

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 1

RFP: Active Transportation Plan

DUE DATE: December 17, 2021
3:00 P.M. Prevailing Time

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE.

Q1. What is the budget and/or funding source for this project?

A1. The City received a WalkWorks grant for \$20,000 and will put in another \$20,000 - \$30,000.

Q2. A. For the Appendix C Insurance form - can we upload our own Certificate of Insurance?

B. Can you upload Appendix H RTK Form?

C. Can you upload the 2020 Public Works ADA Transition Plan?

A2. At the time of execution of contract, you can upload insurance certificates. The 2020 ADA Transition Plan will be uploaded. Appendices H, C, & D listed in the RFP are not necessary.

Q3. Is the SUBCONTRACTORS' SURETY AGREEMENT required to be submitted if our firm has no subcontractor in this agreement?

A3. If the firm will not be using a subcontractor, there is no need to submit a subcontractors' surety agreement.

Q4. Question: On Page 11, under Clause I. Forms, the RFP states that there is an Indemnity Agreement, Stipulation Against Liens, and Non-Discrimination Statement attached. It is not attached. Can you please provide the form?

A4. The non-discrimination statement is found on page 17 of the RFP.

The Stipulation Against Liens, and Non-Discrimination Statement are on Pennbid under the tab that states the documents names.

Q5: There is a Subcontractor Surety Agreement attached to the RFP but no reference to it within the RFP. Can you please clarify the reason it was included with the RFP package?

A5. The subcontractor info was added in case we need a subcontractor.

Q6. Can the City supply the missing appendices C (Insurance) and D (Submission Checklist) as stated on page 13 of the RFP? Only appendices A and B are on the bid portal.

A6. Appendices C and D are not necessary for this project.

Q7. Can the City describe the extent of data that is available regarding traffic volumes, speeds, signal timings, ped/bike activity counts, and crash history? In particular, can the City help the consultant team to access crash records through PennDOT or other compiled sources?

A7. The City can provide crash history data through the Police Department. PennDOT can provide additional data, including signal timing data via the Traffic Signal Asset Management System. The City can assist with data access as needed.

Q8. Can the City confirm that a crash history, traffic operations, and community health analysis will be required for all selected corridors up to a maximum of up to six (6)?

A8. Crash history, traffic operations, and health analysis will be required for all selected corridors. More detailed analyses and concept development will be required for two corridors.

Q9. As the RFP states that the City will lead a public open house with support from the consultant team in preparing materials, will the City provide in-person Spanish language translation for that meeting, or should the Consultant provide this? If the City can provide this, can this also be available (as needed/applicable) for stakeholder meetings?

A9. The City can provide in-person Spanish language translation for the public open house and for other meetings as needed.

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____