.00	\$0.00	QOL VIOL
1299949	06/20/2014	\$150.00	\$0.00	QOL VIOL
1221817	10/31/2013	\$150.00	\$0.00	QOL VIOL
1221816	10/31/2013	\$35.00	\$0.00	QOL VIOL
1218621	10/04/2013	\$75.00	\$0.00	QOL VIOL

\$16,849.06

\$100.00

Total Due: \$16,749.06

Fee Summary for Case 217126

906 5TH ST

Bill #	Bill Date	Pre Amount	Amount Paid	Fee Description
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516,340.00 5100.00

Total Due 516,340.00

Fee Summary for Case 217126

906 5TH ST

<u>Bill #</u>	<u>Bill Date</u>	<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Description</u>
1214681	08/30/2013	\$35.00	\$0.00	QOL VIOL
1214680	08/30/2013	\$150.00	\$0.00	QOL VIOL
1213801	08/24/2013	\$75.00	\$0.00	QOL VIOL
1170903	05/01/2013	\$35.00	\$0.00	QOL VIOL
655695	11/27/2012	\$100.00	\$100.00	EXTENSION FEE
654485	11/15/2012	\$114.00	\$0.00	WORK ORDER FEE
600561	06/05/2012	\$705.00	\$0.00	FOUR-UNIT RENTAL INSPECTION
555807	11/10/2011	\$130.00	\$0.00	QOL VIOL
555806	11/10/2011	\$150.00	\$0.00	QOL VIOL
538994	08/23/2011	\$75.00	\$0.00	QOL VIOL
536489	07/21/2011	\$75.00	\$0.00	QOL VIOL
536487	07/21/2011	\$35.00	\$0.00	QOL VIOL
536023	07/15/2011	\$35.00	\$0.00	QOL VIOL
536021	07/15/2011	\$150.00	\$0.00	QOL VIOL
536020	07/15/2011	\$35.00	\$0.00	QOL VIOL
494648	05/09/2011	\$75.00	\$0.00	QOL VIOL
494045	04/28/2011	\$35.00	\$0.00	QOL VIOL

\$16,849.06 \$100.00

Total Due: \$16,749.06

Fee Summary for Case 27126

906 5TH ST

Bill #	Bill Date	Law Amount	Amount Paid	Fees Description
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\$16,645.08	\$100.00
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Total Due: \$16,745.08

INVOICE (INV-0003346)
FOR CITY OF READING

BILLING CONTACT
ANDRES F HENRIQUEZ
908 N 5TH ST
READING, PA 19601



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-0003346	06/24/2025	07/24/2025	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
RR134-034273-2025	Subsequent Attempt Mid Street Frontal Inspection 7-15	\$400.00
908 N 5th St Reading, PA 19601	SUBTOTAL	\$400.00

REMITTANCE INFORMATION
City of Reading 815 Washington Reading, PA 19601

TOTAL \$400.00



INVOICE (INV-00028886)
FOR CITY OF READING

BILLING CONTACT
ANDRES F HERRIQUEZ
406 N 5TH ST
READING, PA 19601



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00028886	04/24/2025	05/25/2025	Due	Mo Show Bill 04/24/25

REFERENCE NUMBER	FEE NAME	TOTAL
RRISM-001572-2025	Subsequent Attempt (vs Show Reading Inspection (+15)	\$400.00
806 W 5th St Reading, PA 19601		SUBTOTAL \$400.00

REMITTANCE INFORMATION
City of Reading 815 Washington Avenue Reading, Pa 19601

TOTAL **\$400.00**



INVOICE INV-00022370/ FOR CITY OF READING

BILLING CONTACT
ANDRES F HENRIQUEZ
906 N 5TH ST
READING, PA 19601



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00022370	02/27/2025	03/04/2025	Due	No show fee

REFERENCE NUMBER	FEE NAME	TOTAL
RR13/4-005762-2024	3rd Attempt - No Show Routine Inspection (1-1.5 hrs)	\$450.00
906 N 5th St Reading, PA 19601		SUB TOTAL
		\$450.00

REMITTANCE INFORMATION
City of Reading 815 Washington Street Reading, PA 19601

TOTAL **\$450.00**

BILLING CONTACT
ANDRES F HENRIQUEZ
908 N 5TH ST
READING, PA 19601



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00013542	06/05/2024	07/05/2024	Due	NO SHOW

REFERENCE NUMBER	FEE NAME	TOTAL
RR134-88VD20-2024	3rd Attempt- No Show Routine Inspection of 15 min	\$400.00
806 N 5th St Reading, PA 19601	SUBTOTAL	\$400.00

REMITTANCE INFORMATION:
City of Reading, PA 415 Washington Street Reading, PA 19601

TOTAL	\$488.00
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City of Reading

818 Washington St
Reading, PA 19601

HOUSING License Application

Report Date 04/28/2023 01:17 PM

Submitted By

Page 1

License #2009080H

Application Information

Status

Associated Information

	Date / Time	By
Processed		
Issued	07/01/1994 00:00	
Expires	06/01/2023	
Grace Exp	06/01/2023	

Priority			
☐ Inactive			
# Plans	0	Category Type	RENTAL PROPERTIES
# Pages	0	Bill Group	
☐ Auto Renewal		Name	HENRIQUEZ ANDRES F

Comments

No Comments

Project #	Project/Phase Name
	Size/Area

Phase #	Size Description
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Renewals

