

# Reading Area Water Authority

Chairman  
Raymond Schuenemann III, Esq.

Vice-Chairman  
Dr. Thomas Brogan

Treasurer/Secretary  
Donna Glaze

Board Member  
Eron Lloyd

Board Member  
Carl McLaughlin



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Executive Director  
Dean A. Miller

Reading Area Water Authority  
Stated Meeting  
May 2, 2011

The Workshop Meeting of the Reading Area Water Authority was held on Monday May 2, 2011 in the Penn Room located at 815 Washington Street, Reading PA 19601.

Present were: Board Members: Mr. Raymond Schuenemann III, Esq. Dr. Thomas Brogan, Ms. Donna Glaze, Mr. Carl McLaughlin and Mr. Eron Lloyd. Mr. Dean Miller, Contract Executive Director. Ms. Susan Days, Chief Administrative Officer, RAWA, Mr. Michael Setley, Solicitor. Mr. Thomas Weld, BCM Engineers. Mr. Kerry Heckman, Contracted Government Accountant.

## **Public Comment:**

Mr. Stratton Marmarou, Council Person of Council for the City of Reading, was present to discuss complaints he received for water/sewer bills. After discussions, Ms. Days asked Mr. Marmarou if he could get in touch with some of these complainants and have them contact her directly.

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to accept the minutes as distributed at the May 2, 2011 Workshop Meeting. All in favor. Motion passed unanimously.

## **Financial Report:**

- Invoices for May 2011: \$ 72,254.81
- Capital Invoices for May 2011 \$ 164,538.35

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to authorize the payment of the outstanding invoices as presented. All in favor. Motion passed unanimously.

**Executive Director's Report:**

- Kutztown Road Property- Mechanical & Electrical inspection will be performed on Tuesday May 3, 2011.
- North Heidelberg- Acquisition is scheduled for settlement on May 20, 2011.
- City of Reading Budget-Working with the new members of the City of Reading accounting department on the 2012 Budget. Reports will be provided to the Board of Directors monthly.
- Parallel Billing System- There is some discrepancies showing in the parallel billing system. Dallas Data is running programs to identify why the discrepancies have occurred.
- Human Resources/Payroll Specialist- Position was advertised in the Reading Eagle Sunday newspaper. The amounts of responses received were approximately 36 resumes. 11 interviews were conducted and narrowed down to 3 final candidates.
- Union Negotiations- Ongoing
- Flushing Fire Hydrants-Ongoing throughout the distribution system.
- Route 73 Bridge Repair-Preconstruction Meeting to be held on Monday May 9, 2011.
- Delaware River Basin Commission-Submitted request to increase the amount of water that is provided to PA American.

**Engineer's Report:**

- Contract Documents-Concrete repairs of Route 73 Bridge at Ontelaunee Dam breast. Need signature on document (provided)
- PennDot- Discussion of PennDot's request to relocate the water lines on several projects.

**Solicitor's Report:**

- Update on Kutztown Road and Union Negotiations however will need to go into Executive Session.

A motion was made by Ms. Donna Glaze and seconded by Dr. Thomas Brogan to go into Executive Session. All in favor. Motion passed unanimously.

A motion was made by Ms. Donna Glaze and seconded by Dr. Thomas Brogan to go back into Regular Order of Business. All in favor. Motion passed unanimously.

**Old Business:**

- Mr. Raymond Schuenemann III, esq. requested that Ms. Days provide Mr. Carl McLaughlin with the copies of the contracts that were provided to the rest of the Board for discussion at the Workshop Meeting on May 10, 2011.

The Reading Area Water Authority Workshop Meeting will convene on Tuesday May 10, 2011 at 4:00 PM. Meeting adjourned.