

CITY OF READING CHARTER BOARD

MEETING MINUTES

Location: City Hall, 3rd Floor, Conference Rm

Date: May 2, 2022

Time: 6:30 PM

MINUTES

- I. **Call to Order and Roll Call.** *Called to order at 6:39pm. Present; Ms. Leidy Ramos, Mrs. Susan Williams, Mr. Shane McFarlane, Chair, and Board Solicitor, Mr. Eric Smith*
- II. **Approval of minutes.** *Prior minutes were approved and published on 1/11/23.*
- III. **Public Comment.** *There were no members of the public present.*
- IV. **Right to Know Requests.** *No right to know requests, as of this meeting.*
- V. **Education Initiatives.** *Annotated Charter update and discussion; Board Solicitor announced that the annotated charter is complete, and a final review is being completed. Discussed methods of printing and distribution.*
- VI. **Advisory Opinion Requests.** *No Advisory Opinion Requests, as of this meeting.*
- VII. **Enforcement - Charter Board Complaints.** *Board Solicitor reported on the status of Investigation No. 59. On a separate note, the Board Solicitor reported that a new complaint was received—Investigation No. 60—but was subsequently dismissed due to lack of jurisdiction.*
- VIII. **Executive Session.** *None.*
- IX. **Official Action.** *No official action taken.*
- X. **Public Comment.** *There were no members of the public present.*
- XI. **Administrative Matters or New Business.** *1) Search for Mediator: Board Solicitor reports that the search for a Board Mediator continues. 2) Board Solicitor reports that there will be a new search for an interim IO. 3) Rules of Administration and Procedure for IO, Solicitor RFP, and IO RFP: in process.*
- XII. **Next Meeting/Adjournment.** *Discussed tentative meeting dates; next meeting date set for 5/15/23. Motion to adjourn by Ms. Leidy Ramos. Seconded by Mrs. Williams. Adjourned at 7:14pm.*