

**CHARTER REVIEW COMMISSION
MEETING AGENDA**

Thursday, November 13, 2025, | 5:30 PM

Penn Room, Reading City Hall, 1st Floor, 815 Washington St, Reading, PA 19601

CALL TO ORDER

- I. Pledge of Allegiance
- II. Moment of Silence or Prayer
- III. Roll Call
- IV. Public Comments – Agenda Related
- V. Opening Remarks – Chair
 - (a) Approval of Meeting Minutes for October 30, 2025 Meeting
 - (b) Request a Representative from City IT Department attend a Commission Meeting
- VI. Overview of Charter Review Commission Purpose & Scope
 - (a) Further consideration of Strategic Plan Prepared by Tanya Melendez
- VII. Approval of Letter to City Council/Mayor Regarding Extension of Time for Charter Review Commission
- VIII. Hiring Interpreter Service for Commission Meetings
- IX. Hiring Recording Secretary/Translator
- X. Meeting Schedule

November 20, 2025	Council Chambers
November 27, 2025	No Meeting
December 4, 2025	Penn Room
December 11, 2025	Council Chambers
December 18, 2025	Council Chambers
- XI. Discussion of Next Priorities & Work Plan
 - (a) Interviews of Council Members
 - (b) Implementation of Work Plan
 - (c) Scheduling Interview with Mayor, Managing Director, City Solicitor and other City officials
 - (d) Preparation of Survey
 - (e) Review of Survey Questions
 - (f) Scheduling Public Hearings
 - (g) Modifying the Quorum Requirement

XII. Public Comment – General

XIII. Adjournment

Join Zoom Meeting - <https://readingpa.zoom.us/j/82173348769>

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