

CERTIFICATE OF ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM

THE CITY OF READING

ADDENDUM NO. 1

BID: RFP Design services for Centre Park Revitalization Project

DUE DATE: February 24, 2022
3:00 P.M. Prevailing Time

This addendum must be signed, attached to, and returned with your proposal to the City of Reading by the time and date indicated ABOVE.

The due date for this project has changed to February, 4 2022 at 3:00 pm.

- Q1. Can you upload to PennBID a copy of the referenced 2018 Master Plan?
- A1. Yes
- Q2. The Scope of Work section is very generic and does not provide guidance as to what services are specifically being requested. For example, exactly what elements are to be surveyed and designed? What level of bidding documents and bid phase services are desired? What level of construction phase services are desired?
- A2. Park Upgrades: pathways, ADA compliance, central focal attraction, signage, site lighting, etc.
- Q3. How much funding is available for construction?
- A3. \$1,000,000 for total project
- Q4. Which City stakeholders/departments will have design approval authority? Which City stakeholders/departments will need to be consulted during the design process, e.g. HARB?
- A4. Public Works, HARB, Centre Park Historic District, etc.
- Q5. Further to an earlier scope question, we request that the scope description be expanded prior to the clarification deadline to allow at least one week to review scope to submit subsequent questions. Will the City consider updating the event dates to reflect the following: (1) issue full scope description in an addendum, (2) update the clarifications deadline to occur one week after providing the full scope description, and (3) update the bid due date to one week after the new clarifications deadline?

- A5. Deadline remains the same. RFP to require design firm to develop full scope of improvements.
- Q6. Will content for the interpretive signage be provided to the selected consultant or is development of the content by the consultant part of this contract?
- A6. City and Centre Park H.D. will work with consultant to develop content.
- Q7. Is the central sculpture to be selected by the consultant or will the City identify the sculpture to be included in the Park?
- A7. Consultant will provide numerous options which will be selected by shareholders.
- Q8. Does the City of Reading have a topographical and boundary survey of the site or shall that work be included in the proposal?
- A8. Boundary survey to be included in the proposal.
- Q9. What is the construction budget for the project?
- A9. \$1,000,000 for the entire project
- Q10. Are there any grants funding this project? If yes, can you share the granting agency and value?
- A10. Federal ARPA Grant.
- Q11. Has a timeline been established for project completion?
- A11. End of 2022
- Q12. Is there a committee that will work in conjunction with the consultant on this project?
- A12. Yes. Public Works, Centre Park HD, HARB
- Q13. Clarification is needed on design services for the central sculpture. Is the design of the Central Sculpture, or commission of piece of art included in the scope of work? If so, would partnering with an architect/artist or sculptor on this project be advisable?
- A13. See #7
- Q14. Where can we access a copy of the 2018 master plan commissioned for Centre Park? Are all the elements outlined in the masterplan included in the scope of work?

- A14. Will be included. Yes
- Q15. What are all the elements in the master plan that will need design engineering services provided?
- A15. See #2
- Q16. When will construction of the improvements take place? What is the timeline for the completion of the project?
- A16. Begin Spring 2022. Completion by end of 2022.
- Q17. How is this project funded? Is all the funding in hand or will there be funding needed for completion?
- A17. See #10
- Q18. For the interpretive signage, is recommendation for placement and types of signage included in the design engineering services?
- A18. Yes
- Q19. What is the budget for design engineering services for Centre Park Revitalization Project?
- A19. Total Project \$100,000.
- Q20. Are construction services, and/or inspections out of the scope of work?
- A20. Yes, con/project management should be part of scope.
- Q21. Has the municipality approved the 2018 masterplan?
- A21. Yes
- Q22. Who are the stakeholders and nonprofits involved with this project? Do the design services include coordination with any other stakeholders besides the steering committee?
- A22. See #4

I, HEREBY CERTIFY THAT THE CHANGES COVERED BY THIS ADDENDUM HAVE BEEN TAKEN INTO ACCOUNT.

Firm Name (Type or Print) _____

Authorized Signature _____

Title _____

Name (Type or Print) _____

Date _____