

CITY OF READING, PENNSYLVANIA

OFFICE OF THE CITY AUDITOR
ROOM 2-36
815 WASHINGTON STREET
READING, PA 19601-3690
(610) 655-6123

MARIA M. RODRIGUEZ
CITY AUDITOR

CITY AUDITOR'S REPORT

Monday, December 5, 2022

User Fees Revenue – Update as of October 31, 2022

For the current year, the City budgeted \$3,000,000 for User Fees, which is the revenue collected for the EMS services that the City provides. As of October 31, 2022, the City has recorded \$2,578,830.63 in User Fees. If the revenue received in the upcoming months continues along the same trend, the User Fees revenue line item will meet its budget target by 12/31/2022.

The chart below illustrates User Fees Revenue Actual vs. Budget from 2018 to 10/31/2022:

	YTD 10/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018
Actual User Fees-EMS	2,578,830.63	3,287,855.40	2,405,142.53	3,333,157.10	2,808,204.15
Budget	3,000,000.00	3,033,500.00	3,196,000.00	3,095,000.00	2,900,000.00
Over/(Under) Budget	(421,169.37)	254,355.40	(790,857.47)	238,157.10	(91,795.85)

Occupation Tax & Occupational Tax Prior – Update as of October 31, 2022

In 2022, a combined total of about \$1.07 million was budgeted for Occupational Tax and Occupational Tax Prior. Although only \$646,428.68 has been recorded as of October 31, 2022, the City collected a total of \$1,095,747.06 in Occupational Tax (current and prior) during 2021. If these revenue line items follow along the same trend for the remainder of 2022 as they did in 2021, they will meet their budget target this year.

Occupational Tax/Occupational Tax Prior Year Budget to Actual Comparison - 2021 & YTD 2022:

	2022 Budget	10/31/2022	Variance	2021 Budget	10/31/2021	Variance
Occupational Tax	1,016,410.00	625,425.78	(390,984.22)	863,949.00	579,685.08	(284,263.92)
Occupational Tax Prior	50,000.00	21,002.90	(28,997.10)	200,000.00	5,910.54	(194,089.46)
Total	1,066,410.00	646,428.68	(419,981.32)	1,063,949.00	585,595.62	(478,353.38)



Per Capita Tax and Per Capita Tax Prior Year – Update as of October 31, 2022

As of October 31, 2022, the City’s General Fund has recorded \$484,342.03 in revenue for Per Capital Tax and Per Capital Tax Prior Year. These line items have already exceeded their 2022 budget target by \$34,342.03 as of this date. And the amount collected as of 10/31/2022 also exceeded the \$467,788.88 that was recorded as of 10/31/2021 by more than \$16,000.

Per Capital Tax & Per Capital Tax Prior Actual to Budget Comparison - 2021 vs. 2022:

	2022 Budget	YTD 10/31/2022	Variance	2021 Budget	YTD 10/31/2021	Variance
Per Capita Tax	250,000.00	255,821.04	5,821.04	250,000.00	270,510.28	20,510.28
Per Capita Tax Prior	200,000.00	228,520.99	28,520.99	200,000.00	197,278.60	(2,721.40)
Total	450,000.00	484,342.03	34,342.03	450,000.00	467,788.88	17,788.88

Miscellaneous

The City Auditor’s Office conducted an audit of the Codes Department for the year 2021. A draft audit report has been prepared, and an exit conference with the Community Development Director and key staff members from the Codes Department has been scheduled. As soon as the audit report is finalized, it will be presented to City Council, the Administration and to the Public.