

**Park and Recreation Advisory Committee Meeting**  
**September 21, 2010**  
**5:30 pm**  
**Pendora Park Fieldhouse**

**Meeting Summary**

Committee Members Present –O. Smith, R. Epler, R. DeGroot – 3.

Others Present –S. Katzenmoyer

The meeting was called to order at 5:30 pm by Otis Smith, Chair.

**Minutes**

Motion was made by Ms. Epler, seconded by Mr. DeGroot, to approve the August 17, 2010 minutes as written. Motion carried.

**Report from Recreation**

There was no one from recreation at the meeting. However, a written report was submitted.

- Barbey Playground improvements pre-bid meeting next week
- Northmont Playground improvements meet with architect last week
- Baer Park and City Park tennis court pre-bid meeting Friday
- Brookline, EJ Dives, and Schlegel backstop fencing projects – bids due in October
- High performance tennis instruction currently running Tuesdays, Thursdays and Sundays at Hampden Park
- Before and after school (and rec center) tennis programs begin the week of October 11
- After school programs at Pendora, 3<sup>rd</sup> & Spruce, and 11<sup>th</sup> & Pike open Monday, September 27
- Flag football intramural league for the centers is set to begin October 5

Ms. Epler questioned the time of the after school programs. Ms. Katzenmoyer stated her belief that the programs were open from 4 – 7 pm.

Mr. Smith suggested that the time be verified with the recreation staff. *Note: the centers open at 3:30 pm with Pendora and 11<sup>th</sup> & Pike closing at 7:30 pm and 3<sup>rd</sup> & Spruce closing at 7:45 pm.*

## **10 Year Park and Open Space Plan**

Mr. Smith stated that the last of the public meetings is scheduled for tomorrow evening at Keffer Park fieldhouse at 6 pm. He stated that the Council office contacted groups who use City facilities in the area of Keffer Park to invite them to attend.

Mr. Smith stated that the rest of the City schools will receive their surveys in October.

Mr. Smith explained that the Committee is charged with compiling the 10 Year Park and Open Space Plan. He suggested using the current plan as a template to create the update.

Mr. DeGroot questioned when the current plan expired. Ms. Katzenmoyer stated that the updated Plan needed to be adopted by Council in May 2012.

Mr. DeGroot expressed his belief that photos and maps should remain part of the Plan as many who may review the Plan are unfamiliar with all City facilities.

Mr. Smith asked the Committee to bring suggestions to the next meeting. He noted the possibility of using a consultant and speaking with individual Council members to get their “wish list” before the final Plan is drafted. He noted his discomfort with drafting the “priorities” list as it could become political.

Mr. Smith stated that he will ask for the City Solicitor’s legal opinion regarding plagiarism if parts of the current Plan are used in the updated Plan.

Ms. Katzenmoyer stated that she has discussed the possibility of grant funding for a consultant with Ms. DeGroot and the possibility of CDBG funding with the Managing Director.

## **Old Business**

- Recreation Commission

Mr. Smith stated that the City and School District have authorized the study for a Recreation Commission.

## **New Business**

- Member Removal Process

Mr. Smith reviewed the memo from the City Clerk describing the update to the Committee’s enabling legislation regarding removal of members. Members can be removed by Council on the recommendation of the Committee for any member who has three consecutive, unexcused absences or has attended less than 50% of regular meetings. Members may also be removed for misconduct.

- Reappointment Process

Mr. Smith reviewed the memo from the City Clerk describing the reappointment process. It was noted that those wishing to be reappointed to boards, authorities or commissions undergo the same process as those appointed for the first time to ensure that members continue to be in good standing as Reading citizens.

Meeting adjourned at 5:50 pm.

Respectfully submitted

*Shelly Katzenmoyer*, Deputy City Clerk

Issues for follow up:

- Volleyball
- Dog Parks – Pendorra, Angelica, City Park
- Jogging trails
- Skateboard Park
- Checkerboard tables
- Adult exercise/yoga
- Hockey – roller/deck
- Mural program