



Administrative Report

Mayor Eddie Moran

TO: City Council
FROM: Abraham Amorós, Managing Director
PREPARED BY: Maritza Loaiza, Special Assistant
MEETING DATE: January 24, 2022
AGENDA MEMO DATE: January 19, 2022

FINANCE:

- The Finance Department completed the configuration of the Munis program, the new general ledger/accounting system, which is Phase 1 of the project. City staff will begin using it for purchasing and budget functions on February 1, 2022.

FIRE:

- The Fire Department, alongside the Public Works Department, Reading Recreation Commission, and Reading Area Water Authority, began to add water to the Schlegel Park Pool while temperatures allowed on January 13th and January 14th.
- The 9th and Marion Fire Station project site work is progressing. Residents living in the vicinity may notice loud noises during the workday due to drilling for the placement of the shoring piles. We apologize for any inconvenience this may cause and ask for their patience and understanding while the drilling is completed.

HUMAN RELATIONS COMMISSION:

- As of January 14th, HRC has:
 - 1,197 total rent and utility assistance applications were received (an addition of 26 applications since last reported).
 - 1,146 applications for rental assistance

- 738 applicants were facing eviction
 - 302 applicants were not actively facing eviction
 - 106 applicants resided outside of the City but within the County.
- 65 applications for utility assistance

LIBRARY:

- The Reading Public Library Northeast Branch received two letters praising their Virtual Yoga program with Anita Steele. Library patrons are providing positive feedback of the program and donating to the library due to their satisfaction.
- On Wednesday, January 5th, the RPL debuted on Elan Lift's "Talk It Out" program on WEEU. RPL staff will continue to be highlighted on the segment weekly, which airs at 4pm. During the 10 minute segment, staff will read a short story, poem, etc., and advocate for the City's libraries.

POLICE:

- The Reading Police Department currently has 13 officers in the Field Training Program. This group consists of December 2021 Academy graduates and January 2022 hires that were certified. In addition, nine officers are currently in Police Academy Training.

PUBLIC WORKS:

- Public Works staff cleaned the Duryea Drive Storm Swale and added this site to the Storm Hot Spot List to be checked on a monthly basis. PW Sewers staff will monitor the swale for illegal dumping.
- Public Works continues to monitor and address winter storms. The salt supply is fully stocked, and successful staffing, truck deployment, and equipment and building maintenance is occurring around the clock during each event.
- On January 17th, PW participated in Mayor Moran's MLK Day of Service event. PW staff worked with the Wioktaden Center for Native Knowledge, Care, Inc., and Alvernia University to clean up the North Front/Buttonwood Street neighborhood.