Renewal Date Renewal Fee

01/27/2023 10:20	-013387
02/04/2023 14:09	-013387
01/28/2021 15:41	-013387
04/23/2021 10:41	-013387
12/08/2019 14:26	-013387
04/08/2019 13:42	-013387
08/03/2018 16:55	-013387
12/20/2017 20:42	-013325
12/10/2016 10:01	-013262
02/06/2015 15:46	-012402
02/15/2014 10:23	-012103
02/02/2013 13:34	-012402
02/12/2013 04:40	-012882
02/10/2012 09:06	-012781
10/21/2011 10:32	-013186
11/04/2009 10:59	-012381
08/20/2008 07:27	-013381
07/01/2004 00:00	HISTORIC
07/01/2003 00:00	HISTORIC
07/01/2002 00:00	HISTORIC
07/01/2001 00:00	HISTORIC
07/01/2000 00:00	HISTORIC
07/01/1999 00:00	HISTORIC
07/01/1998 00:00	HISTORIC
07/01/1997 00:00	HISTORIC
07/01/1996 00:00	HISTORIC
07/01/1995 00:00	HISTORIC
07/01/1994 00:00	HISTORIC

Endorsement Type	Endorsement Status
	Comments

Init Date

Init By

Supervisor

Transfer Date

Transfer By

No Records for This Search Criteria

Property/Owner Information

Address	508 N 5TH ST
	READING PA 19601

Location

Owner/Tenant

Organization: _____
 Street/Province PO: _____
 Country: _____ Foreign
 Evening Phone (610) 444-4444 : _____
 Mobile #: _____

No Parents are Allowed to View Assessment

Valid From: 2013-01-01
Comments: -
No Comments

Report Date: 04/25/2015 03:16 PM

Submitted By:

Page 3

Applicants/Contacts

Primary: ☒ A
Effective: 06/28/2008 00:00
Name: BENJAMIN QUINN MCFARLEY
Day Phone: 717-852-3823
Pager:
Fax:
E-Mail:
Organization:
Seasonal Adult:
Capacity: 1 (1) RES
Expiry: 06/27/2015 00:00
Contact ID: 000000 ☐ Hidden
Address: 142 E 10TH ST
READING
PA
19602-4421
Eva Phone:
PIN #
Mobile:
Position:
Verification:

Valid From:
Comments: Tel

No Comments

Primary: ☒ F
Effective: 06/06/2006 00:00
Name: BENJAMIN QUINN MCFARLEY
Day Phone: (610) 854-6574
Pager:
Fax:
E-Mail: james@fiveonline.com
Organization:
Seasonal Adult:
Capacity: 0 (0) RES
Expiry:
Contact ID: 000000 ☐ Hidden
Address: 411 E 10TH ST
READING
PA
19601
Eva Phone: (610) 854-6574
PIN #
Mobile:
Position:
Verification:

Valid From:
Comments: 20

AGENCY GREEN TREE CITY LIMITED PARTITIONED WITH KYRENE BOWDITCHER, AT 0000 NUMBER 943-277-802 EMAIL JAMES@PA.FTERSON@G

FIVE BROTHERS AGENCY 000000 KANAWHA (PA) 67 MILE RD WARREN PA 15086

800-777-1500 FAX 800-562-8970

EMAIL FIVE@FIVEONLINE.COM

Comments

No Comments

Item Description Item Status

Fees	Issue	Field Date	Amount
BILL # 48345 BILL Date 04/27/2008 Due Date 06/06/2008 Delinquency Date 07/06/2008 RENTAL HOUSING LICENSE FEE	17		0.00
BILL # 103377 BILL Date 10/21/2008 Due Date 11/21/2008 Delinquency Date 11/21/2008 OWNER CHANGE LICENSE FEE	17		0.00
BILL # 163410 BILL Date 06/28/2008 Due Date 08/27/2008 Delinquency Date 07/06/2008 RENTAL HOUSING LICENSE FEE	17		0.00
BILL # 172002 BILL Date 06/19/2008 Due Date 08/20/2008 Delinquency Date 07/06/2008 OWNER CHANGE LICENSE FEE	17		0.00

Report Date: 04/26/2026 01:18 PM

Submitted By

Page 4

Fee	Issue	End Date	Amount
Bill # 256082 Bill Date 08/02/2006 Due Date 08/31/2006 Delinquency Date 08/31/2006 OWNER/ CHANGE LICENSE FEE : FULL RATE	U		0.00
Bill # 304853 Bill Date 11/30/2006 Due Date 12/31/2007 Delinquency Date 01/01/2008 RENTAL HOUSING LICENSE FEE	F	02/1/2008 3.50	300.00
Bill # 413410 Bill Date 11/06/2009 Due Date 02/12/2010 Delinquency Date 02/12/2010 RENTAL HOUSING LICENSE FEE	P	02/12/2010 15.49	400.00
Bill # 413701 Bill Date 08/08/2010 Due Date 11/15/2010 Delinquency Date 06/30/2013 RENTAL HOUSING LICENSE FEE	U		400.00
Bill # 549381 Bill Date 11/15/2011 Due Date 12/31/2011 Delinquency Date 12/16/2011 RENTAL HOUSING LICENSE FEE	F	01/04/2012 08.57	100.00
Bill # 577424 Bill Date 02/17/2012 Due Date 04/01/2012 Delinquency Date 06/01/2012 RENTAL HOUSING LICENSE FEE	F	04/09/2012 09.58	100.00
Bill # 689921 Bill Date 09/23/2013 Due Date 04/01/2013 Delinquency Date 08/04/2013 RENTAL HOUSING LICENSE FEE	U		0.00
Bill # 854814 Bill Date 08/22/1994 Due Date 07/22/1994 Delinquency Date 07/23/1994 RENTAL HOUSING LICENSE FEE	F	08/22/1994 50.00	60.00
Bill # 854935 Bill Date 06/03/1995 Due Date 07/03/1995 Delinquency Date 07/02/1995 RENTAL HOUSING LICENSE FEE	F	07/03/1995 7.00	60.00
Bill # 854936 Bill Date 08/13/1995 Due Date 07/13/1995 Delinquency Date 07/14/1995 RENTAL HOUSING LICENSE FEE	F	08/13/1995 20.00	60.00
Bill # 854937 Bill Date 05/04/1997 Due Date 05/25/1997 Delinquency Date 05/30/1997 RENTAL HOUSING LICENSE FEE	F	05/30/1997 30.00	60.00
Bill # 854915 Bill Date 06/19/1998 Due Date 07/26/1998 Delinquency Date 07/10/1998 RENTAL HOUSING LICENSE FEE	F	08/09/1998 09.00	60.00
Bill # 854939 Bill Date 05/20/1999 Due Date 06/19/1999 Delinquency Date 06/20/1999 RENTAL HOUSING LICENSE FEE	F	06/20/1999 00.00	120.00
Bill # 854940 Bill Date 05/18/2000 Due Date 06/19/2000 Delinquency Date 06/19/2000 RENTAL HOUSING LICENSE FEE	F	06/19/2000 10.00	120.00
Bill # 854941 Bill Date 04/28/2001 Due Date 05/29/2001 Delinquency Date 05/27/2001 RENTAL HOUSING LICENSE FEE	P	04/28/2001 30.00	120.00
Bill # 854942 Bill Date 05/22/2002 Due Date 06/21/2002 Delinquency Date 06/22/2002 RENTAL HOUSING LICENSE FEE	F	06/22/2002 00.00	120.00
Bill # 854943 Bill Date 03/11/2003 Due Date 03/13/2003 Delinquency Date 03/14/2003 RENTAL HOUSING LICENSE FEE	F	03/14/2003 30.00	120.00
Bill # 854944 Bill Date 06/26/2003 Due Date 07/26/2003 Delinquency Date 07/27/2003 RENTAL HOUSING LICENSE FEE	F	08/05/2003 10.00	120.00
Bill # 854945 Bill Date 08/21/2004 Due Date 07/31/2004 Delinquency Date 07/30/2004 RENTAL HOUSING LICENSE FEE	F	08/21/2004 00.00	120.00
Bill # 1211352 Bill Date 06/02/2013 Due Date 09/04/2013 Delinquency Date 09/03/2013 RENTAL HOUSING LICENSE FEE	F	09/03/2013 00.00	120.00

