

**CHARTER REVIEW COMMISSION
MEETING MINUTES
Thursday, November 20, 2025, | 5:30 PM
Council Chambers, Reading City Hall, 2nd Floor
815 Washington St, Reading, PA 19601**

*Approved
12/4/25*

CALL TO ORDER

The meeting was called to order at 5:37 p.m. by Chair, Pastor Evelyn Morrison.

I. Pledge of Allegiance

II. Moment of Silence or Prayer

III. Roll Call

The following Members were in attendance: Chair, Pastor Evelyn Morrison, Sheila Perez, David Myers, Ann Sheehan, Carlos Rivera, Debra Bradford, Virna Quinones and Jonathan Mejia.

Members absent: Brian Grubb and Tanya Melendez.

Staff present: Edwin L. Stock, Esquire.

There were a sufficient number of members in attendance to establish a quorum.

IV. Public Comments -- Agenda Related

There were no public comments

V. Opening Remarks -- Chair

The Chair mentioned that there were some grammatical errors corrected in the approved survey. The Chair asked for information from Commission members as to where the survey should be distributed. The Chair asked she be given the list of names where the survey should be issued.

(a) Approval of Meeting Minutes for November 13, 2025 Meeting

Mr. Rivera moved to approve the November 13, 2025 Meeting Minutes. Ms. Bradford seconded the motion. The motion carried 8-0.

(b) Request a Representative from City IT Department attend a Commission Meeting

The Chair is still working on this.

VI. Overview of Charter Review Commission Purpose & Scope

No action taken.

VII. Approval of Letter to City Council/Mayor Regarding Extension of Time for Charter

Review Commission

No action taken.

VIII. Hiring Interpreter Service for Commission Meetings

No action taken.

IX. Hiring Recording Secretary/Translator

No action taken.

X. Meeting Schedule

The meeting schedule for December is on the Agenda.

XI. Discussion of Next Priorities & Work Plan

(a) Interviews of Council Members

No action taken.

(b) Implementation of Work Plan

There was further discussion regarding the survey. Ms. Perez suggested adding a link to the survey to connect to the Home Rule Charter.

At 6:03 p.m. Mr. Rivera left the meeting but continued to participate via Zoom.

The Chair suggested having public hearings on December 11 and December 18 since the Commission is scheduled to be in Council Chambers those nights. The Chair suggested that Commission members invite people to attend the public hearings.

Ms. Sheehan questioned when the survey would be issued. The Chair indicated the surveys would be issued by November 30, 2025. Responses to the surveys will be due by December 13, 2025 and the results will then be tabulated.

Ms. Perez suggested forwarding proposed referendum questions to the Chair by November 30 so that they can be discussed on November 4.

(c) Scheduling Interview with Mayor, Managing Director, City Solicitor and other City officials

There was no further discussion regarding this topic.

(d) Preparation of Survey

See above.

(e) Review of Survey Questions

See above.

- (f) **Scheduling Public Hearings**
See above.

XII. Public Comment – General
There was no public comment.

XIII. Adjournment
The meeting adjourned at 7:07 p.m.