

CITY OF READING CHARTER BOARD

MEETING MINUTES

Location: Council Chambers
Date: December 20, 2022
Time: 6:30 PM

MINUTES

- I. **Call to Order and Roll Call.** *Called to order at 6:33pm. Present; Ms Leidy Ramos, Mrs. Susan Williams, Mr. Shane McFarlane, Chair, and Board Solicitor, Mr. Eric Smith.*
- II. **Approval of minutes.** *Prior minutes were approved and published on 11/21/22.*
- III. **Public Comment.** *There were no members of the public present.*
- IV. **Right to Know Requests.** *No right to know requests, as of this meeting.*
- V. **Education Initiatives.** *Annotated Charter update and discussion; Board Solicitor believes the Annotated Charter will be completed early 2023.*
- VI. **Advisory Opinion Requests.** *No Advisory Opinion Requests, as of this meeting.*
- VII. **Enforcement - Charter Board Complaints.** *Board Solicitor reports that a complaint had been submitted to the Board's Investigative Officer, on 11/28/22.*
- VIII. **Executive Session.** *The Board went into Executive Session at 6:40pm to be briefed by Counsel on post investigation 54 matters, and to discuss matters related to Charter Board Ordinance Amendment. Adjourned at 8:13pm.*
- IX. **Official Action.** *1) The Board voted unanimously to permit Board Solicitor to research statute of limitations for an assessment of attorney fees against Scott, and if deemed appropriate, petition the courts for recovery of attorney fees to be repaid to the City of Reading. 2) The Board voted unanimously to approve the enforcement/collection of fines against Scott.*
- X. **Public Comment.** *(Members of the public may comment on matters of Official Action taken by the Board). There were no members of the public present.*
- XI. **Administrative Matters or New Business.** *1) Search for Mediator: Board Solicitor reports that there are currently three candidates. 2) Rules of Administration and Procedure for IO, Solicitor RFP, and IO RFP: In process. 3) The Annual Charter*

Board Report is in process and should be completed by the third Tuesday of January 2023.

- XII. **Adjournment.** *Motion to adjourn by Ms Leidy Ramos, seconded by Mrs. Susan Williams. Adjourned at 8:22pm. **Next scheduled meeting date: 1/10/23***