City of Reading

815 Washington St
Reading, PA 19601

HOUSING License Application

Report Date 04/26/2026 01:16 PM

Submitted By

Page 5

Feed	Status	Feed Date	Amount
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Bill # 1242609	Bill Date 02/16/2014	Due Date 04/01/2014	Delinquency Date 05/01/2014
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HOUSING LICENSE FEE	P	06/25/2014 15.00	
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Bill # 1324869	Bill Date 02/16/2015	Due Date 04/01/2015	Delinquency Date 05/01/2015
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HOUSING LICENSE FEE	U		100.00
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Bill # 1361778	Bill Date 01/22/2016	Due Date 04/01/2016	Delinquency Date 04/15/2016
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HOUSING LICENSE FEE	U		100.00
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Bill # 1491929	Bill Date 02/01/2017	Due Date 04/01/2017	Delinquency Date 04/15/2017
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HOUSING REGISTRATION FEE	U		100.00
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Bill # 1580358	Bill Date 01/16/2018	Due Date 04/01/2018	Delinquency Date 04/15/2018
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HOUSING REGISTRATION RENEWAL	U		150.00
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Bill # 1684432	Bill Date 01/18/2019	Due Date 04/01/2019	Delinquency Date 05/01/2019
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HOUSING REGISTRATION RENEWAL	U		150.00
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Bill # 1714755	Bill Date 01/31/2020	Due Date 04/01/2020	Delinquency Date 04/15/2020
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HOUSING REGISTRATION RENEWAL	U		150.00
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Bill # 1758984	Bill Date 04/31/2021	Due Date 04/01/2021	Delinquency Date 04/15/2021
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HOUSING REGISTRATION RENEWAL	U		150.00
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Bill # 1808198	Bill Date 01/31/2022	Due Date 04/01/2022	Delinquency Date 04/15/2022
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HOUSING REGISTRATION RENEWAL	P	09/05/2022 11.00	150.00
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Bill # 1853505	Bill Date 01/31/2023	Due Date 04/01/2023	Delinquency Date 04/15/2023
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HOUSING REGISTRATION RENEWAL	U		150.00
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Total Unpaid	1450.00	Total Paid	2543.00
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Inspections

There are no Inspections for this Report

Review Activities

Act #	Act Type	Status	Waived	Issued	Skipped	Completed
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Comp By

Comments

There are no Review Activities for this Report

Activity Review Details

No Activity Review Details

Check Conditions

Condition	Approval	Approved By	Approved Date	Applied By	Applied Date	Assigned
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Supervisor Required

No Conditions

License #	A/P Type	Status	Spec	Relation
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No Records for This Search Criteria

Planting Condition	Description	Effective	Expires	Comments
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There is no planting condition information

Report Date: 04/28/2025 01:15 PM

Submitted By

Page 5

Rental Details

Owner Occupied? ^N

Vacant/Registered? ^Y

Fee Exemption:

Exempt from fees? ^N
Reason:

App. Processed 07/30/2017

Occupied Units: 0

Vacant Units: 0

Apartment Units: 4

Rooms: 0

Single Homes: 0

Tenants under 18: 0

Total tenants: 0

Tenant Listing Receipt Details

Tenants:

Tenant Listing received Date Received	Received on Time?	License #	Room #	Custom License?	Reserved?
--	-------------------	-----------	--------	-----------------	-----------

03/20/2017

Y

05/01/1994

05/01/1999

05/01/1996

05/01/1997

05/01/1995

05/01/1999

05/03/2000

04/17/2001

05/06/2002

01/22/2003

04/24/2003

04/12/2004

Tenant Listing Details

Last Name

First Name

Middle Name

Date of Birth

Unit

Floor

Term of Lease

Entry Date: Exit Date

There are no items in this list.

