

CITY OF READING CHARTER BOARD

MEETING MINUTES

Location: Council Chambers

Date: January 10, 2022

Time: 6:30 PM

MINUTES

- I. **Call to Order and Roll Call.** *Called to order at 6:43pm. Present; Ms. Leidy Ramos, Mr. Shane McFarlane, Chair, and Board Solicitor, Mr. Eric Smith. Absent: Mrs. Susan Williams.*
- II. **Approval of minutes.** *Prior minutes were approved and published on 12/30/22.*
- III. **Public Comment.** *There were no members of the public present.*
- IV. **Right to Know Requests.** *No right to know requests, as of this meeting.*
- V. **Education Initiatives.** *Annotated Charter update and discussion; Board Solicitor provided a tentative end date for the updated Annotated Charter; March 1st, 2023.*
- VI. **Advisory Opinion Requests.** *No Advisory Opinion Requests, as of this meeting.*
- VII. **Enforcement - Charter Board Complaints.** *Board Solicitor reports that there is an ongoing Charter Board investigation; Investigation No. 59.*
- VIII. **Executive Session.** *The Board went into Executive Session at 7:20pm to be briefed by Counsel on post investigation 54 matters, and to discuss matters related to Charter Board Ordinance Amendment. Adjourned at 7:45pm.*
- IX. **Official Action.** *No official action taken. No quorum.*
- X. **Public Comment.** *There were no members of the public present.*
- XI. **Administrative Matters or New Business.** *1) Search for Mediator: Board Solicitor reports that the search for a Board Mediator continues. 2) Rules of Administration and Procedure for IO, Solicitor RFP, and IO RFP: in process. 3) The Annual Charter Board Report is in process.*
- XII. **Adjournment.** *Motion to adjourn by Ms. Leidy Ramos. Adjourned at 7:52pm.*