

# Reading Area Water Authority

Chairman  
Raymond Schuenemann III, Esq.

Vice-Chairman  
Dr. Thomas Brogan

Treasurer/Secretary  
Donna Glaze

Board Member  
Eron Lloyd



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Executive Director  
Dean A. Miller

Reading Area Water Authority  
Stated Meeting  
March 31, 2011

The Stated Meeting of the Reading Area Water Authority was held on Thursday March 31, 2011 in the Penn Room located at 815 Washington Street, Reading PA 19601.

Present were: Board Members: Mr. Raymond Schuenemann III, Esq. Dr. Thomas Brogan and Mr. Eron Lloyd. Mr. Dean Miller, Contract Executive Director. Ms. Susan Days, Chief Administrative Officer, RAWA. Mr. Michael Setley, Solicitor. Mr. Thomas Weld, BCM Engineers. Mr. Kerry Heckman, Contracted Government Accountant. Absent was Ms. Donna Glaze, Board Member

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to accept the minutes as distributed at the March 8, 2011 Workshop Meeting. All in favor. Motion passed unanimously.

## Financial Report:

- Invoices for March 2011: \$ 62,633.31
- Capital Invoices for March 2011 \$ 259,775.77

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to authorize the payment of the outstanding invoices as presented. All in favor. Motion passed unanimously.

## Executive Director's Report:

- Mr. Miller, Mr. Setley and Mr. Raymond Schuenemann met with the AFSCME Union regarding the contract negotiations per the Act 47 employee transition agreement.
- The rate increase was passed at the last board meeting however it has been reported by the City of Reading IT Department that there is an issue with how to apply the rate increase.

**Executive Director's Report (cont):**

- The North Heidelberg negotiations to acquire water system are ongoing and should be finalized in mid May 2011.
- An RFP was sent to several banks to obtain a CD interest rate for the \$4 million Bond issue that is currently in a CD and will mature as of April 1, 2011. Mr. Miller presented the RFP from Metro Bank at an interest rate of .55%.

There was discussion regarding the problems presented regarding the rate increase. Mr. Setley stated that he will contact the City of Reading Mayor to discuss the tier changes to the rates. Dr. Thomas Brogan stated that he would prefer that the RAWA not wait for the City to make a decision on what they are going to do about the increase, as every day that goes by the RAWA is losing money that was approved. Mr. Setley stated that he would have the information for April 12, 2011 meeting to move forward on the increase and the options.

**Engineer's Report:**

- Mr. Thomas Weld presented the close out documents for Contract 38A Water Meter Replacement with the closing costs coming in at \$133,167.00 under the original contracted price. Request for a motion to close out Contract 38A.
- Bids for the Surface Modifications of Route 73 Bridge over Ontelaunee Dam, Contract 47A will be bid on April 6, 2011 and presented at the April 12, 2011 Workshop Meeting for approval.
- Mr. Dean Miller and Mr. Tom Weld met with the Maiden creek Township representatives as well Ontelaunee Township representatives to discuss the traffic signals for the Route 73 Bridge project.

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to approve the compensating change order in the amount of \$133,167.00 for Contract 38A. All in favor. Motion passed unanimously.

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to accept the close out documents for Contract 38A. All in favor. Motion passed unanimously.

**Solicitor's Report:**

- Michael Setley presented the Board with a purchase proposal from the Kutztown Road property that the RAWA is interested in acquiring. Mr. Setley asked the Board for authorization for both Mr. Dean Miller and himself to negotiate the purchase price with final purchase price to be set by the RAWA Board of Directors. Board agreed that any agreement negotiated would be subject to Board approval.

There was discussing regarding the comparison of purchasing a property and leasing a property. There was discussion regarding other developers and properties. Discussion on the age and condition of the property.

**New Business:**

- Mr. Setley stated that there were (2) two Administrative positions that were previously presented to the Board for approval. There was discussion amongst the Board on the positions presented and the urgency of filling the positions.

A motion was made by Dr. Thomas Brogan and seconded by Mr. Eron Lloyd to approve the position of Human Resources/Payroll Specialist at a pay rate of \$35,000.00 to \$40,000.00 to be created and advertised. All in favor. Motion passed unanimously.

**Old Business:**

- Chairman, Mr. Raymond Schuenemann III stated that he had met with Ms. Susan Days about the contract documents that were previously requested. Ms. Days presented Mr. Schuenemann with the documents however stated that she is preparing a narrative on one of the contracts before presentation to the Board. Mr. Schuenemann stated that if the Board would prefer to take the contracts today, they are in Susan's office and can be picked up there. Mr. Schuenemann added that these will be presented to the Board prior to the April 12, 2011 Board Meeting.

Meeting adjourned.

The Reading Area Water Authority Stated Meeting will convene on Tuesday April 12, 2011 at 4:00 PM.