Employee

Employee ID

Last

First

SSN

Comments

No Employee Entries

Log

Action

Comments

Description

Entered By

Start

Stop

Hours

No Log Entries

**City of Reading**

815 Washington Street, Reading, PA
19601

Case Number: **CCFMD-2402-00023**Case Type: **BPA- Code Case Property Maintenance**Date Case Initiated: **10/17/2024**Complaint Date: **02/12/2025****Owner: ANDRÉ F HENRIQUEZ****Mailing Address:**

ANDRÉ F HENRIQUEZ
906 W 5TH ST
READING, PA 19601

Address of Violation for the following location:**Address:****Phone:**

906 W 5TH ST
READING, PA 19601

345 807 51257257

This inspection report is limited to violations identified under the City of Reading's Property Maintenance Code. It does not include, represent, or certify compliance with any other provisions of the City of Reading Code of Ordinances, including but not limited to the existing registration and annual licensing requirements, nor does it address pending or outstanding administrative fees, fines, permits, violations, or other actions associated with the property.

Violation: 308-102 - HOUSING REGISTRATION REQUIRED:

Owners of residential and mixed-use units are required to apply for and renew a housing registration issued by the City of Reading Property Maintenance Division per the procedure established by this code and policies created hereunder.

Corrective Action: Must complete and submit a housing registration application**Compliance Date:** 05/15/2025**Violation: 308-103 - HOUSING REGISTRATION REQUIRED:**

Owners of residential and mixed-use units are required to apply for and renew a housing registration issued by the City of Reading Property Maintenance Division per the procedure established by this code and policies created hereunder.

Compliance Date: 02/12/2025**Violation: 308-104 - ANNUAL RENEWAL OF HOUSING REGISTRATION**

Each housing registration shall be renewed by the registrant on or before the fifth of April in each and every calendar year. Regardless of when the original registration was filed in the previous year.

Compliance Date: 05/15/2025**Violation: 308-305 - FAILURE TO SUBMIT HOUSING**

The City may deny a housing registration or renewal to any applicant or dwelling or building if it is not in compliance with applicable local code or ordinance adopted, enacted or in effect in and for the City of Reading, or pending litigation for violation of the above code or has been declared noncompliant and/or unassessed by the appropriate authority with jurisdiction.

Compliance Date: 02/12/2025**Violation: 308-108H-N - NO SHOW:**

Failure to appear for inspection. If the owner or responsible local agent cannot be available at the proposed time, said owner or responsible local agent shall provide no less than twenty-four hours written notice to the Property Maintenance Division. Upon failure to give such written notice or upon failure to gain entry, an administrative fee is provided in the City of Reading Fee Schedule, Chapter 212.

Corrective Action: No Show 6/24/25 IS**Compliance Date:** 12/09/2025**Violation: 308-108H-N - NO SHOW**

Failure to appear for inspection. If the owner or responsible local agent cannot be available at the proposed time, said owner or responsible local agent shall provide no less than twenty-four hours written notice to the Property Maintenance Division. Upon failure to give such written notice or upon failure to gain entry, an administrative fee is provided in the City of Reading Fee Schedule, Chapter 212.

Corrective Action: 12/18/25 No Show

**City of Reading**115 Worthington Street, Reading, MA
01061Case Number **CCPMI-2402-00023**

Final Year RPA - Code Case Property Maintenance

Date Case Closed 03/17/2025

Compliance Due 03/17/2024

Compliance Date: 11/18/2024**Violation: 30A-100F-11 - NO SHOW**

Failure to appear for inspection. If the owner or responsible local agent cannot be available at the proposed time, said owner or responsible local agent shall provide not less than twenty-four hours written notice to the Property Maintenance Division. Upon failing to give such written notice or upon failure to gain entry, an administrative fee is provided in the City of Reading Fee Schedule, Chapter 212.

Corrective Action: No show on 02/24/25 - 10**Compliance Date:** 02/24/2025**Violation: 30B-100H-11 - NO SHOW**

Failure to appear for inspection. If the owner or responsible local agent cannot be available at the proposed time, said owner or responsible local agent shall provide not less than twenty-four hours written notice to the Property Maintenance Division. Upon failing to give such written notice or upon failure to gain entry, an administrative fee is provided in the City of Reading Fee Schedule, Chapter 212.

Corrective Action: No show on 03/11/25 -**Compliance Date:** 03/11/2025**Violation: 30B-112 - FAILURE TO APPLY FOR HOUSING REGISTRATION**

It shall be unlawful for the owner of any property to fail to apply for housing registration as required.

Compliance Date: 03/11/2024**Violation: 30B-112 - FAILURE TO APPLY FOR HOUSING REGISTRATION**

It shall be unlawful for the owner of any property to fail to apply for housing registration as required.

Compliance Date: 05/15/2025**Violation: 30-111-C - APPLICATION FOR APPEAL**

Any person directly affected by a decision of the zoning official or a notice of order issued under this code shall have the right to appeal to the board of appeals provided that a written application for appeal is filed within 30 days after the day the decision or the order was rendered. An application for appeal shall be based on a claim that the decision or the order of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code have been applied in the requirements of this code are adequately satisfied by other means.

Compliance Date: 03/03/2025**Violation: FINDING 1- EXTERIOR CONDITIONS**

Throughout every vacant structure or structure shall be maintained free of broken windows, peeling or missing shingles, rotting or damaged beams or building systems, crumbling masonry or brick, or peeling peeling paint.

Compliance Date: 09/13/2025**Violation: PR-302.3 - SIDEWALKS AND DRIVEWAYS**

All sidewalks, walkways, paths, driveways, parking spaces and yards shall be kept in a proper state of repair and maintained free from hazardous conditions.

Corrective Action: Repair sidewalk in front of property, repair walkway in interior of apartment 1A**Compliance Date:** 07/29/2024**Violation: PR-304.15 - EXTERIOR DOORS AND HARDWARE**

All exterior doors, door assemblies, operator systems if provided, and hardware shall be approved exterior grade doors, assemblies and hardware and maintained in good condition. Locks and entrances to dwelling units and sleeping units shall firmly secure the door. Locking means of glass doors shall be in accordance with Section 707.3.

Corrective Action: Install weather strip on kitchen door Apartment 1A**Compliance Date:** 07/29/2024**Violation: PR-304.2 - EXTERIOR WALLS**

All exterior walls shall be free from holes, cracks, and loose coating materials and maintained weatherproof and properly surface coated where required to prevent deterioration.

Compliance Date: 09/13/2025



Violation: PR-3047 - ROOFS AND DRAINAGE

The roof and flatings shall be sound, tight, and free from defects that admit rain. Roof drainage shall be adequate to prevent saturation of deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

Compliance Date: 09/23/2025

Violation: PR-3051 - GENERAL INTERIOR STRUCTURE

The interior of a structure and equipment therein shall be maintained in good repair, structurally sound, and in a sanitary condition. Occupants shall keep that part of the structure which they occupy in control (in a clean and sanitary condition) every owner of a building containing a dwelling house, those keeping such a building a dormitory, two or more dwelling units or other non-dwelling premises, shall maintain in a clean and sanitary condition the interior portions of the structure and exterior property.

Corrective Action: Remove all rubbish from basement floor.

Compliance Date: 02/19/2024

Violation: PR-3052 - INTERIOR SURFACES

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

Corrective Action: Remove all loose plaster from basement walls.

Compliance Date: 07/29/2024

Violation: PR-3053 - INTERIOR SURFACES

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

Corrective Action: Repair wall and ceiling in living room Apartment 12.

Compliance Date: 07/29/2024

Violation: PR-3059 - INTERIOR SURFACES

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

Corrective Action: Repair ceiling inside bedroom B - Apartment 1 first floor front.

Compliance Date: 07/29/2024

Violation: PR-3059 - INTERIOR SURFACES

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

Corrective Action: Repair water damaged walls and ceiling in apartment 2 first floor.

Compliance Date: 07/29/2024

Violation: PR-3059 - INTERIOR SURFACES

All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

Corrective Action: Repair and repaint walls and ceiling in hallways.

Compliance Date: 07/29/2024

Violation: PR-3062 - ACCUMULATION OF RUBBISH OR GARBAGE

All interior property and premises, and the interior of every structure shall be free from any accumulation of rubbish or garbage.

Corrective Action: Remove rubbish from all interior property areas.

Compliance Date: 02/19/2024



City of Reading
315 Washington Street, Reading, PA
19601

Case Number: **CCFMD-2402-00023**

Case Type: **PPA - Code Case Property Maintenance**

Date Case Was Mailed: **07/17/2024**

Completion Date: **07/12/2024**

Violation: PR-210.4 - FIREWORKS, COUNCILS AND CELEBRATIONS

Cabinets, countertops and cabinets shall be maintained in good repair.

Corrective Action: Replace damaged sink cabinet base apartment 2F

Compliance Date: 07/19/2024

Violation: PR-504.3 - GENERAL PLUMBING

All plumbing fixtures shall be properly installed and maintained in working order and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

Corrective Action: Install S trap under kitchen sink Apartment 1 first floor front

Compliance Date: 07/19/2024

Violation: PR-505.4 - WATER HEATING FACILITIES

Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathing fixture and laundry facility at a maximum temperature of 120°F (43°C). Gas-burning water heaters shall not be installed in any bathroom, closet room, bedroom or other occupied room normally kept closed, unless adequate combustion air is provided. An approved combination temperature and pressure relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

Corrective Action: Install relief pipe of water heater

Compliance Date: 07/19/2024

Violation: PR-605.1 - INSTALLATION

All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

Corrective Action: Replace defective GFI outlet in apartment 2 third floor; install light cover / install jump wire over water meter

Compliance Date: 07/19/2024

Violation: PR-605.1 - INSTALLATION

All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

Corrective Action: Install covers on baseboard heater and install broken switch cover in apartment 1 first floor front

Compliance Date: 07/19/2024

Violation: PR-605.1 - INSTALLATION

All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

Corrective Action: Install water heater element plate

Compliance Date: 07/19/2024

Violation: PR-605.1 - INSTALLATION

All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.

Corrective Action: Replace defective GFI outlet on Kitchen Apartment 1A

Compliance Date: 07/19/2024

Violation: PR-702.1 - GENERAL MEANS OF EGRESS

A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the International Fire Code.

Corrective Action: Install guardrail in roof leading to fire escape Third floor apartment floor rear exit

Compliance Date: 07/26/2024

Violation: PR-704.2 - SMOKE ALARMS

Single or multiple-station smoke alarms shall be installed and maintained in Groups 1, 2, 3, 4 and in dwellings not equipped in Group 1 occupancies, regardless of sleeping location at least to the following locations: (1) On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of the bedrooms; (2) in each room used for sleeping purposes; (3) in each story within a dwelling unit, including basements and cellars but not including crawl spaces and uninhabitable areas; (4) in dwellings or buildings with multiple units and without an intervening door between the adjoining units; (5) smoke alarm installed on the upper level shall activate the adjacent lower level to provide more protection from smoke from lower level below the upper level. Single-station smoke alarms shall be installed in each bedroom in a dwelling unit with



City of Reading
415 Washington Street, Reading, PA
19602

Case Number: **CCPMD-2402-00023**

Case Type: **8PA Code Case Property Maintenance**

DATE CASE REOPENED: **10/11/2024**

Compliance Due Date: **02/12/2024**

International Fire Code:

Corrective Action: Install working smoke alarms on apartment 2

Compliance Date: 02/26/2024

Violation: PA 7002 - SMOKE ALARMS

Single- or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and in dwellings not regulated in Group R occupancies, regardless of occupant load at all of the following locations: 1. At the ceiling of wall and hole of each separate sleeping unit in the immediate vicinity of bedrooms. 2. In each room used for sleeping purposes. 3. At each entry point of a dwelling unit, including basements and cellars but not including crawl spaces and unfinished attics, in dwellings or dwelling units with exit routes and without an intervening door between the adjacent levels. A smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level. Single- or multiple-station smoke alarms shall be installed in other groups, grades/levels with the International Fire Code.

Corrective Action: Smoke alarms must function properly.

Compliance Date: 02/26/2024

Please be advised that repairs or alterations to any electrical, mechanical or plumbing system will require a building and trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (doors, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit compliance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-2284 or come by City Hall at 615 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any historical alteration or undertaking at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architecture Review Board (HARB).

Thank you for your cooperation.

Respectfully,

Paul J. Agostino

Property Maintenance Division

[Home](#) [Property Search](#) [Departments](#) [Contact Us](#)[illegible]

Additional information/instrument number (if filed) was and
 if the deed was recorded prior to 10/1/2000,
 instrument numbers are 10 digits beginning with two
 zeros of recording, and all 8-digit numbers are a 4-digit
 instrument and 4-digit page number.

Land Detail

Acres	Tract	Class	Assessed Value	Assessed Value	Assessed Value	Assessed Value
3	A		2,511	59	2,000	1,000

Market Land Detail

Assessed Value	10,000
Assessed Value	2,511
Assessed Value	59
Assessed Value	2,000
Assessed Value	1,000





CITY OF READING, PENNSYLVANIA

Property Maintenance Division

815 Washington Street

Reading, PA 19601-5600

Phone: 610-777-2733

Fax: 610-455-4777

reading@readingpa.gov

01/25/2011

HENRIK L. ANDRUS P

142 N WYTH ST

READING, PA 19601-4813

RE: 906 N WYTH ST

It is requested that you

☒ Routine Inspection

☐ Health and Safety Inspection

on the part of the premises.

Notice of Inspection

Please advise us by phone, or have your representative present to meet a Property Maintenance Inspector on 01/25/2011 at 10:00 AM and accompany inspector through the premises. **CAUTION: READ THE SAFETY FORM MUST BE COMPLETED, SIGNED, AND RETURNED.**

WARNING: IF YOU DO NOT COME TO THE TIME SET FOR INSPECTION...

Please note that if you cannot be available at the time and date provided above, please submit a written notice to our office at least 48 hours prior to the inspection. If you fail to give such written notice or upon failure to gain entry, the city is bound to a violation of the City of Reading codified ordinances Section 308.107 (Health) and Section 180.104.13 (Property Maintenance Code). All inspections can be cancelled or re-scheduled via email at reading@readingpa.gov or by fax at 610-455-4777 or by U.S. Mail to the address above.

An administrative fee of \$150.00 will be assessed for failing to supply a written notice or accompany the inspector once the property owner fails to comply with notice to appear for the scheduled inspection. An administrative fee of \$250.00 will be assessed against the property owner if the property owner fails to appear for the scheduled inspection or any communication submitted inspection. An administrative fee of \$400.00 will be assessed if the owner fails to appear. Also, the city may place the subject property and/or property code in administrative status as requested below:

PLEASE NOTE:

- It is the responsibility of the owner to make necessary arrangements for the date and time of the inspection.
- All inspections are subject to availability by the City of Reading at any time.
- In the event an owner fails to appear for the inspection, the City may request an inspection. It is the responsibility of the owner to comply with the Property Maintenance Division's notice to determine if your inspection will be conducted as scheduled. Failure to do so will result in the inspection occurring at the City's expense.
- If the inspector is not on time for the inspection, please contact us at 610-455-4777 and we will attempt to arrange a new inspection.
- If you believe you have received this notice in error, please contact our office.
- All violations found during the inspection will be discussed at length during the scheduled inspection. Inspection and inspection fee.
- A Health and Safety Inspection is required for all premises located in the City of Reading.

Please call for assistance the office if you have any questions.

Please Note: All Trade work including electrical, plumbing, heating and building must be performed by a Licensed Contractor. Permits must be obtained from the Building and Trades Office in City Hall and must be secured within 30 days. A Certificate of Appropriateness from the Historic Office must be obtained on any work required on the facade of a building within a Historic District prior to commencement of work.



CITY OF READING, PENNSYLVANIA

Property Maintenance Division

815 Washington Street

Reading, PA 19601-3086

Telephone: 610-372-7023

Fax: 610-372-6525

property.maintenance@readingpa.gov

01/14/2011

HENRIQUEZ, ANDRES F

PO BOX 261

PERMUE, PA 08060

RE: 806 MYHART

Notice of Inspection

It is requested that you:

- ☒ Routine Inspection
- ☐ Health and Safety Inspection

On behalf of the property:

Please arrange to be present or have your representative present to meet a Property Maintenance Inspector on 01/14/2011 @ 9:30am and accompany him/her through the premises. **PROPERTY HEALTH & SAFETY CODE MUST BE COMPLETELY ENFORCED AND ENFORCED AT THE TIME OF THE INSPECTION.**

Please note that if you cannot be available at the time and date printed above, please submit a written request to the following address: 815 Washington Street, Reading, PA 19601-3086. If you fail to provide written notice through failure to mail your request, you may be found in violation of the City of Reading code and ordinance. Section 106-119 (Housing) and section 106-116 (4) (Property Maintenance Code). If a complaint can be made that for a building is found to be in violation of the City of Reading code, you may be fined a \$100.00 administrative fee or a \$100.00 fine for each violation.

A determination of \$100.00 will be assessed for failure to supply a written notice or to appear. If the property owner fails to appear, the owner or its agent for the owner is liable for the cost of the inspection. An administrative fee of \$250.00 will be assessed against the property owner. If the property owner fails to appear for the scheduled inspection or any combination of reasons, the owner is liable for the cost of the inspection or failure to gain entry, a \$100.00 administrative fee will be assessed. Also, the City may present the subject property matter promptly to the administrative board or inspection board.

Please Note:

- It is the responsibility of the owner to maintain the safety of the premises and to be present.
- All inspections are subject to consultation by the City of Reading as per the:
- In the event of any emergency, the City may request any assistance. It is the responsibility of the owner to assist the Property Maintenance Division office to determine if your property will be considered a violation. Failure to do so will result in the appropriate assessment of health.
- If the inspection is not on time for the inspection, please contact us at 610-372-7023 and we will provide the inspection at a later date.
- If you believe you have caused a violation to occur, please contact our office.
- All residential and commercial properties with the exception of single family owner occupied properties require a permit.
- A Health and Safety inspection is required for all property matters in the City of Reading.

Please feel free to contact me if you have any questions.

Please Note: All Trade work including electrical, plumbing, heating and building must be performed by a Licensed Contractor. Permit must be obtained from the Building and Trades Office in City Hall and must be secured within 30 days. A Certificate of Appropriateness from the Historic Office must be obtained on any work required on the facade of a building within a Historic District prior to commencement of work.



CITY OF READING, PENNSYLVANIA

Property Maintenance Division

815 Washington Street

Reading, PA 19601-3680

Office: 610-655-5234

Fax: 610-655-6525

PROPERTYMAINT@CITYOFREADING.PA.GOV

10/11/2022

HENRIQUEZ-VORNAI
PATRICK
PUMPHREY, PA 19080

RE: 906 45TH ST.

Receipt of Inspection

It is necessary that:

☒ Routine Inspection

☐ Violation Safety Inspection

Re quote of this process:

Please arrange to be present, or have your representative, at the Property Maintenance Division on 11/16/2022 at 12:00 PM and inspect the property through the process: COVID-19 HEALTH & SAFETY FORM MUST BE COMPLETED. 50002 and 50003. HANDOUTS FOR IMMEDIATE USE.

Please note that if you cannot be present, a written notice must be provided to the Property Maintenance Division at least 48 hours prior to the inspection. If you did receive such written notice, you may be fined in violation of the City of Reading Ordinance 100-140 (Health and Safety) and section 180-141 (Property Maintenance Code) if you do not comply with the notice. For more information, please contact the City of Reading at 610-655-5234 or visit the City of Reading website.

An administrative fee of \$100.00 will be assessed for failure to supply a written notice or to appear at the property owner's address. If the property owner fails to appear for the scheduled inspection or any subsequent scheduled inspections, the fee will be assessed. Also, the City may place the subject property under a temporary order of administrative closure or inspection system.

Other Notes:

- It is the responsibility of the owner to make himself aware of the time and date of the inspection.
- All inspections are subject to cancellation by the City of Reading at any time.
- If the owner of a property is not present, it is the responsibility of the owner to provide the Property Maintenance Division with a written notice of the inspection. Failure to do so will result in the appropriate assessment of fees.
- If the inspector is not at the time of the inspection, please contact the City of Reading at 610-655-5234 and leave a message for the inspector to return as soon as possible.
- If you believe you have been fined for an error, please contact the City of Reading at 610-655-5234.
- If the owner of a property is not present, it is the responsibility of the owner to provide the Property Maintenance Division with a written notice of the inspection. Failure to do so will result in the appropriate assessment of fees.
- A Health and Safety Inspection is required for all property owners in the City of Reading.

Please call the City of Reading if you have any questions.

Please Note: All Trade work including electrical, plumbing, heating and building, must be performed by a Licensed Contractor. Permits must be obtained from the Building and Trades Office in City Hall and must be issued within 10 days. A Certificate of Appropriation from the Historic Officer must be obtained on any work required for the repair of a building within a Historic District prior to commencement of work.



CITY OF READING, PENNSYLVANIA

Property Maintenance Division

815 Washington Street

Reading, PA 19601-3600

Office: 610-777-5234

Fax: 610-855-6525

property.maintenance@readingpa.gov

3/1/2018

HERRERA, ANDRES T
PO BOX 264
TREASPA, PA 19880

RE: 900 N 51 ST E

Inspection Information

Is it necessary? ☐ YES

☒ Routine Inspection

☐ Health and Safety Inspection

Is it one of the premises?

Consent to be present or have your representative present to view a Property Maintenance inspection on 04/03/2018 at 09:15 AM and accompany inspector through the premises. (OWNERS/RENTAL AGENTS MUST BE COMPLETELY ADVISED AND HANDLED TO THE INSPECTOR AT THE TIME OF THE INSPECTION)

Please note that if you cannot be contacted at the time you are notified, please submit a written statement of your inability to be present to the inspector. If you fail to give such written notice or appear in person to your property, you will be found in violation of the following code: Ordinance Section 5004 (9) (1) (b) (i) and Section 5004 (9) (1) (b) (ii) of the Property Maintenance Code. All inspections can be cancelled by contacting the email at property.maintenance@readingpa.gov or by the author of this letter or you if in Hall in the same manner.

An administrative fee of \$100.00 will be assessed for failing to supply a written notice or to appear at the property owner's or owner's written notice or to appear for the second scheduled inspection. An administrative fee of \$250.00 will be assessed against the property owner if the property owner fails to appear for the third scheduled inspection or any combination of scheduled inspections. Combination of failure to appear or a \$100.00 administrative fee will be assessed. Please the City does please the subject property and/or promptly seek an administrative search or inspection warrant.

Please Note:

- It is the responsibility of the owner to make financial record of the date and time of the inspection.
- All inspections are subject to inspection by the City of Reading at any time.
- In the event of a health and safety inspection, the city may conduct a search of the property to determine if there is a health and safety violation. The appropriate assessment of fees.
- If the inspector cannot be contacted for the inspection, please contact us at 610-777-5234 or 610-855-6525 or by email at property.maintenance@readingpa.gov as soon as possible.
- If you believe you have received this notice in error, please contact our office.
- All residential and commercial properties, with the exception of single-family owner-occupied properties (single-family dwellings).
- A Health and Safety inspection is required for all property transfers in the City of Reading.

Please call this branch of the City of Reading property maintenance.

Please Note: All Trade work including electrical, plumbing, heating and building, must be performed by a Licensed Contractor. Permits must be obtained from the Building and Trades Office or City Hall and must be secured within 30 days. A Certificate of Appropriateness from the Historic Office must be obtained on any work required on the facade of a building within a Historic District prior to commencement of work.



CITY OF READING, PENNSYLVANIA

4/5/2023

REGULAR MAIL

Property Information Bureau

640 Spring Street, Room 400

Reading, PA 19601

Phone: (610) 655-6288

Fax: (610) 655-6529

www.cityofreading.org

HENRIQUEZ AVENUE
PO BOX 263
EMPLE, PA 19500

RE: 006 N 5TH ST

Dear Owner:

It is necessary that you:

- ☒ Complete Property Maintenance Inspection
- ☐ Property Maintenance Re-inspection
- ☐ Extension Re-inspection
- ☐ Health & Safety Inspection
- ☐ Health & Safety Re-inspection

on each of the premises.

Please arrange to be present at above your premises inspection. If unable, please ~~Make an appointment~~ Call (610) 655-6288 by April 30, 2023 to schedule an inspection through this process.

Please note that if you cannot be available at the time and date shown above, please submit a written notice of your inability to be present at least 48 hours prior to the inspection. If you fail to give such written notice, you may be fined pursuant to the City of Reading-enacted ordinance Section 305-109 (Fencing) and Section 305-108 (Property Maintenance Code). All inspections are performed by scheduling via email at inspection@cityofreading.org, via phone at (610) 655-6288 or via letter MAIL to the address above.

Administrative Code of A 15005 will be enforced in failing to supply written notice of R-sponse. If the property owner fails to supply written notice or response for the second scheduled inspection, an enforcement action will be issued against the property owner. If the property owner fails to appear for the third scheduled inspection or any subsequent scheduled inspections, cancellations of failure to show will be \$400.00 administrative fee will be assessed. Also, the City may place the subject property under promptly seek an administrative search of information relevant.

Please note:

- 1. It is the responsibility of the owner to make certain a correct background check of the inspection.
- 2. All inspections are subject to cancellation by the City of Reading at any time.
- 3. In the event of severe inclement weather, the city may postpone your inspection. It is the responsibility of the owner to be aware of the weather forecast.
- 4. Property Maintenance Division, efforts to determine if your inspection and enforcement is scheduled. Enforcement is up with county upon appropriate assessment of the city.
- 5. If the inspection is rescheduled for the inspection, please contact the city at (610) 655-6288 and provide a written explanation of the reason.
- 6. If you have any concerns about the inspection, please contact our office.
- 7. All residential and commercial use properties with the exception of single family owner occupied properties require routine inspection.
- 8. A health and safety inspection is required for all property owners of the City of Reading.

Please call the Planning Department if you have any questions.

Please Note: All Trade work including electrical, plumbing, heating and building must be performed by a Licensed

Trade Professional. Permits must be obtained from the Building and Trade Office in City Hall and must be secured within 30 days. A Certificate of

Appropriateness from the Historic Office may be obtained for any work required on the facade of a building within a Historic District prior to commencement of work.



CITY OF READING, PENNSYLVANIA

5/30/2020

RF811AB MAIL

Property Maintenance Division

401 N. Washington St. Room 400

Reading, PA 19601

Office (610) 251-6343

Fax (610) 665-6879

www.cityofreadingpa.org

HENRIQUEZ ANDRUE

PO BOX 261

TEMPLE PA 19561

PO BOX 1211 ST

Date Owner:

If necessary, check:

- ☒ Complete Property Maintenance Inspection
- ☐ Property Maintenance Re-inspection
- ☐ Extension Re-inspection
- ☐ Health & Safety Inspection
- ☐ Health & Safety Re-inspection

In case of the present:

Please indicate the present address of the property owner on the back of this Property Maintenance Inspection Form (RF811AB) and attach it to the back of the form.

Please note that if you cannot be reached on the scheduled date period, we will attempt to reach you by mail no later than 24 hours prior to the inspection. If you fail to give such notice, you may be held liable for violation of the City of Reading and the ordinances. Please note that this is a Property Maintenance Code. A Prospector can be contacted for consultation or removal of the inspection at any time at (610) 251-6343 or via U.S. Mail to the address above.

An administrative fee of \$10.00 will be assessed for failing to employ a written notice or to appear. If the property owner fails to supply notice to the City or to appear for the required scheduled inspection, an administrative fee of \$10.00 will be assessed against the property owner. If the property owner fails to appear for the scheduled inspection or any subsequent or scheduled inspection, cancellation or failure to appear will be assessed. A \$10.00 administrative fee will be assessed. Also, the City may request the failed property owner comply with an administrative matter of inspection or removal.

Please note:

- It is the responsibility of the owner to make certain, except the date and time of the inspection.
- All inspections are subject to cancellation by the City of Reading at any time.
- In the event of a property owner's absence, the City may schedule your inspection. It is the responsibility of the owner to make certain the property is ready for inspection.
- Property Maintenance Division will be notified of the inspection and will be scheduled. A notice of the inspection will be mailed to the appropriate address of the owner.
- If the inspector is not on time for the inspection, please contact the City of Reading at (610) 251-6343 or via mail to the address above.
- If you believe you have received this notice, please contact the City of Reading at (610) 251-6343 or via mail to the address above.
- All residential and commercial properties, with the exception of single-family homes, require routine inspections.
- All commercial and industrial properties require an inspection by the City of Reading.

Please keep this in contact with the City of Reading if you have any questions.

Please Note: All Trade work (including electrical, plumbing, heating and building, must be performed by a Licensed Technician. Permits must be obtained from the Building and Trades Office in City Hall and must be secured within 10 days. A Certificate of Appropriateness from the Historic Office must be obtained on any work required on the facade of a building within a Historic District prior to commencement of work.

